

**Union Township Planning Department Meeting
July 13, 2022
5:00 pm**

The Union Township Planning Department meeting was called to order by Chairperson Heather Dougherty at 5:00 pm.

The Pledge of Allegiance was recited

Roll call: Heather Daerr, Secretary; Charles E. Trax, Vice-Chairman; Heather Dougherty, Chairperson

Also in attendance: Roberta Singer, Secretary/Assistant Treasurer; Terri Gladus, Project Manager; Sean O'Dell, Planning Director; Michael Cruny, Solicitor from Sweat Law Offices

Public Comment: None

Motion to approve minutes from June 8, 2022, Planning Department meeting.

Motion: Dougherty

Second: Daerr

Deliberation: None

Roll Call: Trax – yes Daerr – yes Dougherty – yes

Motion Carried

Discussion existing development ordinance and North Strabane ordinance memorandum. Ms. Gladus spoke regarding where it was to be started and what to review.

Ms. Dougherty spoke regarding possibly having a workshop setting to discuss in depth.

Mr. Cruny explained process of a workshop and the specifics regarding same. These issues are all zoning related matters and public comment would be allowed to get feedback from the public. Planning Department Committee could not vote or take public action. Must be advertised and less formal than meeting. Planning Department Committee cannot deliberate at workshop. Can be advertised as public meeting/workshop. Determine what the goal is to achieve. We definitely want feedback from the community.

Ms. Dougherty wants it to be more simple and less cumbersome and to include community involvement.

Ms. Daerr mentioned about a longer meeting and adjusting the time of same to discuss same and to include the public. Mentioned about an on-line survey.

Mr. Cruny suggested a workshop may make more sense and ask the public what they would want the Committee to consider in relation to ordinances. Amending or adding or what they feel need addressed.

Need to have sample ordinances drafted to discuss and we have none at this point.

Ms. Gladus clarified differences between workshop and Planning Department meeting scenario. Understands must get Board of Supervisor's approval prior to doing any sort of advertising or drumming up public interest.

Discuss specific dates and times and availability of possibly a special meeting.

Possibly wait to have workshop / meeting until September due to vacations and adequate planning.

Discussion regarding Planning Department Board Alternate. We have received no interest as of this date. Therefore, will keep advertising for this position on social media pages. It was asked about advertising in Observer Reporter – it was reported that it would be expensive to advertise same. Notices of vacancies still on website and Facebook.

Public Comment: None

Motion to adjourn meeting at 5:23 pm

Motion: Dougherty

Second: Daerr

Deliberation: none

Roll Call: Trax – yes

Daerr – yes

Dougherty - yes

Motion Carried



Roberta J. Singer, Secretary