

**UNION TOWNSHIP
3904 FINLEYVILLE-ELRAMA ROAD
FINLEYVILLE, PA 15332**

**MINUTES OF UNION TOWNSHIP
FEBRUARY 28, 2024 AT 6:30 P.M.**

1. ROLL CALL/CALL MEETING TO ORDER

The Board of Supervisors regular meeting was called to order at 6:30 pm. Present were Michalle Dupree, Larry Speer, Carl Hanford, Suzonne Baynham, and John Seiler. Also present was Dennis Makel, Solicitor, TJ Stephens, Bankson Engineers, Inc. and Diana Kristobek, Secretary.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT (AGENDA ITEMS & MATTERS OF PUBLIC CONCERN)

The Township Board of Supervisors allocates the time of 4 minutes during this item for those individuals who are Township residents and/or Township taxpayers and would like the opportunity to address the Board of Supervisors on agenda items and matters of public concern.

- Mike Morgan – 4443 Finleyville-Elrama Road – Requested an update on the complaints he has filed regarding a property on Pumpkin Center.
- Barbara Stover – 135 Viareggio Way – Asked for an update on Tuscany Estates.

4. MEETING MINUTES

A motion was made by M. Dupree and seconded by L. Speer to approve the minutes from the February 14, 2024 Regular Meeting.

ALL IN FAVOR. Motion Carried.

A motion was made by L. Speer and seconded by C. Hanford to approve the minutes from the February 22, 2024 Special Meeting.

ALL IN FAVOR. Motion Carried.

5. ANNOUNCEMENTS

An executive session was held prior to the Regular Meeting of February 28, 2024 to discuss litigation.

6. TOWNSHIP REPORTS

A. MCS Services (Building/Zoning) Report - none

B. Bankson (Engineer) Report

1. Mr. Stephens reported that the comment period for the Finleyville-Elrama Road Sewage Project closes on March 10, 2024. Once the comment period closes, the

Township will consider adoption of the Plan Update Amendment by Resolution.

2. The Veterans Park punch list is expected to be completed by March 1, 2024.
3. The comment period for the MS4 Pollution Reduction Plan (PRP) Amendment closes on March 13, 2024.
4. On agenda
5. A signed and sealed cost estimate was provided by Quaker Engineering Co. on February 19, 2024.
6. The Saghy's are moving forward with their planning module and are pursuing the necessary easements needed for the project. They will provide the Township with final drawings.
7. A boundary survey and a topographic survey of Elrama Central Park was completed and Bankson will move ahead with the design for the sidewalks and playground equipment.

C. Emergency Management Coordinator Report: Mr. Seiler read his report aloud. Ms. Dupree reminded the board that NIMS certification is required for all supervisors.

D. Administrative/ Supervisor Reports

NEW BUSINESS

A. Discussion and Motion to Advertise an ordinance to Vacate portions of Oak St./Anna St./George St./Finley Ave./ and unnamed alley. (Tabled 01-10-2024)

B. A motion was made by M. Dupree and seconded by L. Speer to remove Weber Subdivision Plan 1 from the table.
ALL IN FAVOR. Motion Carried.

A motion was made by C. Hanford and seconded by J. Seiler to approve the Weber Subdivision Plan 1 subject to the following conditions: the drawings be signed and sealed by the surveyor, that there be a shared access agreement that PCSA approves, that the Webers comply with Township rules, resolutions and ordinances, and that the Webers pay within fifteen days of receipt of an invoice for fees owed to the Township for unpaid engineering fees incurred by the Township for this development.
ALL IN FAVOR. Motion Carried.

C. A motion was made by J. Seiler and seconded by M. Dupree to approve Trax Subdivision Plan #3 subject to the following conditions: that the old Homestead building be added to the drawing, that he complies with all Township ordinances, rules and regulations, that they seek PCSA approval, if necessary, and that he pays any and all unpaid Engineering fees incurred for the review of the plan within fifteen days of receipt of an invoice from the Township. Until the invoice is paid this approval is at a standstill.

ALL IN FAVOR. Motion Carried.

- D. A motion was made by M. Dupree and seconded by L. Speer to authorize the solicitor to prepare the necessary ordinance/resolution concerning the vacating a portion of Circle Avenue upon submission to the Township of the sum of \$750.00 to be placed in escrow to cover all outstanding Engineering and Legal fees of the same.
ALL IN FAVOR. C. Hanford absent. Motion Carried.
- E. A motion was made by L. Speer and seconded by C. Hanford to authorize Bankson Engineering to complete the design for the ADA sidewalk improvement at Veterans Park with the intent to have the Township Road Crew complete the project.
ALL IN FAVOR. Motion Carried.
- F. A motion was made by L. Speer and seconded by M. Dupree to authorize the issuing of a card for the Township debit account to the Road Superintendent.
ALL IN FAVOR. Motion Carried.
- G. A motion was made by M. Dupree and seconded by L. Speer to authorize Bankson Engineering to pursue a grant with the U.S. Army Corp of Engineers under Section 313 under the condition that we check requirements beforehand.
ALL IN FAVOR. Motion Carried.
- H. A motion was made by L. Speer and seconded by C. Hanford to table approval of a replacement Furnace for the Township building.
ALL IN FAVOR. Motion Carried.
- I. A motion was made by L. Speer and seconded by M. Dupree to enter into a holding tank agreement with the owner of 214 Pleasantview Road.
ALL IN FAVOR. Motion Carried.
- J. A motion was made by M. Dupree and seconded by L. Speer to approve the purchase of a computer for the Administrative Manager/Assistant Treasurer.
ALL IN FAVOR. Motion Carried.
- K. A motion was made by M. Dupree and seconded by L. Speer to approve the purchase of a laptop computer for the Road Superintendent.
ALL IN FAVOR. Motion Carried.
- L. A motion was made by M. Dupree and seconded by L. Speer to terminate the Heavy Hauling Agreement with EQT Production Co. for the latter part of T 858 Pleasantview Road upon satisfactory review by the Township Engineer of the condition of Pleasantview Road and under the condition of satisfying the professional fees out of the escrow account.

ALL IN FAVOR. Motion Carried.

7. DISCUSSION ITEMS

- A. Discussion regarding the Township Fee Schedule
- B. Discussion regarding the Unclaimed Property notice from Waste Management for \$16,656.21.
- C. Discuss the options for sewage disposal for the Mingo Circle Planning Area.

8. BOARD APPOINTMENTS/VACANCIES

The Board of Supervisors is announcing the following Vacancies seeking public interest.

- A. Peters Creek Sanitary Authority representative

9. APPROVAL OF BILLS

- A. A motion was made by L. Speer and seconded by S. Baynham to approve payroll of February 2, 2024 in the amount of \$10,529.58.
ALL IN FAVOR. Motion Carried.
- B. A motion was made by C. Hanford and seconded by L. Speer to approve other bills/invoices from the General Fund of \$29,062.49.
ALL IN FAVOR. Motion Carried.
- C. A motion was made by M. Dupree and seconded by L. Speer to approve bills and invoices from West Elizabeth Sewage in the amount of \$25.79.
ALL IN FAVOR. Motion Carried.

10. ADJOURNMENT

A motion was made by M. Dupree and seconded by J. Seiler at 7:52 p.m. to adjourn the meeting.

ALL IN FAVOR. Motion Carried.

Diana Kristobek, Secretary

Michalle Dupree, Board Chair