

**Union Township Board of Supervisors  
Reorganization Meeting  
January 3, 2022  
5:00 p.m.**

The Union Township Board of Supervisors reorganization meeting was called to order by Supervisor Heather Daerr at 5:00 pm.

**Pledge of Allegiance**

**Roll Call**

Board members in attendance were: Heather Daerr, Charles Trax, Richard Lawson, David A. Esken, and Michalle Dupree.

Also, in attendance were: Roberta Singer, Secretary/Ass't. Treasurer; Terri Gladus, Township Administrator; Gary Sweat, Solicitor, Sweat Law Offices; Sean O'Dell, Engineer – Harshman CE Group, LLC; Officer Chase Taylor, City of Monongahela Police Department; Frank Palermo, CPA -- Palermo Kissinger/Associates

**Proof of Publication** confirmed

**Moment of Prayer** by Pastor Al

**Public Comment:**

Linda Evans-Boren- 22 Parkvue Drive – stated that a lot of residents would like the meeting time changed to be later to accommodate more residents. She also asked the Board table some of the voluntary appointments so that they could be advertised more to the public.

Ms. Heather Daerr announced the installation of new supervisors- Michalle Dupree and David Esken- whose Oaths of Office have been received by the Township Office.

**Motion** to elect Supervisor Heather Daerr as the Chairman of the Board of Supervisors

Motion: Trax

Second: Esken

Deliberation: Lawson commented that he believes Supervisor Daerr does a good job as chairperson.

Roll: Daerr- abstain    Trax-yes    Lawson-yes    Esken-yes    Dupree-yes

Motion Carried

Ms. Daerr abstained because the vote pertained to her position.

**Motion** to elect Supervisor Charles Trax as Vice Chairman of the Board of Supervisors

Motion: Lawson

Second: Esken

Deliberation: None

Roll: Daerr- yes      Trax- abstain      Lawson-yes      Esken-yes      Dupree-yes

Motion Carried

Mr. Trax abstained because the vote pertained to his position

**Motion** to appoint Sweat Law offices as Township solicitor.

Motion: Lawson

Second: Trax

Deliberation: Dupree asked for clarification on the arbitrations and litigation rates as they are not stated on the fee schedule, but they are noted as to be negotiated at the time.

Solicitor Sweat noted that he has not charged more in the past for this but reserves the right to do so and this would be a conversation that is to be had if the situation arises.

Lawson stated that he is pleased that the solicitor rates are staying the same due to the number of lawsuits they have experienced.

Roll: Daerr: yes      Trax: Yes      Dupree: Yes      Esken: Yes      Lawson: Yes

Motion Carried

**Motion** to appoint Taczak Law Offices for Special Counsel for Zoning and Hearing Board.

Motion: Daerr

Second: Trax

Deliberation: None

Roll: Lawson: yes      Esken: yes      Daerr: yes      Trax: yes      Dupree: yes

Motion Carried

**Motion** to appoint Harshman CE Group for Township Engineer

Motion: Esken

Second: Daerr

Deliberation: Dupree asked if it was possible to negotiate Harshman's costs down for permits and engineering fees that would be paid by citizens. She noted that while the Township fees were similar in surrounding municipalities, the engineering costs were slightly higher and she wanted to know if negotiation was possible after appointment.

Solicitor Sweat stated that with Harshman Group, there are three fee schedules: general terms and conditions of different levels of engineers, UCC fee schedule, and their chargers to serve as sewage enforcement officer. He would recommend appointing the engineer today with the understanding that there may be discussion further about the negotiation of fees

Roll: Lawson: yes      Esken: yes      Daerr: yes      Trax: yes      Dupree: yes

Motion Carried

**Motion** to appoint Palermo/Kissinger & Associates as Township CPA

Motion: Daerr

Second: Lawson

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to appoint Richard Lawson, Supervisor as Township Treasurer

Motion: Daerr

Second: Trax

Deliberation: None

Roll: Lawson: abstain Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

Lawson abstained due to the position pertaining to him.

**Motion** to appoint Roberta Singer as Secretary/ Assistant Treasurer

Motion: Daerr

Second: Lawson

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to appoint Harshman CE Group / Jarrod D'Amico as zoning / code enforcement officer.

Motion: Esken

Second: Lawson

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion carried.

**Motion** to appoint McCall, Scanlon & Tice / Kathy Houston as Auditor for 2021 DCED audit.

Advertisement was verified

Motion: Daerr

Second: Lawson

Deliberation: Dupree stated that she did not receive the bid so she will be voting no.

Roll: Lawson: yes Esken: yes Daerr: no Trax: yes Dupree: yes

Motion Carried

**Motion** to appoint Keystone Collections as earned income tax collector

Motion: Daerr

Second: Esken

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to appoint Keystone Collections as Local Services Tax Collector

Motion: Esken

Second: Lawson

Deliberation:

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to appoint Washington County Sewage Council as Sewage Enforcement Officer

Motion: Lawson

Second: Esken

Deliberation: Daerr noted that Harshman provided a bid for this item and stated that it is recommended under Act 537 plan that municipalities have an alternate sewage enforcement officer and she would like to deliberate with the council on that.

Sweat confirmed that there is no conflict of issue interest having Harshman be an alternate especially since there are so few SEOs in the area.

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to appoint Harshman CE Group as the alternate Sewage Enforcement Officer

Motion: Daerr

Second: Lawson

Deliberation: Dupree stated that she read there is no need for an alternate sewage council if the primary SEO is Washington County Sewage Council. And there would be more work for the staff because any payment that Harshman did in this capacity would have to pass through the Township.

Esken asked if there is any cost to have Harshman on as an alternate

Daerr noted in her understanding that the act of appointing them as an alternate does not cost anything.

Lawson stated he feels the Township needs them as a backup because in the past the Washington County Sewage Council has not responded quickly enough in the past.

Sweat stated that he is not up to speed on this issue but he does not believe that it is prohibited to have an alternate and he recommends that the Board table this so he has time to look into this more.

**Motion** to rescind the motion to appoint Harshman CE Group as the alternate Sewage Enforcement Officer alternate

Motion: Daerr

Second: Lawson

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Rescinded

**Motion** to table appointing Harshman CE Group as the alternate Sewage Enforcement Officer alternate

Motion: Dupree

Second: Esken

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Tabled

**Motion** to appoint Sean O'Dell from Harshman CE Group as planning director.

Motion: Daerr

Second: Esken

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to appoint Sweat Law Offices as the solicitor for planning department

Motion: Esken

Second: Lawson

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to appoint Terri Gladus as Project Manager for 2022.

Motion: Esken

Second: Daerr

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to appoint Roberta Singer and Sarah Scott Esq. from Sweat Law Offices as Right to Know Officer

Motion: Daerr

Second: Lawson

Deliberation: Dupree commented that she feels it is unduly expensive to have an attorney in this position. She stated that this was the only Township that responded with an attorney as a Right to Know officer and the Township cannot afford it.

Lawson stated that with the large amount of Right to Knows the Township gets, he would like to see Scott and Singer stay in the position because Singer is the only fulltime employee.

Dupree stated that she still feels that it is expensive for the attorney to be in this position, it is a hardship on the residents, and it is not effective in her experience. She stated that the answer may be to get another part time person that is not an attorney.

Lawson reiterated that he believes that Scott and Singer are doing a good job and the Sewer Authority he has experience with also used an attorney and he has not gotten responses yet from them either.

Trax stated that due to current circumstances he believes it is best to have Scott assist.

Daerr stated that the Township has been inundated with massive lawsuits and dozens of Right to Know requests and she believes it is important to have a solicitor's second set of eyes on these matters to avoid any further issues.

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: no  
Motion Carried

**Motion** to appoint Supervisor Mabelle Dupree as the Township Representative for Washington County Sewage Council.

Motion: Daerr  
Second: Esken

Deliberation: Dupree offered to take this position.

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: abstain  
Motion Carried

Dupree abstained because the position pertains to her.

**Motion** to appoint Kym Seccret Animal Control Services as Animal Control Officer

Motion: Daerr  
Second: Lawson

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes  
Motion Carried

**Motion** to appoint Roberta Singer as the Voting Delegate to State Convention

Motion: Daerr  
Second: Lawson

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes  
Motion Carried

**Motion** to appoint Terri Gladus as the alternate Voting Delegate to the State Convention

Motion: Daerr  
Second: Esken

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes  
Motion Carried

**Motion** to appoint Brentwood Bank, Key Bank, Washington Financial, PLGIT and PNC as Township Depositories

Motion: Lawson

Second: Esken

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to appoint Harshman CE Group as the Inspection Agency

Motion: Lawson

Second: Daerr

Deliberation: Dupree clarified that this is for building inspections.

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to appoint Roberta Singer as Plan Administrator for all Township Pension Funds.

Motion: Daerr

Second: Lawson

Deliberation:

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to appoint Lenny Bailey, Elrama VFC as the Township Emergency Management Coordinator.

Motion: Esken

Second: Daerr

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to designate the Observer-Reporter as paper of general circulation for all legal advertisements.

Motion: Daerr

Second: Lawson

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to appoint Paul Calderone as the Chairman of the Vacancy Board, as he submitted his letter of interest.

Motion: Daerr

Second: Lawson

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to table the appointment to a Township Representative to the WESA Board with the understanding that the Township will advertise for this position, as there is currently no one known to be interested.

Motion: Daerr

Second: Dupree

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Tabled

**Motion** to appoint Dave Esken as Road Master

Motion: Trax

Second: Lawson

Deliberation: None

Roll: Lawson: yes Esken: abstain Daerr: yes Trax: yes Dupree: yes

Motion Carried

Esken abstained as the position pertains to him.

**Motion** to appoint Charles Trax as Road Master

Motion: Lawson

Second: Dupree

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: abstain Dupree: yes

Motion Carried

Trax abstained as the position pertains to him.

**Motion** to appoint Michalle Dupree as Road Master.

Motion: Daerr

Second: Esken

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: abstain

Motion Carried

Dupree abstained as the position pertains to her.

**Motion** to appoint Chairperson Heather Daerr to be the Department Head of Office / Administration

Motion: Trax

Second: Lawson

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: abstain Trax: yes Dupree: yes

Motion Carried

Daerr abstained as the position pertains to her



**Motion** to appoint Supervisor Esken as the Road Department Liaison

Motion: Daerr

Second: Lawson

Deliberation: None

Roll: Lawson: yes Esken: abstain Daerr: yes Trax: yes Dupree: yes

Motion Carried

Esken abstained as the position pertains to him

**Motion** to appoint Supervisor Lawson Department Head of Police and Fire

Motion: Daerr

Second: Trax

Deliberation: None

Roll: Lawson: abstain Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

Lawson abstained as the position pertains to him

**Motion** to appoint Supervisor Dupree as liaison with the Parks and Rec Department

Motion: Daerr

Second: Esken

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: abstain

Motion Carried

Dupree abstained as the position pertains to her

Solicitor Sweat recommends that the Board tables the item to appoint a Township Representative to the SEREMS Board until the Township is clear on what the responsibilities Board members are, to make sure the appointment does not appoint a person to the board of directors but appoint an individual as a point person, or liaison.

**Motion** to table the appointment of a Township Representative to SEREMS subject to future investigation as to what this position entails.

Motion: Daerr

Second: Lawson

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

Chairperson Daerr stated that there is no action necessary to authorize the extension of Teamsters Local 205 Contract and Wage Rates as the current contract is in place until December 31, 2023.

**Motion** to authorize all supervisors, Charles Trax, Heather Daerr, Richard Lawson, David Esken and Michalle Dupree, and Assistant Treasurer, Roberta Singer, as signors on Township checks.

Motion: Daerr

Second: Lawson

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to require three signatures on every Township check with the understanding that at least one of the signors must be the Treasurer or the Assistant Treasurer.

Motion: Lawson

Second: Esken

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

Daerr stated that she is in favor of a 5:30 or 6pm start time for the Board of Supervisors meetings, but the second and fourth Wednesdays should be kept the same so that Solicitor Sweat can still attend. She noted that the 6pm start time may be better because of the Planning Department meetings prior.

Dupree stated she was in favor of 5:30 or 6pm start time.

Lawson stated that he is in favor of keeping the 5pm start time.

Esken stated that he prefers 5:30pm.

Trax stated that he likes 5pm but he would meet in the middle and vote for 5:30pm.

Daerr asked the board to consider the Planning Department meeting as well, as it is usually scheduled for the hour prior and it is cost efficient because the staff is already here. She stated that 7pm is way too late in her opinion.

**Motion** to schedule monthly meeting dates and time for Board of Supervisors to be held at 6pm on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays unless otherwise stated and advertised.

Motion: Daerr

Second: Dupree

Deliberation: Lawson stated that he believes 6pm is too late, but he would be willing to vote for 5:30pm.

Esken stated that he would also vote for 5:30pm.

Roll: Lawson: no Esken: no Daerr: yes Trax: no Dupree: yes

Motion Failed

**Motion** to schedule monthly meeting dates and time for Board of Supervisors to be held at 5:30pm on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays unless otherwise stated and advertised.

Motion: Lawson

Second: Trax

Deliberation: Dupree stated that she believes it is hard for citizens working 9 to 5 to make a 5:30 meeting.

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: no

Motion Carried

Daerr stated that a 4pm start time will not work for the Planning Department meetings and she would be willing to consider alternate dates that Attorney Cruny is available for these meetings and advised that this not be tabled because there is planning business that needs to occur this month.

Sweat stated that in rare instances where planning meetings need to go longer, there is no issue with the Planning Department meetings leading into the BOS meetings and the BOS meetings can start late.

**Motion** to schedule monthly meeting dates and time for Planning Department to be held at 5:00pm on the 2<sup>nd</sup> Wednesday of the month unless otherwise stated and advertised.

Motion: Daerr

Second: Esken

Deliberation: Dupree requested clarification that the Board is confident that 30 minutes would be enough time for the Planning meetings.

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to set the Bond amount for Treasurer, Richard Lawson, to \$500,000

Motion: Daerr

Second: Esken

Deliberation: None

Roll: Lawson: abstain Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

Lawson abstained due to the position pertaining to him

**Motion** to set bond amount for assistant treasurer, Roberta Singer, to \$500,000

Motion: Esken

Second: Daerr

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

**Motion** to set the rate wage for the elected tax collector at 3% current and 5% for delinquent for real estate, streetlights and per capita.

Motion: Daerr

Second: Esken

Deliberation: Lawson said he wishes to see 3% to 2.5% because he is trying hard to cut the budget.

Daerr stated that that would have had to been done during the compensation package period.

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to set the bond amount for elected tax collector for per capita, streetlight tax collection at \$36,000.

Motion: Esken

Second: Daerr

Deliberation:

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to set mileage reimbursement rate for use of personal vehicles at \$.585 per the IRS guidelines

Motion: Daerr

Second: Lawson

Deliberation: none

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to set bond amount for elected tax collector at 30% of tax duplicate, the cost to be shared between Union Township and Ringgold School District.

Motion: Daerr

Second: Lawson

Deliberation: none

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to approve the fee schedule for solicitor, Sweat Law Office.

Motion: Lawson

Second: Daerr

Deliberation: Dupree stated that she is still not pleased that the litigation and arbitration fees are not a set amount.

Daerr noted that all arbitration that has happened has all been through outside counsel in the past.

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: no

Motion Carried

**Motion** to approve the fee schedule for the engineer, Harshman CE Group

Motion: Esken

Second: Trax

Deliberation: Dupree stated that, as she stated before, she would still like to negotiate some of his fees in the future.

Lawson stated that he would like to see some of the fees to be higher and he believes an ordinance needs to be in passed that makes sure that applicants get a 1-hour desk meeting and after that, an escrow must be in place to ensure the Township does not lose money on these projects. But he is okay with Harshman’s hourly pay schedule.

**Motion** to rescind the motion to accept the engineer fee schedule

Motion: Esken

Second: Trax

Deliberation: Sweat reminded the Board that there are three separate fee schedules, and it is important that the Board passes a schedule so that engineer can do work for the Township right away.

Dupree stated that she wants to see Harshman’s fee schedule less instead of raising prices for the residents.

Sweat stated that he believes it should be passed now, because a majority of the Board can decide at any time to reopen the fee schedule issue.

Lawson and Dupree stated that they were both okay with that.

**Motion** to approve the Harshman Engineering fee schedule as it is submitted today.

Motion: Esken

Second: Lawson

Deliberation: none

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to approve fee schedule for the CPA, Palermo / Kissinger & Associates

Motion: Daerr

Second: Lawson

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to approve the fee schedule for the animal control officer at \$225 per month.

Motion: Daerr

Second: Lawson

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to table auditor fee schedule until they have their meeting tomorrow, Jan 4<sup>th</sup>.

Motion: Daerr

Second: Lawson

Deliberation: Daerr noted for public knowledge that to her best knowledge there has always been third party appointed to do the DECD audits.

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to set the wage rate for the zoning hearing board to \$45 per hearing.

Motion: Esken

Second: Lawson

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: abstain Trax: yes Dupree: yes

Motion Carried

Daerr abstained because her husband is on the board.

**Motion** authorizing the attendance of PSATS convention by any supervisor or staff

Motion: Daerr

Second: Lawson

Deliberation: none

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to appoint Sweat Law Offices to act as Union Township Human Relations Council for 2022.

Motion: Lawson

Second: Esken

Deliberation: Dupree asked for clarification as to what this position is.

Daerr clarified that Sweat usually does this job, as it handles any internal employee relations.

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to deny adopting the rules of conduct as there are none on the table.

Motion: Daerr

Second: Esken

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: abstain

Motion Carried

**Motion** to adopt the most recent Robert's Rules as the Parliamentary Procedure of Union Township Board of Supervisors meetings and all other meetings

Motion: Daerr

Second: Lawson.

Deliberation: none

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

**Motion** to deny Sweat Law offices the ability to appoint and hire a labor attorney for Union Township at the discretion if the event arises.

Motion: Daerr

Second: Lawson

Deliberation: Denial is the appropriate choice according to Sweat.

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Failed

**Motion** to approve the 2017 fee schedule as amended Township fee schedule until the next Board of Supervisors meeting.

Motion: Daerr

Second: Lawson

Deliberation: Daerr noted that we are working on the 2022 fee schedule for the Township, but we will use the current version until the new one can be finalized and approved.

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes  
Motion Carried

**Motion** to re-appoint Heather Dougherty to the Planning Department Board.

Motion: Daerr

Second: Trax

Deliberation: none

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

Daerr commented that there is no action required for the zoning hearing board appointments.

Daerr commented that there is no action required for the Board of Auditors appointments.

Daerr commented that there is one vacancy on the Parks and Recreation Board but we have not received any letters of interest yet.

Gladus commented that they will begin advertising.

Larry Spahr, audience member, commented that he had knowledge that Sarbak of the Board of Auditors was resigning.

Sweat asked the Township to get that in writing.

Gladus stated that the Township will advertise that position as well.

**Motion** to accept Vincent Verrenti's resignation from the road crew.

Motion: Daerr

Second: Esken

Deliberation: Esken commented that Verrenti was offered a job that paid more money and he moved on to that new position. Esken commented that they will move on to second applicant and hope to hire him in coming BOS meetings.

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Carried

Daerr commented that a multitude of interviews occurred last month and she encourages any board members to go back and review the interview notes and resumes as this will be voted on during the next BOS meeting.

Daerr asked Ms. Singer to confirm that the advertisement of the meeting allows for bill pay lists to be approved and stated they would move on to public comment while they waited on that information

**Public Comment:**

Linda Evans-Boren- 22 Parkvue Drive- stated that she believes that Ed Frye senior is a member of the community that serves on the Board of Directors of SEREMS. She said she can assure the Board that the person appointed as Township representative would not be on the Board of directors. She also stated that she believes it would be cost effective if the Board looked ahead to predict meetings that must be changed due to holidays so that it could be approved ahead of time instead of having to spend money on readvertising. She also commented that the fee schedule for the engineers has changed, because the building permits used to be a 50/50 split between the Township and Code Enforcement. She stated that Harshman gets an 80/20 split, with the Township only getting 20%. She stated this is not reasonable and this should be considered in negotiations.

Janet Hollingsworth- 69 Hobbitt Lane- stated that she turned in a letter of interest for the SEREMS board and she feels she is qualified if the Township is looking for a citizen to serve as Township representative. She also stated that the 6pm time would have been a good time to have the meetings, considering the meetings are not as long as they used to be so 6pm would be a reasonable time and perhaps the board could reconsider in the future. She wanted to congratulate Esken and Dupree on being elected to the Board. She stated that when Dupree has been met tension in the past as a representative, she hopes that there is comradery among the board now and they are able to progress in the future.

Dupree asked Sweat if they could appoint a SEREMS Representative with the condition that they are not on the Board of Directors.

Sweat stated that he would not recommend doing this now, but that is the way it should be worded if they choose to do that in the future.

Lori Kenavey – Brownsville Rd Ext. – asked what the responsibility of the planning director is.

Daerr responded that the planning director meets the applicants, and guides meetings with any engineering comments.

Kenavey asked how the planning director gets paid.

Daerr stated that it is on the fee schedule.

Kenavey asked what Terri Gladus, Project Manager's salary is.

Gladus stated that she gets paid \$22.

Kenavey asked what Harshman gets paid

Daerr stated that it is on the fee schedule

Kenavey asked what the solicitor charges for the zoning board

Daerr restated that she is welcome to any fee schedule



Kenavey asked how much Solicitor Sweat charges per hour

Daerr stated \$170.

Kenavey stated that then Sweat's bill has risen 25%.

Esken stated that it should be kept in mind that every bill comes with a list of billable hours that the Township is not charged for, however. And he believes that this outweighs any issues.

Lawson stated that the citizens can expect to see the Harshman bills broken out separately, so it is clearer to residents how much the Township is actually paying for each project, such as the sewer designs, and how much is just pass through from resident work. He stated that without the sewer design work and lawsuits it should be considerably less moving forward.

Daerr stated that the Township has a handle on many of the larger projects now, and the large projects should not have been put off for as long as they have. This should not be a huge financial burden moving forward because the engineering costs, especially, are very front loaded.

**Motion** to table the bill pay list for the Brentwood Bank General Fund in the amount of \$92,641.14 until the next BOS meeting.

Motion: Daerr

Second: Dupree

Deliberation: None

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

Motion Tabled

**Motion** to table the bill pay list for the Brentwood Bank Elrama Sewage Account in the amount of \$16.73 until the next BOS meeting.

Motion: Daerr

Second: Dupree

Deliberation: none

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

**Motion** to adjourn the 2022 Board of Supervisors Reorganization Meeting at 7:10PM.

Motion: Daerr

Second: Lawson

Deliberation: none

Roll: Lawson: yes Esken: yes Daerr: yes Trax: yes Dupree: yes

  
\_\_\_\_\_  
Roberta J. Singer, Secretary