



**UNION TOWNSHIP**  
**3904 FINLEYVILLE-ELRAMA ROAD**  
**FINLEYVILLE, PENNSYLVANIA 15332**

Heather L. Daerr, Chairman  
 Charles E. Trax Jr., Vice-Chairman/Roadmaster  
 Richard L. Lawson, Supervisor/Treasurer  
 David A. Esken, Supervisor/Roadmaster  
 Michalle Dupree, Supervisor/Roadmaster

Roberta J. Singer, Sec/Asst. Treasurer  
 Terri Gladus, Project Manager  
 Sweat Law Offices, Solicitor  
 Harshman CE Group, Engineer  
 Palermo/Kissinger & Assoc., CPA

**AGENDA**  
**BOARD OF SUPERVISORS - PUBLIC MEETING**  
**JANUARY 26, 2022 5:30 p.m.**

**A. Call Meeting to Order:**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Proof of Publication
5. Moment of Prayer
6. Public Comment (Agenda Items Only)
7. Executive Sessions  
     January 12, 2022

**B. Department Reports:**

1. Chairman's Report
2. GIS/Project Manager Report
3. Solicitor's Report
4. Financial Report
5. Advent / IT Monthly Report
6. Road Crew Report for December, 2021

**C. Unfinished Business:**

1. Vacancies
  - a. Parks & Recreation Board
  - b. WESA Representative
  - c. SEREMS Representative
  - d. Board of Auditors (Matt Sarbak resignation received 1/24/2022)
  - e. Planning Department Alternate

**D. Action Items:**

1. Approve / Deny Minutes from December 21, 2021, Board of Supervisor's Public Meeting
2. Approve / Deny Minutes from January 3, 2022, Board of Supervisor's Reorganization Meeting
3. Approve / Deny Minutes from January 12, 2022, Board of Supervisor's Public Meeting
4. Approve / Deny Coal Bluff Road bid documents which will be finalized upon Supervisor Approval
5. Approve / Deny advertising for part-time road crew employee
6. Approve / Deny Tax Collector using Municipal Building for in-person tax collection
7. Approve / Deny letter of support for Finleyville Rapid Bridge to Representative Puskaric and Senator Bartolotta
8. Approve / Deny appointment to WESA Board as Township Representative
9. Approve / Deny appointing Kevin Daerr to Union Township Zoning Hearing Board
10. Discuss Township Fee Schedule
11. Approve / Deny Township Fee Schedule updates
12. Discuss water tap at Veteran's Memorial Park
13. Approve / Deny water tap at Veteran's Memorial Park
14. Discuss Covid Policy
15. Approve / Deny Covid Policy
16. Approve / Deny LGA Intern Application
17. Approve / Deny Elrama Pump Station Contract with Wastewater Systems (Tom Bibby). Current COI received.
18. Approve / Deny RAYSA Soccer Lease for use of the Upper Field for 2022 Season
19. Approve / Deny Highland Village Subdivision Plan – Phase 1 (Revised 10/21/2021) conditioned upon the applicant having a developer's agreement and bonding in place for this phase.
20. Approve / Deny Joseph & Debra Lisanti and Shea Devt LLC – Subdivision Plan No. 1 (revised 12/22/2021) conditioned upon satisfying Harshman CE Groups comments per review letter dated January 5, 2022.
21. Approve / Deny releasing EQT's Road Bond for 0.2 Mile of Trax Road.
22. Approve / Deny Payment of Invoice 4 to El Grande Industries Inc. in the amount of \$645.00 for the Double Seal Coat on Cardox Road
23. Approve / Deny purchase of Breakaway Fitting for pump at Elrama Pump Station. Cost is \$725.00 + shipping for each pump ordered. Purchase is from W. C. Weil Company (per Tom Bibby).
24. Approve / Deny replacement parts for hydraulic spreader from Steel City Mower and Plow, Inc. in the amount of \$505.55
25. Approve / Deny execution of Transportation Impact Study (TIS) Scoping Meeting Checklist for the proposed Pittsburgh Powder Coat, Inc. building located on PA Route 837 near Elrama.
26. Approve / Deny releasing the Township Judgment filed against Quaker Engineering and Tuscany Estates on that portion of the development that represents the common area property, pool, clubhouse, which is being transferred to the Tuscany Estate's Homeowner's Association.
27. Approve / Deny Field Maintenance at Upper Soccer Field at Veteran's Park

28. Approve / Deny repair of guide rail on Trax Road which was damaged by Waste Management. Two Quotes Received were:
1. Green Acres Contracting - \$7,280.00
  2. Interstate Enterprises - \$6,350.00
  3. Allegheny Fencing – Requested quote but none received as of 1/24/2022.
29. Approve / Deny Resolution \_\_\_\_\_ of 2022 confirming the relinquishment for public purposes of a portion of Ramage Avenue pursuant to the request of Pa. American Water.
30. Approve / Deny acceptance of Will Dougherty's resignation from Planning Department Board as alternate.

**E. Discussion Items:**

1. Discuss MS4 Funding
2. Discuss SEREMS appointment / meeting
3. Discuss protocol for Township employee/elected official reimbursement per PSATS
4. Discuss policy for bill pay review / processing data
5. Discuss IT Service Provider
6. Discussion regarding Ms. Daerr scheduling conference with Leslie Uptegraff/Michael Baker International regarding Mon Valley Economic Development Playbook project.
7. Discuss Spruce Street
8. Discuss Bond(s)
9. Discuss Tax Certification Fees

**F. Bill Pay List Approvals:**

1. Approve / Deny Payroll dated January 21, 2022 in the amount of \$10,991.52 for 2 Administration and 2 Road Crew.
2. Approve / Deny Bill Pay List for the Brentwood Bank General Account in the amount of \$172,339.81 (Dated 1/25/2022)
3. Approve / Deny Bill Pay List for the Brentwood Bank Elrama Sewage Account in the amount of \$6,125.91 (Dated 1/21/2022)

**G. Correspondence**

1. Receipt of PCSA Final Operating & Capital Budget Report Summary Projected for Fiscal Year 2021 and Operating & Capital Budget Report Summary Proposal for Fiscal Year 2022. Available for review in the Township Office during normal business hours.
2. West Elizabeth Sanitary Authority Chapter 94 Report 2021 Operating Year
3. PennDot's District 12 Progress report regarding 2021 project updates, winter maintenance, the PA 906 construction project, innovations, and safe driving tips.

**H. Public Comment**

**I. Remarks and / or Comments by Supervisors and / or Staff**

**J. Adjourn meeting @ \_\_\_\_\_ p.m.**

01/25/2022 2:30 p.m.