



UNION TOWNSHIP
3904 FINLEYVILLE-ELRAMA ROAD
FINLEYVILLE, PENNSYLVANIA 15332

Heather L. Daerr, Chairman
Charles E. Trax Jr., Vice-Chairman/Roadmaster
Richard L. Lawson, Supervisor/Treasurer
Michalle Dupree, Supervisor
Michael Barna, Supervisor

Roberta J. Singer, Sec/Asst. Treasurer
Terri Gladus, Project Manager
Sweat Law Offices, Solicitor
Harshman CE Group, Engineer
Palermo/Kissinger & Assoc., CPA

AGENDA
BOARD OF SUPERVISORS - PUBLIC MEETING
July 27, 2022
5:30 p.m.

A. Call Meeting to Order:

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Proof of Publication
5. Moment of Prayer
6. Public Comment (Agenda Items Only)
7. Supervisor and/or Staff Comments
8. Executive Sessions
Wednesday, July 13, 2022 (Personnel & Litigation)

B. Department Reports:

1. Solicitor Report
2. Engineers Report
3. Financial Report
4. Treasurer's Report
5. Chairman's Report
6. Project Manager Report

7. Intern Report / Presentation
8. Elrama Pump Station Report

C. Unfinished Business:

1. Vacancies
 - a. Roadmaster
 - b. Parks & Recreation Board
 - c. Board of Auditors
 - d. Planning Department Alternate

D. Action Items:

1. Approve / Deny recognizing the existing Township Employee Handbook, especially as it pertains to overtime, and that Chairwoman Heather Daerr was elected to be the Supervisor/Department Head of the Township Administration staff by majority vote during the 2022 Reorganization Meeting.
2. Approve/Deny Key Bank status.
3. Approve/Deny Terri Gladus, Project Manager as Township Planning Director
4. Approve/Deny Township Staff and Supervisor Dupree to serve as the liaison for Police Department Contract negotiations
5. Approve/Deny privately owned deduct meter policy
6. Approve/Deny Project Manager to submit an ARC Grant Pre-Application for Mingo Circle Sewage Project – Initial Request being \$750,000.00
7. Approve/Deny Contract with Ms. Alyssa Beachy for a Fall 2022 Internship. Note: This is an unpaid internship for experience and course credit through Penn State University World System.
8. Approve/Deny Colin Chung's internship to extend from 300 hours to 400 hours so that he may serve in an administrative capacity temporarily.
9. Approve / Deny purchase of tires for Side boom Mower from Valley Tire Co. at a cost of \$1,497.58. Received 2nd bid from Briggs Tire for a cost of \$1,625.00.
10. Approve / Deny meeting minutes from May 25, 2022, with revisions requested.
11. Approve / Deny June 22, 2022, Board of Supervisor's Public meeting minutes.
12. Approve / Deny July 13, 2022, Board of Supervisor's Public meeting minutes.

E. Discussion Items:

1. Discuss legal updates on various lawsuits within the Township. (i.e., all parties involved, status of each suit and estimation of timeline for duration of lawsuits)
2. Discuss CMA
3. Discuss purchase of 5 abandoned lots from repository for citizen repurchase
4. Discuss window air conditioner donation for the Road Crew lunchroom.
5. Discuss refunding Mr. Sever PTO hours for activities relating to obtaining his CDL license which cannot be performed outside of his normal work hours
6. Discuss key access to 13 Mingo Circle home owned by the Township and PSATS recommendation for unrestricted key access to the internal Township file room.
7. Discuss Veteran's Park construction status, engineer & solicitor recommendations, and waterline installation

F. Bill Pay List Approvals:

1. Approve / Deny Payroll dated July 22, 2022, in the amount of \$ 13,658.72 for 2 Administration, 1 Intern, 3 Road Crew, and 1 Tax Collector
2. Approve / Deny Bill Pay List for the Brentwood Bank General Account in the amount of \$ 151,524.65
3. Approve / Deny Bill Pay List for the Brentwood Bank Elrama Sewage Account in the amount of \$ 6,672.63

G. Correspondence**H. Executive Session – Personnel Matters****I. Public Comment****J. Remarks and / or Comments by Supervisors and / or Staff****K. Adjourn meeting @ _____ p.m.**