

**Union Township Board of Supervisors
January 3, 2023, 6:30**

The Union township Supervisors Meeting was called to order at 6:30 pm.
The Pledge of Allegiance was recited.

Roll Call

In attendance: Michalle Dupree, Larry Spahr, Stephen Parish, Charles Wilson, Linda Evans-Boren.

Public Comment

Executive Session

There was an Executive Session on January 3, 2023, at 5:00 pm for personnel reasons.

Election of Officers

- Stephen Parish motioned, Larry Spahr 2nd, to appoint Michalle Dupree as Chairman.
Roll Call: Dupree – abstain; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Stephen Parish motioned, Larry Spahr 2nd, to appoint Linda Evans-Boren as Vice-Chairman.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – abstain.
Motion Carried
- Michalle Dupree motioned, Larry Spahr 2nd, to advertise that meetings will be held on the first Thursday and third Tuesday of each month and will begin at 6:30 pm.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Larry Spahr motioned, Charles Wilson 2nd, to appoint Judy Taylor and Stephanie Petit to the position of Interim Treasurer at \$28.00 per hour with no benefits.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Michalle Dupree motioned, Linda Evans-Boren 2nd, to appoint Karen Stroop to the position of Interim Receptionist / Clerk at \$15.00 per hour with no benefits.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried

- Linda Evans-Boren motioned, Stephen Parish 2nd, to appoint Diana Kristobek to the position of Clerk at \$15.00 per hour with no benefits.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Linda Evans-Boren motioned, Charles Wilson 2nd, to appoint Makel and Associates as Township Solicitor.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Linda Evans-Boren motioned, Stephen Parish 2nd, to appoint Andrew Kuzma as Solicitor of the Zoning Hearing Board at a cost of \$145.00 per hour.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Linda Evans-Boren motioned, Larry Spahr 2nd, to appoint Bankson Engineers as the Township Engineer.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Michalle Dupree motioned, Larry Spahr 2nd, to appoint Makel and Associates as the Solicitor for the Planning Department.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Linda Evans-Boren motioned, Stephen Parish 2nd, to appoint Municipal Consulting Services, LLC as Zoning/Code Enforcement.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Michalle Dupree motioned, Charles Wilson 2nd, to appoint Kym Secrest as animal control officer.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Charles Wilson motioned, Michalle Dupree 2nd, to TABLE an appointment to Auditor for Union Township 2022 DCED (Department of Community and Economic Development) audit.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried

- Michalle Dupree motioned, Stephen Parish 2nd, to TABLE adopting a fee schedule for the Auditor.
- Michalle Dupree motioned, Stephen Parish 2nd, to appoint Chuck Wilson as the voting delegate to the State Convention.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – abstain; Evans-Boren – yes.
Motion Carried
- Linda Evans-Boren motioned, Michalle Dupree 2nd, to appoint Baily Insurance as the Township Broker of Record.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Stephen Parish motioned, Charles Wilson 2nd, to designate Brentwood Bank, Key Bank, PNC Bank, PLIGIT, and Washington Financial as depositories for Township funds.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Michalle Dupree motioned, Larry Spahr 2nd to approve bond for the Tax Collector at 30% of tax duplicate.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Stephen Parish motioned, Charles Wilson 2nd to approve the bond amount for Tax Collector at \$36,000.00 for per capita and street light tax collection.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Michalle Dupree motioned, Stephen Parish 2nd to approve the fee schedule for Solicitor, \$145.00 per hour.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Charles Wilson motioned, Stephen Parish 2nd, to approve the fee schedule for the Engineer.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried

- Linda Evans-Boren motioned, Stephen Parish 2nd, to pay utility and payroll bills between meetings. Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Charles Wilson motioned, Linda Evans-Boren 2nd, to appoint the Observer- Reporter as the designated paper for legal advertising.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Michalle Dupree motioned, Charles Wilson 2nd, to appoint Stephen Parish and Larry Spahr as Roadmasters.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Linda Evans-Boren motioned, Michalle Dupree 2nd, to appoint Lenny Bailey as Emergency Management Coordinator.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Michalle Dupree motioned, Linda Evans-Boren 2nd, to TABLE appointing a Vacancy Board Chairman.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried
- Michalle Dupree motioned, Linda Evans-Boren 2nd, to appoint all supervisors, and the Interim Treasurer, Judith Taylor, as signatory on the Township checks.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried

Public Comment

Darla Savko, 68 Aber Road, Finleyville – Questioned Harshman’s level of cooperation and the fee schedule.

Adjournment

- Stephen Parish motioned, Michalle Dupree 2nd, to adjourn the meeting at 7:15 pm.
Roll Call: Dupree – yes; Spahr – yes; Parish – yes; Wilson – yes; Evans-Boren – yes.
Motion Carried

Secretary / Treasurer

Chairman