

**UNION TOWNSHIP
3904 FINEYVILLE-ELRAMA ROAD
FINLEYVILLE, PA 15332**

**MINUTES OF UNION TOWNSHIOP
SEPTEMBER 7, 2023 AT 6:30 P.M.**

1. **ROLL CALL/CALL MEETING TO ORDER**

Present were Michalle Dupree, Charles Wilson, Stephen Parish, and Larry Spahr.

Absent: Linda Evans-Boren

Also present were Dennis Makel - Solicitor, TJ Stephens - Engineer, Harold Ivery, Jr. - Zoning and Code Enforcement

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENT (AGENDA ITEMS & MATTERS OF PUBLIC CONCERNS)**

- John Seiler: 3463 Fawn Valley Lane, Union Twp. – questioned procedures regarding gifts and donations to the Township.
- Larry Speer: 5106 Chevy Chase Drive, Union Twp – comments were regarding MS4 requirements, publishing guidelines, inspections, and cost.
- Pete Guido: 125 Viareggio Lane, Union Twp. – asked for an update on the condemnation of an unsafe structure at Tuscany Estates.

4. **MEETING MINUTES**

A motion was made by M. Dupree and seconded by C. Wilson to approve the August 3, 2023, Regular Meeting Minutes. VOTE: ALL IN FAVOR. Motion Carried.

5. **ANNOUNCEMENTS**

There is a Community Yard Sale organized by two residents scheduled for September 16 – 17, 2023. Information is posted on the Township website.

6. **TOWNSHIP REPORTS**

- A. Police Report: Submitted
- B. Fire Report: Submitted by L. Bailey of Elrama Fire Hall
- C. MCSERVICE (Building /Zoning) Report by Harold Ivery
- D. Engineer's Report by TJ Stephens, Bankson Engineers – The report included an update on Redstone Paving cost estimates, PCSA (Peters Creek Sanitary Authority) Act 537 plan amendment, manholes that need fixed, Tuscany Estates punch list update, Pittsburgh Powder Coat sewer installation and procedure moving forward, the Mingo Circle Sewage Project and the 8/16/2023 letter, the Barna sewage complaint update, and the PAWC storage tanks on Hobbitt Lane.
- E. Administrative Report by Michalle Dupree, Board Chairperson. The report included information on the upcoming CPR class, the first aid kits and AED (Automated External Defibrillator) box was updated, Baily Insurance, volunteers and progress made, and a thank you and gift card was given to the township by the Petrovich family.

7. **NEW BUSINESS**

- A. A motion was made by M. Dupree and seconded by S. Parish to approve Reduction Request #4 to the Scarmazzi “Highland Village” sequestered account by \$91,353.35 based upon the recommendation of Bankson Engineers.
VOTE: ALL IN FAVOR. Motion Carried.
- B. A motion was made by L. Spahr and seconded by C. Wilson to approve advertising the 2024 Budget Workshop meetings as Friday, September 15, Friday, September 29, Thursday, October 19, and October 26, 2023 beginning at 5:30 pm.
VOTE: ALL IN FAVOR. Motion Carried.
- C. A motion was made by C. Wilson and seconded by L. Spahr to approve an escrow and Heavy Hauling Agreement for Youngblood Paving for Airport Road.
VOTE: Dupree: yes, Wilson: yes, Parish: abstain, Spahr: yes, Evans-Boren: absent.
Motion Carried.
- D. A motion was made by C. Wilson and seconded by M. Dupree to approve the Memorandum of Understanding with the Teamsters Local 205.
VOTE: ALL IN FAVOR. Motion Carried.
- E. A motion was made by M. Dupree and seconded by C. Wilson to approve the release of historic bonds, EQT/Equitrans various roads.
VOTE: Dupree: yes, Wilson: yes, Parish: abstain, Spahr: yes, Evans-Boren: absent. Motion Carried.
- F. A motion was made by S. Parish and seconded by L. Spahr to approve Change Order #2 for Veterans Park for an additional 200 feet of fencing to satisfy adjoining property owners' request for easement.
This motion was rescinded by S. Parish and L. Spahr.
- A motion was made by S. Parish and seconded by M. Dupree to remove Change Order #2 for Veterans Park from the table.
VOTE: ALL IN FAVOR. Motion Carried.
- A motion was made by M. Dupree and seconded by L. Spahr to accept the proposal from Redrock Fence Company in the amount of \$18,573.00 for 200 linear feet of additional fencing to satisfy the adjoining property owners request for easement subject to Plavchak Construction Company not being the most responsible bidder since they have failed to perform previous work in a timely manner.
VOTE: ALL IN FAVOR. Motion Carried.
- G. A motion was introduced to approve a bus stop change from SR 837 and Gun Club Road to SR 837 and Bentley Road.
The motion dies for lack of a first and second.
- H. A motion was made by S. Parish and seconded by C. Wilson to approve the Road Crew to purchase and install “Highland Village” road signs conditioned upon the developer then

reimbursing the township for material costs and labor costs associated with the installation.

VOTE: ALL IN FAVOR. Motion Carried.

- I. A motion was made by S. Parish and seconded by L. Spahr to approve the purchase from Stephenson Equipment of a hydraulic pump for the Flail Mower if deemed needed during yearly maintenance inspection not to exceed \$1300.00.

VOTE: ALL IN FAVOR. Motion Carried.

- J. L. Spahr made a motion, seconded by M. Dupree, to approve Union Township officials to attend the Washington County Association of Township Officials at \$50.00 per official.

VOTE: ALL IN FAVOR. Motion Carried.

- K. A motion was made by C. Wilson and seconded by S. Parish to approve reimbursement to the General Fund from the Elrama Sewage account in the amount of \$14,960.00 for payments that were paid from the wrong account subject to being true and correct.

VOTE: ALL IN FAVOR. Motion Carried.

- L. A motion was made by S. Parish and seconded by L. Spahr to set the date for Halloween in the Township for Tuesday, October 31, 2023 from 6:00 pm – 8:00 pm.

VOTE: ALL IN FAVOR. Motion Carried.

8. **DISCUSSION ITEMS**

A. Road Closed Ahead sign on Gilmore Road.

B. MS4 Pollution Reduction Plan Projects update.

C. Notifying Emergency Service department heads of the 2023 Union Township Resolution dealing with tax credit.

D. Request from Emaly Welty at West Elizabeth to pay \$315.00 towards her bond.

- A motion was made by S. Parish and seconded by L. Spahr to pay Emaly Welty of West Elizabeth Sanitary Authority in the amount of \$315.00 out of the Elrama Sewage account subject to bring true and correct.

E. 210 Pleasantview Road Complaint

F. Update on Comcast and Verizon franchise agreements

G. NVR grading permit update and discussion

9. **APPROVAL OF BILLS**

A. A motion was made by S. Parish and seconded by L. Spahr to approve payroll of August 21, 2023 in the amount of \$8,445.00 found to be true and correct.

VOTE: ALL IN FAVOR. Motion Carried.

B. A motion was made by S. Parish and seconded by L. Spahr to approve payroll of August 21, 2023 in the amount of \$9,005.02 found to be true and correct.

VOTE: ALL IN FAVOR. Motion Carried.

C. A motion was made by S. Parish and seconded by M. Dupree to approve other bills/invoices from the General Fund in the amount of \$59,538.59 found to be true and correct.

VOTE: ALL IN FAVOR. Motion Carried.

D. A motion was made by C. Wilson and seconded by S. Parish to approve bills/invoices from the Elrama Sewage Account in the amount of \$8,327.85 found to be true and correct.

VOTE: ALL IN FAVOR. Motion Carried.

10. **ADJOURNMENT**

A. A motion was made by M. Dupree and seconded by L. Spahr at 8:31 p.m. to adjourn the meeting.

VOTE: ALL IN FAVOR. Motion Carried.

Secretary / Treasurer

Chairperson