



## Union Township Park Rental Application Rules and Regulations

I agree on behalf of myself and/or an organization, to the following rules and regulations for the rental of Veterans Memorial Park and Elrama Park on the rental date specified in this application.

1. The rental fee shall be paid at the time of reservation.
2. The required deposit shall be paid upon receiving the key.

### PARK RENTAL FEES

RESIDENT FEES		
Park Rental	\$125.00	Due immediately
Park Rental (for Veterans w/ Proof)	\$100.00	
Rental / Key Deposit	\$200.00	Returnable upon receipt of key
NON-RESIDENT FEES		
Park Rental	\$300.00	Due immediately
Park Rental (for Veterans w/ Proof)	\$250.00	
Rental / Key Deposit	\$300.00	Returnable upon receipt of key

3. The Rental/Key deposit shall not be refunded where abuse of the facilities is evidenced and/or additional cleaning or repair is required, or there are any sums incurred by the Township to cover the cost and expense for cleaning, repair, and remedying the condition of the premises that occurred during the applicant's use. Such sums will be paid by the applicant, and the undersigned agrees that he/she is individually responsible for said funds.

After inspections of the premises and in the event that the Township determines a refund of the deposit is appropriate, said refund shall be processed within eight (8) business days following use.

If your required deposit is not received and the keys are not picked up, your rental will be considered cancelled. You will not be refunded your rental fee if this happens.

4. Applicant will comply with all local Township, State and Federal laws. This shall include Center for Disease Control (CDC) guidelines for social gatherings.

5. There shall be no smoking in any Township building.

6. **No alcoholic beverages** shall be permitted on the park premises except where the Pennsylvania Liquor Control Board has granted an appropriate permit of license for same.

7. The park property shall be left in a clean and orderly condition. If conditions of the facilities are



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unclean or damaged at the beginning of the rental, take pictures and notify the Township office immediately.

8. The following clean-up procedures shall be implemented prior to vacating the premises.

- Return tables and chairs to their original place in a clean and undamaged condition.
- Turn off all lights prior to vacating the park.
- All doors must be secured.
- All trash must be emptied from trash cans and placed in the dumpster.
- The kitchen, floors and bathrooms must be left in a clean and orderly fashion.
- All signage and party supply materials erected shall be removed from the park.
- Park shall be vacated by dusk with exception granted only by written permission of the Board of Supervisors or its designated agent.

9. Any malfunctions, damage, accidents, or the like shall be reported to the Township office at 724-348-4250.

10. Please note that once this application is submitted to Union Township, no refund will be provided for cancelled reservations.

Thank you for choosing Union Township. We hope you have a safe and enjoyable event.

### **Union Township Municipal Building**

3904 Finleyville Elrama Road  
Finleyville, PA 15332  
724-348-4250 / [secretary@uniontwp.com](mailto:secretary@uniontwp.com)

### **Veterans Park**

6120 Brownsville Road Extension  
Finleyville, PA 15332

### **Elrama Park**

28 Davidson Avenue  
Elrama, PA 15038



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By signing below, the individual and/or organization agrees to read and follow all rules and regulations and assume all risks for the use and hereby agrees to indemnify and hold harmless the Township, its Board of Supervisors, individual Supervisors, its agents, employees, etc. from any liability, damages or injuries caused by an act and/or omission of an act.

**Put a checkmark to indicate which rental fee for which you are eligible.**

Checkmark	RESIDENT FEES		
	Park Rental	\$125.00	Due immediately
	Park Rental (for Veterans w/ Proof)	\$100.00	Due immediately
	Rental / Key Deposit upon pickup	\$200.00	Returnable upon receipt of key
	NON-RESIDENT FEES		
	Park Rental	\$300.00	Due immediately
	Park Rental (for Veterans w/ Proof)	\$250.00	Due immediately
	Rental / Key Deposit upon pickup	\$300.00	Returnable upon receipt of key

Resident of Union Township \_\_\_\_\_

Non-Resident \_\_\_\_\_

Which Park are you renting? Circle one:      VETERANS PARK      ELRAMA PARK

**DATE REQUESTED** \_\_\_\_\_

Name (print): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

EMAIL address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**I have read and agree to the Union Township Park Rental rules and regulations.**

**SIGNATURE:** \_\_\_\_\_

Date: \_\_\_\_\_

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**OFFICE USE ONLY**

RENTAL PAID \_\_\_\_\_ AMOUNT \_\_\_\_\_ RECEIVED BY \_\_\_\_\_

DEPOSIT PAID \_\_\_\_\_ AMOUNT \_\_\_\_\_ RECEIVED BY \_\_\_\_\_

WAS THE DEPOSIT REFUNDED?    YES    NO    PARTIAL

COMMENTS:



**Union Township  
Park Rental Application  
Rules and Regulations**

**DATE OF KEY PICKUP** \_\_\_\_\_ **DATE KEYS WERE RETURNED** \_\_\_\_\_

I, \_\_\_\_\_ acknowledge receipt

of one set of keys for my park rental at      VETERANS PARK      ELRAMA PARK

I understand that I must return the keys on the next business day after rental has occurred.

**SIGNATURE** \_\_\_\_\_

PRINTED NAME \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

TOWNSHIP REPRESENTATIVE \_\_\_\_\_

DEPOSIT AMOUNT \_\_\_\_\_

CHECK # \_\_\_\_\_ (Copy of Check on back)

Keys should be picked up on the **FRIDAY BEFORE** your event by 3:00 pm. If you should need a different pickup time, contact the secretary at 724-348-4250 or [secretary@uniontwp.com](mailto:secretary@uniontwp.com).

**The Township has up to eight days to inspect the park and return your deposit.**

**Copy of the Driver's License of the Key Holder**