
Union Township Parks & Recreation Board Meeting Minutes 9-7-2022, 5:30 PM

Call to order

A meeting of the Union Township Parks & Recreation was held at the Township building on Wednesday, September 7, 2022 at 5:30 PM. Attendees included Heather Dougherty, Parks & Rec Board Chairperson; Jessica Clancy Raco, Parks & Rec Board Vice-Chairperson; Anthony Raco, Parks & Rec Board member; and Terri Gladus, Project Manager. Members not in attendance included Matthew Graham, Parks & Rec Board member, and Michalle Dupree, Supervisor Liaison.

New Business

Approve/deny minutes from August 3, 2022 meeting. Heather motioned to approve, and Jessica seconded. Heather, Jessica, and Anthony all voted yes. Motion carried.

Discussion of fall decorating event/cookie class –

“Cookie Wishes” cookie decorating classes will take place at the Township building on Saturday, October 15, 2022. The first class for adults will occur from 1-3 PM and a second, shorter session for children will start at 3:30 PM. The adult class will consist of 12-20 attendees. The cost to the Township for each adult is \$65. The Township will cover \$40 while only charging each adult community resident \$25. Cost includes instruction, six cookies to decorate, icing bags, supplies, a booklet with recipes, a scribe, box, etc. Children will then be invited to decorate their own cookies at 3:30 PM. Cost per child is \$25. The Township will cover the full cost for children. Jessica will create a flyer based on materials sent by the “Cookie Wishes” owner. The Board will advertise on the Township website as well as social media platforms. Those interested are to sign up with the Township via phone or email. The supervisors will be asked to participate. Terri will explore borrowing tables for the event.

Approve/deny setting the date for the cookie decorating event to be held at the Township building on October 15, 2022 at 1:00 PM pending Board of Supervisors’ approval of after-hours use of the Board room. Heather motioned to approve, and Anthony seconded. Heather, Anthony, and Jessica all voted yes.

Discussion of the movie night event –

A movie in the park event will be held at Elrama Central Park on Friday, September 23rd at 7:30 PM with a rain date of Saturday, September 24th at 7:30 PM. The Board will secure rental equipment as well as licensing of a movie, and then buy the movie. Movie options include Luca, Lightyear, Minions: The Rise of Gru, Hocus Pocus, and The Nightmare Before Christmas. Terri will post a poll to Facebook, allowing community members to vote. Poll will be posted on September 8, 2022 and close September 12, 2022, so advertising on the Township Facebook page as well as other pages can begin thereafter. A flyer will also be posted in the Elrama Post Office. Snacks such as popcorn will be provided by the

Township. Supervisor Michalle has offered the use of her popcorn maker. Township intern will pick up the rental equipment Thursday, September 22nd and the road crew will set up during the day on Friday, September 23rd. The Board, with help from the Elrama VFC, will take down, and the intern will return the equipment on Monday, September 26th.

Approve/deny setting the date for a community movie night to be held at Elrama Central Park for September 23, 2022 at 7:30 PM with a rain date of September 24, 2022 at 7:30 PM. Heather motioned to approve, and Anthony seconded. Heather, Anthony, and Jessica all voted yes.

Discuss Elrama Park status –

No update currently. The Board of Supervisors will discuss and vote on whether to move forward with the second phase of development during their next meeting. If phase two is approved to move forward, the Township will provide updates regarding the plan to the community via the website as well as signage located at the park site.

Discuss Veterans Memorial Trail –

No update currently. Per Terri, the previous EQT government liaison has left the company, but Terri will plan to connect with the new individual in this position to explore continued interest in creating and maintaining a trail. Terri will also continue to explore funding opportunities such as grants through the DCNR.

Discuss community garden –

Some community members had expressed interest in a community garden on a local Facebook page. It was decided that the Township will poll the community later this year for ideas/areas of interest like a community garden and proceed from there.

Correspondence –

The Board still has money allocated for Parks and Recreation t-shirts. The Board will follow up on this before the next meeting.

Heather motioned to adjourn the meeting at 6:09 PM, and Anthony seconded. Heather, Anthony, and Jessica all voted yes.