

**UNION TOWNSHIP
3904 FINEYVILLE-ELRAMA ROAD
FINLEYVILLE, PA 15332**

**MINUTES OF UNION TOWNSHIOP
NOVEMBER 2, 2023 AT 6:30 P.M.**

1. **ROLL CALL/CALL MEETING TO ORDER**

Present were Michalle Dupree, Charles Wilson, and Stephen Parish.

Absent: Larry Sphar, Linda Evans-Boren

Also, present were Dennis Makel - Solicitor, TJ Stephens - Engineer, Harold Ivery, Jr. - Zoning and Code Enforcement

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENT (AGENDA ITEMS & MATTERS OF PUBLIC CONCERNS)**

- John Monyak – 12 Howe Street, Elrama, PA - Missing speed limit sign on 837 S, unkept properties in Elrama, and loud vehicles.
- Larry Speer - Chevy Chase Drive, Finleyville - questions and comments about Veterans Park and the payment to Plavchak that is on the agenda. Inquired about a penalty due to liquidated damages and penalties because of late fees and not executing on time.
- Pete Guido: 125 Viareggio Lane, Union Twp. – Asked for an update on Tuscany Estates and was invited to a meeting with the officials involved the following day.

4. **MEETING MINUTES**

A motion was made by S. Parish and seconded by C. Wilson to approve the October 5, 2023 Regular Meeting Minutes.

VOTE: ALL IN FAVOR. Motion Carried.

5. **ANNOUNCEMENTS**

Local Football team wins the championship.

6. **TOWNSHIP REPORTS**

A. Police Report: Officer Toth reported.

B. Fire Report: Report submitted by L. Bailey

C. MCSservice (Building /Zoning) Report by Harold Ivery

D. Engineer's Report by TJ Stephens, Bankson Engineers

1. The Act 537 plan was submitted to the Township. Grants are being written for LSA (Local Share Account) funding.

A meeting with Tuscany Estates representatives, Quaker and Maronda is scheduled for November 3rd at the Municipal Building at 10:00 am.

5. Mingo Circle Sewage update - A letter and supporting evidence was submitted to the Department of Environmental Protection from the Township / Solicitor's office. We are awaiting a response.

8. Finleyville-Elrama Road Sewage grant application, the Snee Bridge grant, the Mingo Circle grant and a possible MS4 streambank restoration project grant are being discussed and

written. Resolutions need signed.

9. Cardox Road site visit - Some barriers were removed, some remain. Recommendations will be made in the spring.

7. **NEW BUSINESS**

- A. A motion was made by M. Dupree and seconded by C. Wilson to table the purchase of a Rim and Tire for the dump truck.
VOTE: ALL IN FAVOR. Motion Carried.
- B. A motion was made by M. Dupree and seconded by C. Wilson to table the approval of Pay Application #4 to Plavchak Construction for the Veterans Park Project in the amount of \$110,175.00 as per Bankson's recommendation.
VOTE: ALL IN FAVOR. Motion Carried.
- C. A motion was made by M. Dupree and seconded by C. Wilson to terminate the temporary occupancy permit agreement for 123 Houston Run Road subject to the following conditions: (1) The \$1500.00 to cover potential Township enforcement costs is returned to the Owners. (2) The \$19,090.00 for corrective action is to be returned to the owner minus any escrow for a holding tank agreement, application fee and any additional administrative costs.
VOTE: ALL IN FAVOR. Motion Carried.
- D. A motion was made by S. Parish and seconded by C. Wilson to enter into a permanent holding tank agreement upon payment of the appropriate application fee, escrow account and any administrative costs as previously set forth in the prior motion.
VOTE: ALL IN FAVOR. Motion Carried.
- E. A motion was made by S. Parish and seconded by C. Wilson to approve a resolution to apply for a Department of Community and Economic Development (DCED) Block Grant.
VOTE: ALL IN FAVOR. Motion Carried.
- F. A motion was made by C. Wilson and seconded by S. Parish to approve bonding Diana Kristobek.
VOTE: ALL IN FAVOR. Motion Carried.
- G. A motion was made by S. Parish and seconded by C. Wilson to hire Pete Guido for Township escrow project at \$18.00 / hour for 45 hours with no benefits.
VOTE: ALL IN FAVOR. Motion Carried.

8. **DISCUSSION ITEMS**

- A. The Draft Deed of Dedication for Hidden Hollow Road - TJ Stephens reported that he has some concerns regarding the Township taking over this road and will be following up on them. Concerns include not being able to add this to the Liquid Fuels inventory at this time and the need for information regarding the stormwater management plan.
- B. New West Elizabeth Sewage Authority (WESA) price structure for Elrama Sewage collection - It may be prudent to review the existing contract with West Elizabeth going forward.
- C. Emergency Roof Repair - Yohe Roofing, Inc. was called because of a roof leak above the copier room. They cleared some clogged areas, assessed the roof, and will send a quote to make the

necessary repairs and provide us with a quote for additional work, if necessary.

D. Stanley Door quote

A motion was made by S. Parish and seconded by C. Wilson to use money from the Equipment Fund to have Stanley Doors repair the entrance doors to the building not to exceed \$4000.00.

VOTE: ALL IN FAVOR. Motion Carried.

E. Review CCTV quotes to inspect Aragon Place storm sewer

A motion was made by S. Parish and seconded by C. Wilson to use Robinson Pipe Cleaning at \$415.00 per hour for a minimum of four hours to inspect Aragon Place storm sewer.

VOTE: ALL IN FAVOR. Motion Carried.

F. Another budget meeting is needed to finalize the 2024 Proposed Budget. Timelines must be adhered to so this needs to be a priority.

9. **APPROVAL OF BILLS**

A. A motion was made by S. Parish and seconded by M. Dupree to approve payroll of October 13, 2023 in the amount of \$9,818.92 found to be true and correct.

VOTE: ALL IN FAVOR. Motion Carried.

B. A motion was made by C. Wilson and seconded by S. Parish to approve payroll of October 27, 2023 in the amount of \$9,853.07 found to be true and correct.

VOTE: ALL IN FAVOR. Motion Carried.

C. A motion was made by S. Parish and seconded by C. Wilson to approve other bills/invoices from the General Fund in the amount of \$277,621.84 found to be true and correct.

VOTE: ALL IN FAVOR. Motion Carried.

D. A motion was made by S. Parish and seconded by C. Wilson to approve bills/invoices from the Elrama Sewage Account in the amount of \$7,761.97 found to be true and correct.

VOTE: ALL IN FAVOR. Motion Carried.

10. **ADJOURNMENT**

A. A motion was made by S. Parish and seconded by M. Dupree at 7:51 p.m. to adjourn the meeting.

VOTE: ALL IN FAVOR. Motion Carried.

Secretary / Treasurer

Chairperson