

**UNION TOWNSHIP  
3904 FINLEYVILLE-ELRAMA ROAD  
FINLEYVILLE, PA 15332**

**MINUTES OF UNION TOWNSHIP  
DECEMBER 7, 2023 AT 6:30 P.M.**

1. **ROLL CALL/CALL MEETING TO ORDER**

Present were Michalle Dupree, Stephen Parish, Linda Evans-Boren, Charles Wilson & Larry Sphar.

Also present were Dennis M. Makel, Solicitor and TJ Stephens, Engineer

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

3. **PUBLIC COMMENT (AGENDA ITEMS & MATTERS OF PUBLIC CONCERN)**

- South Hills Pet Rescue – Stated that the former board of supervisors recommended that they disable their septic tank and install a holding tank. They were advised to allow the downspouts to go directly into the tank. It was also said that they were not asked to tap into the Overlook Sewage system even though they are a short distance away. The Rescue needs grants to be able to afford to tap in and has asked the Township for assistance.
- Mike Barna – Asked that the former board not be blamed for the unsigned traffic sign ordinance since this was done during the month the board vacated. M. Dupree explained that this motion was to allow her to sign and execute this document.

4. **MEETING MINUTES**

A motion was made by M. Dupree and seconded by C. Wilson to approve the meeting minutes from the November 21, 2023 regular meeting.

VOTE: ALL IN FAVOR. Motion Carried.

5. **ANNOUNCEMENTS**

- L. Evans-Boren addressed a Right to Know request regarding a State Ethics Commission letter that she received for not filling out her financial interest statement. This was an oversight and has since been rectified.
- S. Parish addressed the list of roads that need attention in 2024.

6. **TOWNSHIP REPORTS**

A. MCSservice – Report included in Board packet.

B. Bankson Engineers, Inc. – Report included in Board packet.

- Mineral Beach Planned Residential Development update: We are awaiting responses to questions regarding this development.
- LSA grants were submitted to the Township.
- Saghy Sewage – The engineer has provided drawings to us and they are being reviewed.

C. Administrative Report – Reports were received from the Road Foreman, the Police, and the Fire Chief. All were provided in the Board packet.

7. **NEW BUSINESS**

- A. A motion was made by S. Parish and seconded by L. Spahr to approve replacing the Scarmazzi Homes Highland Village Sequestered Account with a bond of an equal amount of \$255,030.00 and the form of the same to be prepared to the sole satisfaction of the Township Engineer.  
VOTE: ALL IN FAVOR. Motion Carried.
- B. A motion was made by C. Wilson and seconded by L. Spahr to deny the change order proposal submitted by Plavchak construction for the construction of an ADA sidewalk and handrail at Veterans Memorial Park.  
VOTE: ALL IN FAVOR. Motion Carried.
- C. A motion was made by S. Parish and seconded by L. Spahr to execute Ordinance No. 2 and No. 3 for traffic signs on Boyd Street and College Street that were approved but left unsigned by the former Chairman.  
VOTE: ALL IN FAVOR. Motion Carried.
- D. A motion was made by C. Wilson and seconded by M. Dupree to table the approval and advertising of the 2022 DCED Annual Audit and Financial Report done by Turnley and Associates.  
VOTE: ALL IN FAVOR. Motion Carried.
- E. A motion was made by L. Evans-Boren and seconded by M. Dupree to have the Union Township Planning Commission review the burning ordinance for DEP compliance.  
VOTE: ALL IN FAVOR. Motion Carried.
- F. A motion was made by S. Parish and seconded by L. Evans-Boren to authorize attendance at the PSATS Boot Camp for Elected Supervisors at the cost of \$199.00 per person.  
VOTE: ALL IN FAVOR. Motion Carried.
- G. A motion was made by M. Dupree and seconded by C. Wilson to approve advertising Organization Meetings for the following boards: Supervisors, Auditors, Planning Commission, and Zoning Hearing Board.

## 8. **DISCUSSION ITEMS**

- A. Review the November 21, 2023 letter sent to the Township from PCSA's Attorney: The letter was reviewed by the Board and discussion ensued regarding Union Township's responsibilities moving forward. No additional debt service will be collected, we must acquire the property for the lift station, and we must pursue grant opportunities.
- B. MS4 Pollution Reduction Plan Amendment: Projects must be planned so that we meet our pollution removal requirements. A public comment period will be necessary and all information will be put on the Township website.
- C. Aragon Place Storm Sewer CCTV inspection findings: The inspection found that the pipe is crushed. We need to confirm ownership of the pipe in Phase 2 and possibly replace. PAWC needs to be notified about draining into this pipe until further notice.
- D. Maronda Homes (Tuscany Estates) Road Vacation Exhibit: A resolution is needed to vacate this road.
- E. PAWC Pavement Restoration Proposal for Ramage Avenue: PAWC will restore both the upper and lower portion of pavement.

## 9. **APPROVAL OF BILLS**

- A. A motion was made by L. Spahr and seconded by S. Parish to approve payroll of November 18, 2023 in the amount of \$9,640.62 found to be true and correct.  
VOTE: ALL IN FAVOR. Motion Carried.
- B. A motion was made by C. Wilson and seconded by L. Spahr to approve other bills/invoices from the General Fund in the amount of \$11,533.18 found to be true and correct.  
VOTE: ALL IN FAVOR. Motion Carried.

## 10. **ADJOURNMENT**

- A. A motion was made by M. Dupree and seconded by S. Parish at 8:10 pm to adjourn the meeting.  
VOTE: ALL IN FAVOR. Motion Carried.

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Secretary

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Chairperson