

**UNION TOWNSHIP
3904 FINLEYVILLE-ELRAMA ROAD
FINLEYVILLE, PA 15332**

**MEETING MINUTES OF UNION TOWNSHIP
AUGUST 3, 2023 AT 6:30 PM**

1. CALL TO ORDER / ROLL CALL

The Board of Supervisors regular meeting was called to order at 6:30 pm. Present were Michalle Dupree, Larry Spahr, Stephen Parish, Linda Evans-Boren, and Charles Wilson.

Also present were Dennis M. Makel, Solicitor, TJ Stephens, Bankson Engineers, and Harold Ivery, Municipal Consulting Service.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

Suzonne Baynham – 190 Patterson Road, Finleyville, PA 15332 – comments regarding the security system, the bank accounts, and building hours.

Pete Guido – 125 Viareggio Lane, Tuscany Estates – requested an update on Quaker Engineering and the meeting with the Township Engineer.

4. APPROVAL OF MEETING MINUTES

A motion was made by C. Wilson and seconded by L. Spahr to approve the July 6, 2023, regular meeting minutes.

VOTE: ALL IN FAVOR. Motion Carried.

5. ANNOUNCEMENTS

6. TOWNSHIP REPORTS

A. Fire Department: none

B. Police Department: Officer Toth presented the monthly police report to the Board.

C. Engineer Report: TJ Stephens reported that the paving program wrapped up today.

D. Chair Report: M. Dupree reported on escrows and asked for auditors and Board members to volunteer to assist. Report on our domain name needing updated unexpectedly. A Road Report and a report from Municipal Consulting Service were also included in the board packet.

7. NEW BUSINESS

A. A motion was made by S. Parish and seconded by L. Spahr to approve participation in a Low-Income Household Water Assistance Program
VOTE: ALL IN FAVOR. Motion Carried.

B. A motion was made by S. Parish and seconded by L. Spahr to approve the audit of Union Township from February 1, 2023 to June 1, 2023.
VOTE: ALL IN FAVOR. Motion Carried.

C. A motion was made by L. Evans-Boren and seconded by L. Spahr to approve reimbursement to the Brentwood Bank General Fund from the Elrama Sewage Account in the amount of \$5,900.13 for monies paid to the Borough of Jefferson for sewage conveyance.
VOTE: ALL IN FAVOR. Motion Carried.

D. A motion was made by C. Wilson and seconded by M. Dupree to untable the CWS Copier contract.
VOTE: ALL IN FAVOR. Motion Carried.

A motion was made by L. Spahr and seconded by C. Wilson to authorize the administrative staff to execute the CWS Copier contract.
VOTE: ALL IN FAVOR. Motion Carried.

E. A motion was made by C. Wilson and seconded by M. Dupree to untable the hiring of Greg Butler as a municipal consultant at the rate of \$50.00 per hour.
VOTE: ALL IN FAVOR. Motion Carried.

A motion was made by M. Dupree and seconded by C. Wilson to hire Greg Butler to do annual reports for Union Township that have not been completed at the rate of \$50.00 per hour.
VOTE: ALL IN FAVOR. Motion Carried.

F. A motion was made by S. Parish and seconded by L. Evans-Boren to approve the Resolution for Statewide Local Share Assessment Grant.
VOTE: ALL IN FAVOR. Motion Carried.

G. A motion was made by C. Wilson and seconded by M. Dupree to approve the lease agreement with RAYSA for Veterans Park for the 2023 Fall season.
VOTE: ALL IN FAVOR. Motion Carried.

H. A motion was made by M. Dupree and seconded by C. Wilson to approve the Co-Op Agreement with Peoples Gas towards the 2023 road projects.
VOTE: ALL IN FAVOR. Motion Carried.

I. Releasing the bond to Primax Properties for the Tractor Supply project was left on table.

J. A motion was made by M. Dupree and seconded by L. Spahr to approve of the solicitor to take appropriate measures to help a resident on Pumpkin Center Road.
VOTE: ALL IN FAVOR. Motion Carried.

K. A motion was made by M. Dupree and seconded by S. Parish to approve the compensation rate of \$19.50 per hour with no benefits for Mrs. Diana Kristobek for approximately thirty hours per week.

VOTE: ALL IN FAVOR. Motion Carried.

L. A motion was made by M. Dupree and seconded by L. Spahr to approve the release agreement in the amount of \$1,718.75 escrow of Valentine Troyer.

VOTE: ALL IN FAVOR. Motion Carried.

M. A motion was made by M. Dupree and seconded by L. Spahr to approve a Road Bond for a Heavy Hauling agreement with Columbia Gas Company for Trax and McClelland Road and the initiation of an escrow account in the amount of \$3,500.00.

VOTE: ALL IN FAVOR. Motion Carried.

N. A motion was made by M. Dupree and seconded by S. Parish to table the fencing quote for Veterans Park.

VOTE: ALL IN FAVOR. Motion Carried.

O. A motion was made by M. Dupree and seconded by C. Wilson to authorize the Township Engineer to contact Pennsylvania American Water Company regarding the water tower on Hobbitt Lane.

VOTE: ALL IN FAVOR. Motion Carried.

P. A motion was made by S Parish and seconded by L. Evans-Boren to authorize the Township Solicitor to contact South Park Township regarding turning over Overlook Sewage Billing.

VOTE: ALL IN FAVOR. Motion Carried.

Q. A motion was made by L. Evans-Boren and seconded by L. Spahr to amend the agenda to include the Settlement Agreement with Roberta Singer for the EEOC and Unemployment Compensation Claims.

VOTE: ALL IN FAVOR. Motion Carried.

R. A motion was made by L. Spahr and seconded by C. Wilson to accept the EEOC Settlement Agreement and discontinue any further participation in the Unemployment Compensation claim with Union Township and Roberta Singer.

VOTE: ALL IN FAVOR. Motion Carried.

8. **DISCUSSION ITEMS**

A. Road Bond Filming Procedures: The Township Engineer is to video/report before and at the conclusion of the use of the road by the applicant.

B. The Communications Tower at Maple Street Park was discussed.

9. **APPROVAL OF BILLS**

- A. A motion was made by S. Parish and seconded by L. Spahr to approve payroll of July 7, 2023 in the amount of \$8,161.63 found to be true and correct.
VOTE: ALL IN FAVOR. Motion Carried
- B. A motion was made by L. Spahr and seconded by S. Parish to approve payroll of July 21, 2023 in the amount of \$9,301.99 found to be true and correct.
VOTE: ALL IN FAVOR. Motion Carried.
- C. A motion was made by L. Spahr and seconded by S. Parish to approve Supervisors payroll dated July 14, 2023 in the amount of \$1,691.46 found to be true and correct.
VOTE: ALL IN FAVOR. Motion Carried.
- D. A motion was made by C. Wilson and seconded by S. Parish to approve other bills/invoices from the General Fund in the amount of \$146,962.22 found to be true and correct.
VOTE: ALL IN FAVOR. Motion Carried.
- E. A motion was made by S. Parish and seconded by C. Wilson to approve bills/invoices from ARPA Account in the amount of \$500,000.00 found to be true and correct.
VOTE: ALL IN FAVOR. Motion Carried.
- F. A motion was made by L. Spahr and seconded by M. Dupree to approve invoices from Overlook Sinking Fund in the amount of \$1,728.97 found to be true and correct.
VOTE: ALL IN FAVOR. Motion Carried.
- G. A motion was made by L. Evans-Boren and seconded by L. Spahr to approve invoices from Elrama Sewage Fund in the amount of \$29,157.79.
VOTE: ALL IN FAVOR. Motion Carried.

10. **ADJOURNMENT**

A motion was made by M. Dupree and seconded by S. Parish at 9:19 pm to adjourn the meeting.

VOTE: ALL IN FAVOR. Motion Carried.

Secretary

Michalle Dupree, Board Chairperson

