



**UNION TOWNSHIP**  
**3904 FINLEYVILLE-ELRAMA ROAD**  
**FINLEYVILLE, PENNSYLVANIA 15332**

Heather L. Daerr, Chairman  
 Charles E. Trax Jr., Vice-Chairman/Roadmaster  
 Richard L. Lawson, Supervisor/Treasurer  
 Michalle Dupree, Supervisor

Roberta J. Singer, Sec/Asst. Treasurer  
 Terri Gladus, Project Manager  
 Sweat Law Offices, Solicitor  
 Harshman CE Group, Engineer  
 Palermo/Kissinger & Assoc., CPA

**AGENDA**  
**BOARD OF SUPERVISORS - PUBLIC MEETING**  
**July 13, 2022**  
**5:30 p.m.**

**A. Call Meeting to Order:**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Proof of Publication
5. Moment of Prayer
6. Public Comment (Agenda Items Only)
7. Supervisor Comment
8. Executive Sessions

**B. Department Reports:**

1. Solicitor Report
2. Engineer Report
3. Treasurer's Report
4. Chairman's Report
5. Project Manager Report
6. Road Crew Report
7. Building Permits Report
8. Code/Zoning Report
9. Animal Control Report
10. Police Report from City of Monongahela

**C. Unfinished Business:**

1. Vacancies
  - a. Supervisor and/or Roadmaster

- b. Parks & Recreation Board
- c. Board of Auditors
- d. Planning Department Alternate

**D. Action Items:**

1. Approve / Deny settlement agreement and terms with Janet Guess for the 5027 Gary Avenue incident subject to final approval by Argonaut Insurance.
2. Discuss Letters of Interest for Board of Supervisor position.
3. Approve / Deny appointing Charles Wilson to the Board of Supervisors
4. Approve / Deny appointing Deborah Sargent to the Board of Supervisors
5. Approve / Deny appointing Mickey Gniadek to the Board of Supervisors
6. Approve / Deny appointing Larry Speer to the Board of Supervisors
7. Approve / Deny appointing Michael Barna to the Board of Supervisors
8. Approve / Deny March 23, 2022, Meeting Minutes (revision made in Mr. Trax's absence for first 58 minutes)
9. Approve / Deny Holding Tank Agreement for 123 Houston Run Road
10. Approve/Deny Terri Gladus to attend the "South Hills Managers Luncheon" events, which are free, monthly luncheons held locally to help facilitate networking and idea sharing among local municipal leaders.
11. Discuss Washington County Department of Public Safety Call Out Order
12. Approve / Deny Order of Washington County Department of Public Safety Call Out Order
13. Approve / Deny executing the Amended Contract for Services between Union Township and Harshman CE Group concerning the Overlook Sanitary Sewer Project
14. Approve / Deny increasing the Application Fee to the Commonwealth of PA by \$500.00 for the Mingo Sewage Project Part 1. Total application fee is \$1,000.00.
15. Discuss repair of spill containment manhole repair & replacement
16. Approve / Deny repair Spill Containment Manhole Repair & Replacement in the amount of \$1,520.00
17. Approve / Deny replacement of Spill Containment Manhole Repair & Replacement in the amount of \$6,410.00

**E. Discussion Items:**

1. Discuss Part – Time Employee for Road Crew
2. Discuss Terri Gladus becoming new Planning Director
3. Discuss renewal of City of Monongahela Police Contract – Discuss who will be Liaison with the City of Monongahela and Chief Kevin Harris
4. Discuss Key Bank account status
5. Discuss Administrative Overtime / Employee Handbook definition
6. Discuss Waste Management new procedures and informing public of same.
7. Discuss resident purchasing own deduct meter(s) and policy that would have to be followed
8. Discuss invoice received from railroad company
9. Discuss DGLVR Grant Application cycle and projects
10. Discuss ARC Grant Project ideas
11. Discuss Holding Tank policy

12. Discuss Fall 2022 Internship inquiry
13. Discuss extending Colin Chung's contract from 300 hours to 400 hours to be interim administrative support.

**F. Bill Pay List Approvals:**

1. Approve / Deny Payroll dated June 24, 2022, in the amount of \$13,517.20 for 2 Administration, 1 Intern and 3 Road Crew.
2. Approve / Deny Payroll dated June 30, 2022, in the amount of \$2,416.35 for 3 Supervisors (2<sup>nd</sup> quarter pay)
3. Approve / Deny Payroll dated July 8, 2022, in the amount of \$13,274.28 for 2 Administration, 1 Intern and 3 Road Crew.
4. Approve / Deny Bill Pay List for the Brentwood Bank General Account in the amount of \$ 190,950.04
5. Approve / Deny Bill Pay List for the Brentwood Bank Elrama Sewage Account in the amount of \$ 140.76

**G. Correspondence**

1. E-mail regarding Union Township Dust Control
2. E-mail regarding Cardox Road Maintenance and Trax Road Maintenance
3. E-mail regarding highland Village Development
4. E-mail regarding Hidden Hollow Storage Facility
5. E-mail regarding Finleyville Airport meeting from June 30k 2022
6. Notice from PSATS regarding ARPA funds and distribution of same
7. E-mail from Equitrans Midstream regarding environmental walk for proposed NIMCS005 Project. See e-mail and map from Amy Gonzalez (Equitrans),

**H. Public Comment**

**I. Remarks and / or Comments by Supervisors and / or Staff**

**J. Adjourn meeting @ \_\_\_\_\_ p.m.**