



**UNION TOWNSHIP**  
**3904 FINLEYVILLE-ELRAMA ROAD**  
**FINLEYVILLE, PENNSYLVANIA 15332**

Heather L. Daerr, Chairman  
 Charles E. Trax Jr., Vice-Chairman/Roadmaster  
 Richard L. Lawson, Supervisor/Treasurer  
 David A. Esken, Supervisor/Roadmaster  
 Michalle Dupree, Supervisor/Roadmaster

Roberta J. Singer, Sec/Asst. Treasurer  
 Terri Gladus, Project Manager  
 Sweat Law Offices, Solicitor  
 Harshman CE Group, Engineer  
 Palermo/Kissinger & Assoc., CPA

**AGENDA**  
**BOARD OF SUPERVISORS - PUBLIC MEETING**  
**JANUARY 12, 2022 5:30 p.m.**

**A. Call Meeting to Order:**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Proof of Publication
5. Moment of Prayer
6. Public Comment (Agenda Items Only)
7. Executive Sessions  
 December 21, 2021, December 29, 2021

**B. Department Reports:**

1. Animal Control
2. Building Code
3. Chairman's Report
4. Engineer's Report
5. GIS/Project Manager Report
6. Police Report
7. Road Crew Summary
8. Solicitor's Report
9. Zoning Report

**C. Unfinished Business:**

1. Vacancies
  - a. Parks & Recreation Board
  - b. WESA Representative

**D. Action Items:**

1. Approve / Deny Minutes from December 21, 2021, Board of Supervisor's Public Meeting
2. Approve / Deny Minutes from January 3, 2022, Board of Supervisor's Reorganization Meeting
3. Approve / Deny replacement of Rooftop Furnace for Township Building (Conference Room Side)
  - Bids are as follows:
 

Delattre Corp.	\$11,987.00
McMurray Cooling & Heating	\$11,500.00
Beverly Services	\$ 9,304.00
4. Discussion regarding SEO Alternate Options
5. Approve / Deny Harshman CE Group, LLC as SEO Alternate
6. Approve / Deny Auditor Fee Schedule
7. Approve / Deny hiring for Road Crew Employment opening
8. Approve / Deny PSATS webinar 1-year subscription – not to exceed \$89.00 to provide access to PSATS weekly webinar for all Township Elected Officials and employees for 2022.
9. Approve / Deny COVID Policy, which will be Resolution No.01 of 2022.
10. Approve / Deny advertisement for bid of the Finleyville-Elrama Sewage due to the emergent and serious nature of the project, contingent upon the Supervisors reviewing the Contract.
11. Approve / Deny setting the EQT – Sarah Well Site Conditional Use Hearing Date for February 16, 2022, at \_\_\_\_\_p.m. (Township staff to advertise)
12. Approve/ Deny executing Legal Right-of-Way between Union Township and Steven & Imogene Mahlberg.
13. Approve / Deny Execution of Road Construction Agreement between Union Township and EQT for the Garvin Road Improvements.
14. Approve / Deny Execution of the 102 Airport Road Inspection Agreement - Single Residence Sewage Treatment Plant.
15. Approve / Deny 102 Airport Road Sewage Facilities Planning Module Component 3s (Small Flow Treatment Facilities).
16. Approve / Deny Resolution No. 02 of 2022 as a revision to the "Official Sewage Facilities Plan" for the Small Flow Treatment Facility at 102 Airport Road.
17. Approve / Deny Road Use & Bonding Agreement between Union Township and EQT Production Company for Garvin Road.
18. Approve / Deny Road Use & Bonding Agreement between Union Township and Y&B Logging-Lumber Co., LLC for Lobbs Run Road.
19. Approve / Deny Resolution No 3 of 2022, which authorizes the relinquishment of condemnation proceedings filed for acquisition of property as part of the Mingo Circle Sewage Project.
20. Approve / Deny Resolution No. \_\_\_\_ of 2022 PennDOT Form M-945R authorizing Chairperson Heather Daerr to sign PennDOT Form M-950AA
21. Approve / Deny executing PennDOT Form M-950AA authorizing Harshman CE Group, LLC to submit Highway Occupancy Permits on behalf of Union Township for the 2022 year.

**E. Discussion Items:**

1. Tax Collector, Bernadette Speer, has requested that a discussion take place regarding the possibility of using the Township facilities for taxpayers to make in-person payments.
2. Discussion regarding Borough of Finleyville Letter to Representative Puskaric & Senator Bartolotta regarding Rapid Bridge Replacement. Letter authored by President of the Borough of Finleyville Council Jeff Lawrence.
3. Discussion regarding SEREMS
4. Discussion regarding WESA Union Township Representative
5. Discussion regarding Township Fee Schedule
6. Discussion regarding Engineering Fees in PennVest Loans
7. Discussion regarding IT Service Provider
8. Discussion regarding DEP Air Quality Report
9. Discussion regarding Flood Mitigation Effort Options
10. Discuss Thomas Bibby d/b/a Wastewater System Services Contract for maintaining Elrama Pump Station (Contract was approved 4/22/2020 by the Board of Supervisors)
11. Discuss status of Veterans Park renovations and delay of same. Questions regarding status of rental availability.
12. Discuss and appoint person for media inquiries.
13. Discuss GIS / GPS tracking of snowplows
14. Discuss LGA Intern inquiry
15. Discuss additional part-time help for Road Crew
16. Discussion regarding reimbursement of costs of elected officials.

**F. Bill Pay List Approvals:**

1. Approve / Deny Payroll dated December 24, 2021, in the amount of \$12,475.94 for 2 Administration, 2 Road Crew and 1 Roadmaster and Supervisor 4<sup>th</sup> Quarter pay.
2. Approve / Deny Payroll dated January 7, 2022, in the amount of \$9,767.05 for 2 Administrative, 3 Road Crew and 1 Roadmaster.
3. Approve / Deny Bill Pay List for the Brentwood Bank General Fund in the amount of \$92,641.14. (Dated 1/3/2022)
4. Approve / Deny Bill Pay List for the Brentwood Bank Elrama Sewage Account in the amount of \$16.73. (Dated 1/3/2022)
5. Approve / Deny Bill Pay List for the Brentwood Bank General Account in the amount of \$25,685.94 (Dated 1/11/2022)
6. Approve / Deny Bill Pay List for the Brentwood Bank Elrama Sewage Account in the amount of \$135.60 (Dated 1/11/2022)

**G. Correspondence****H. Public Comment****I. Remarks and / or Comments by Supervisors and / or Staff****J. Adjourn meeting @ \_\_\_\_\_ p.m.**