

**UNION TOWNSHIP  
3904 FINLEYVILLE-ELRAMA ROAD  
FINLEYVILLE, PA 15332**

**MEETING MINUTES OF UNION TOWNSHIP  
FEBRUARY 2 AT 6:30 P.M.**

**1. ROLL CALL/CALL MEETING TO ORDER:**

Present were Michalle Dupree, Stephen Parish, Linda Evans-Boren, Charles Wilson & Larry Sphar.

Also present were Dennis M. Makel, Solicitor, TJ Stephens, Engineer, Lori Stillwagon (Treasurer, Assistant Secretary) and Tammy Walsh (Secretary/Assistant Treasurer).

**2. PLEDGE OF ALLEGIANCE:**

The Pledge was recited.

**3. PUBLIC COMMENT (AGENDA ITEMS & MATTERS OF PUBLIC CONCERN):**

George Powell commented on the 2023 Budget and Cameras not being used.

Heather Daerr commented on her Right-to-Know regarding the 2023 Budget.

**4. MEETING MINUTES:**

A motion was made by Steve Parish, seconded by Charles Wilson to approve the minutes for the January 17, 2023 meeting. VOTE: ALL IN FAVOR. Motion Carried.

**5. ANNOUNCEMENTS:**

Executive Sessions – None.

**6. TOWNSHIP REPORTS:**

A. Engineer Reports. A verbal report was given by the Township Engineer. He stated that he will be attending the meetings until further notice by the Board. The Engineer is reviewing various matters in the Township to update himself.

B. Supervisor Reports. Stephen Parish gave an update about roads being repaired by the contractor for PAWC. He also stated that the County removed a bridge on Snee Road. He will investigate the matter with the County.

C. Charles Wilson made comments on the status of Veterans Park. He also stated that Pittsburgh Powder Coating Permits were given at 12-31-22 at 8:00 p.m.

**7. NEW BUSINESS:**

- A. A Motion was made by Linda Evans-Boren, seconded by Michalle Dupree to table the Scarmazzi Homes Phase II Highland Village Development subject to receipt of a written extension from Scarmazzi to investigate PennDOT approval of Hidden Hollow Road. VOTE: ALL IN FAVOR. Motion Carried.
- B. A Motion was made by Michalle Dupree, seconded by Charles Wilson to approve payment to Bassi, Vreeland & Associates in the amount of \$2,115.00 for the PCSA Mediation cost as Court Ordered by Judge Lucas due to the actions of Union Township in 2022. VOTE: ALL IN FAVOR. Motion Carried.
- C. A Motion was made by Stephen Parish, seconded by Charles Wilson to approve the advertisement for an Ordinance to reestablish the Union Township Planning Commission. VOTE: ALL IN FAVOR. Motion Carried.
- D. A Motion was made by Linda Evans-Boren, seconded by Stephen Parish to approve the purchase of an updated version of Quickbooks. VOTE: ALL IN FAVOR. Motion Carried.
- E. A Motion was made by Linda Evans-Boren, seconded by Stephen Parish to advertise an Ordinance enacting Tax Credits for the Elrama Volunteer Fire Department and for non-profit emergency medical services. VOTE: ALL IN FAVOR. Motion Carried.
- F. Discussion was made regarding the overcharges for sewage for 47 Popp Road, Elrama, Pennsylvania.
- G. A Motion was made by Michalle Dupree, seconded by Linda Evans-Boren to approve the Solicitor's Office to negotiate an execute an Agreement with the property owners of 47 Popp Road. VOTE: ALL IN FAVOR. Motion Carried.
- H. A Motion was made by Linda Evans-Boren, seconded by Larry Sphar to authorize the Township Roadmaster to submit to the Washington County Joint Municipal Purchasing Program a non-binding request for road material by February 10, 2023. VOTE: ALL IN FAVOR. Motion Carried.
- I. A Motion was made by Linda Evans Boren, seconded by Michalle Dupree to authorize the Solicitor to seek a right of entry from Kelce Hoffman to access a portion of Gilmore Road to remediate/repair a stormwater pipe on a vacated road formerly known as Gilmore Road. VOTE: ALL IN FAVOR. Motion Carried.
- J. A Motion was made by Linda Evans-Boren, seconded by Stephen Parish to authorize the Solicitor to review the unsigned Resolution for Public Participation for the Township and to make any necessary changes. VOTE: ALL IN FAVOR. Motion Carried.

K. A Motion was made by Linda Evans-Boren, seconded by Larry Sphar to approve the payment of the sum of \$26,870.00 to SEREMS (Ambulance Service) for the current year which is based upon the 2020 US Census for Union Township (population 5,374) and \$5.00 per person. VOTE: ALL IN FAVOR. Motion Carried.

**8. DISCUSSION ITEMS.**

A. Mingo Circle Sewage Project.

**9. APPROVAL OF BILLS:**

A motion was made by Michalle Dupree, seconded by Linda Evans-Boren to approve the presented bills subject to be true and correct. VOTE: ALL IN FAVOR. Motion Carried.

A motion was made by Linda Evans-Boren, seconded by Stephen Parish at 8:00 p.m. to adjourn the meeting.

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Secretary/Treasurer

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Chairman