

**Union Township Board of Supervisors  
Public Meeting  
October 13, 2021  
5:00 p.m.**

The Union Township Board of Supervisors meeting was called to order by Chairperson Heather Daerr at 5:00 p.m.

**Pledge of Allegiance**

**Roll Call**

Attendees at meeting were: Heather Daerr, Chairperson; Charles Trax, Vice Chairman; Richard Lawson, Supervisor/Treasurer; Hal D. Breinig, Supervisor/Roadmaster; David A. Esken, Supervisor/Roadmaster

Also in attendance were: Roberta Singer, Secretary/Ass't. Treasurer; Terri Gladus Township Administrator; Karen Brown, Administrative Assistant; Gary Sweat Solicitor, Sweat Law Offices; Sean O'Dell, Engineer, Harshman CE Group, LLC; Officer William Fusco, City of Monongahela Police Department; Sarah Scott, Esquire, Sweat Law Offices

**Proof of Publication Confirmed**

**Moment of Prayer- Pastor Ken**

**Public Comment:**

Linda Evans-Boren- 22 Parkvue Dr. – Expressed that a donation to the volunteer fire department should be a given. Shared concerns about PulsePoint and liability issues for the Township considering the app would involve action taken on private property.

Michalle Dupree – 6178 State Route 88- Expressed concern over phrasing of Action Item #12 stating “self-storage buildings” instead of “self-storage units.” Question if Hidden Hollow HOP changed for PennDOT. Expressed concern about too few road crew members going into winter and asked if more would be hired. Read a statement about PulsePoint using LSA funding and suggested that it go to emergency services instead. Read correspondence between she and the Township staff/solicitor regarding her Right to Know request not being completed and noted the cost associated with the correspondence.

**Executive Sessions:**

Personnel & Litigation- Tuesday, October 5, 2021

**Department Reports:**

Engineers Report: Mr. O'Dell stated he will comment on items as they arise in the meeting.

Financial Report: Mr. Palermo reviewed his report  
Police Department Report- Officer Fusco reviewed his report  
Animal Control Report  
Building Code Office Report  
Code / Zoning Official Report  
Road Crew Report  
Overlook Sewage Report  
Solicitor's Report: Solicitor Sweat discussed his report, including clarification on citizen concerns regarding the Police Pension fund  
Chairman's Report: Stated she planned to discuss the Police Pension but Solicitor Sweat covered it adequately

Motion to add to the agenda item to approve/deny purchasing road closed signage and type 3 barricades from U.S. Municipal for use on Coal Bluff Road not to exceed \$2,000.00.

Motion: Daerr

Second: Breinig

Roll Call:

Daerr- yes                      Trax- yes                      Lawson-yes                      Breinig-yes                      Esken-yes

Motion Carried

Call for public comment on addition of agenda item. – None

**Unfinished Business:**

Vacancies- None

**Bid Opening:**

Opening of bids for Spruce Street Drainage Plan by Sean O'Dell, Engineer. Mr. O'Dell noted that the online bidding system seems to bring in more bids. Seven bids were received the bid sheet is attached.

**Presentation:**

Presentation given by Sam Carroll of Harshman CE Group on the flooding and potential mitigation projects in the Township.

**Action Items:**

Motion to approve to move Wednesday, November 24, 2021, Public meeting to Tuesday, November 23, 2021, due to Thanksgiving Holiday. Township Secretary will handle readvertising of meeting.

Motion: Daerr

Second: Lawson

Roll Call: Daerr- yes                      Trax- yes                      Lawson-yes                      Breinig-yes                      Esken-yes

Motion Carried

Motion to approve to move Wednesday, December 22, 2021, Public meeting to Tuesday, December 21, 2021, due to Christmas Holiday. Township Secretary will handle readvertising of meeting.

Motion: Lawson  
Second: Breinig  
Roll Call: Daerr- yes      Trax- yes      Lawson-yes      Breinig-yes      Esken-yes  
Motion Carried

Motion to table considering a donation for Elrama Volunteer Fire Department until further notice due to budgeting reasons and legal.

Motion: Lawson  
Second: Daerr  
Roll Call: Daerr- yes      Trax- yes      Lawson-yes      Breinig-yes      Esken-yes  
Motion Tabled

Motion to table considering donation for Finleyville Volunteer Fire Department until further notice due to budgeting reasons and legal.

Motion: Daerr  
Second: Lawson  
Roll Call: Daerr- yes      Trax- yes      Lawson-yes      Breinig-yes      Esken-yes  
Motion Tabled

Motion to table considering donation to SEREMS until further notice due to budgeting reasons and legal.

Motion: Lawson  
Second: Trax  
Roll Call: Daerr- yes      Trax- yes      Lawson-yes      Breinig-yes      Esken-yes  
Motion Tabled

Motion to approve 2022 Fire Contract Extension Agreement for Elrama Volunteer Fire Department and annual payment in the amount of \$15,750.00.

Motion: Daerr  
Second: Breinig  
Roll Call: Daerr- yes      Trax- yes      Lawson-yes      Breinig-yes      Esken-yes  
Motion Carried

Motion to Approve 2022 Fire Contract Extension Agreement for Finleyville Volunteer Fire Department and annual payment in the amount of \$15,750.00.

Motion: Lawson  
Second: Breinig  
Roll Call: Daerr- yes      Trax- yes      Lawson-yes      Breinig-yes      Esken-yes  
Motion Carried

Motion to approve payment for Elrama Volunteer Fire Department from funds received from the Department of Auditor General in the amount of \$27,651.05 for foreign fire relief. Each fire company gets payment of \$13,825.53.

Motion: Lawson

Second: Breinig

Roll Call: Daerr- yes      Trax- yes      Lawson-yes      Breinig-yes      Esken-yes

Motion Carried

Motion to approve payment for Finleyville Volunteer Fire Department from funds received from the Department of Auditor General in the amount of \$27,651.05 for foreign fire relief. Each fire company gets payment of \$13,825.53.

Motion: Lawson

Second: Breinig

Roll Call: Daerr- yes      Trax- yes      Lawson-yes      Breinig-yes      Esken-yes

Motion Carried

Motion to approve awarding Spruce Street Drainage Plan Project to the lowest responsible bidder, conditioned upon engineer review of the bid and conditioned upon obtaining the required easements.

Motion: Lawson

Second: Esken

Roll Call: Daerr- yes      Trax- yes      Lawson-yes      Breinig-yes      Esken-yes

Motion Carried

Motion to deny the Halloween event for the community by the Parks & Rec. Committee, cost not to exceed \$250.00 per Heather Dougherty's (Parks and Rec. Committee) statement that there is not enough time to get the event together, so they no longer need the money.

Motion: Daerr

Second: Lawson

Roll Call: Daerr- yes      Trax- yes      Lawson-yes      Breinig-yes      Esken-yes

Motion Denied

Motion to approve Robert Van Voorhis's application for conditional use approval to operate mini-warehouse/self-storage buildings on property located off Route 88/Hidden Hollow Road in the C-2 zoning district, subject to certain conditions deemed appropriate by the board.

Motion: Breinig

Second: Lawson

Roll Call: Daerr- yes      Trax- yes      Lawson-yes      Breinig-yes      Esken-yes

Motion Carried

Motion to approve the purchase of a refrigerator for the Township building. The current refrigerator was purchased in the early 1990's and has quit working. Quotes are:

- a. Daniel's Discount Appliances- \$664.00
- b. Bridgeville Appliances- \$599.00
- c. Home Depot (Bethel) - \$608.00
- d. Lowe's (Bethel) - \$630.00

Option B: Bridgeville Appliances was chosen for \$599.00

Motion: Esken

Second: Daerr

Roll Call: Daerr- yes Trax- yes Lawson-yes Breinig-yes Esken-yes

Motion Carried

Engineer Sean O'Dell & Township Administrator Terri Gladus discussed two options, PulsePoint Project or conceptual planning of Maple Heights Park, for the 2021 LSA Grant Funding application.

Motion to Approve having our staff move forward with preparing an LSA Grant Funding Resolution for a conceptual idea called Maple Heights Park (formerly known as Nike Site off of Maple Avenue) with a dollar figure pending contribution from Union Township not to exceed \$100,000.00. Terri Gladus and Mr. O'Dell to proceed with submitting LSA Grant Funding Application. m

Motion: Daerr

Second: Lawson

Roll Call: Daerr- yes Trax- yes Lawson-yes Breinig-yes Esken-yes

Motion Carried

Motion to approve Terri Gladus, Township Administrator, working with Parks & Rec Department in planning and implementing a Spring Community Day at Veteran's Park.

Motion: Daerr

Second: Breinig

Roll Call: Daerr- yes Trax- yes Lawson-yes Breinig-yes Esken-yes

Motion Carried

Township Administrator, Terri Gladus, discussed the updates made to the Township's Emergency Operations Plan.

Motion to approve Resolution No. 13 of 2021 – Emergency Operations Plan - Updated October 2021.

Motion: Daerr

Second: Esken

Roll Call: Daerr- yes Trax- yes Lawson-yes Breinig-yes Esken-yes

Motion Carried

Solicitor Sweat discussed and recommended approving the amendment to Highland Village Sequestered Account Agreement subject to final approval by Harshman CE Group.

Motion to approve amendment to Highland Village Sequestered Account agreement subject to final approval by Harshman CE Group.

Motion: Daerr

Second: Esken

Roll Call: Daerr- yes Trax- yes Lawson-yes Breinig-yes Esken-yes

Motion Carried

Motion to Approve Highland Village PRO Pavement Modification request per Harshman CE Group's typical Local Road profile detail, dated 9/28/2021, including: 8 inches of AASHTO #1 stone choked with 2" of 2A stone for the stone subbase, 4 inches of Superpave 25 millimeter for the base course, 2.5 inches of Superpave 19 millimeter for the binder course, and 1.5 inches of Superpave 9.5 millimeter for the wearing course.

Motion: Lawson

Second: Breinig

Roll Call: Daerr- yes Trax- yes Lawson-yes Breinig-yes Esken-yes

Motion Carried

Chairperson Daerr, Lawson, and Solicitor Sweat discussed the status of Patterson Road and the reasons for not returning the funding to EQT, which is to ultimately return \$64,243.41 for the portions of road they are repairing instead of refunding them \$78,023.08 as passed in a previous motion.

Motion to approve rescinding the motion that was made on July 22, 2020, public meeting returning \$78,023.08 to EQT for additional costs to pave Patterson Road from EQT's Mingo Well Site entrance to State Route 88. These funds were never refunded from the \$275,000.00 received from EQT for the Pleasantview Road Slide Project.

Motion: Daerr

Second: Lawson

Roll Call: Daerr- yes Trax- yes Lawson-yes Breinig-yes Esken-yes

Motion Carried

Motion to approve returning \$64,243.41 to EQT for additional cost to pave Patterson Road from EQT's Mingo Well Site entrance to State Route 88. These funds are being refunded from the \$275,000.00 received from EQT for the Pleasantview Road Slide project.

Motion: Lawson

Second: Breinig

Roll Call: Daerr- yes Trax- yes Lawson-yes Breinig-yes Esken-yes

Motion Carried

Engineer Sean O'Dell recommended Slusarczyk who came in at lowest bid of \$12,250.00 for the repairs to the driveway of 19 Cedar Lane which occurred shortly after the Pleasantview Slide Project. If awarded Mr. O'Dell assured the Board that Harshman CE Group will coordinate the contract and necessary insurance documents if awarded.

Mr. Lawson added that he would like a start date on the project included in the contract so that it is completed this year.

Motion to approve the repairs to the driveway of 19 Cedar Lane to the lowest responsible bidder based upon the engineer's recommendation.

Motion: Lawson

Second: Daerr

Roll Call: Daerr- yes Trax- yes Lawson-yes Breinig-yes Esken-yes

Motion Carried

Chairperson Daerr reopened public comment on the additional agenda item regarding the purchasing of road closed signage and type 3 barriers for Coal Bluff Road: None

Motion to approve purchasing road closed signage and type 3 barricades from U.S. Municipal for use on Coal Bluff Rd., not to exceed \$2,000.00.

Motion: Esken

Second: Breinig

Roll Call: Daerr- yes Trax- yes Lawson-yes Breinig-yes Esken-yes

Motion Carried

### **Discussion Items:**

Update on PulsePoint County Commissioners meeting, which was held on Friday, October 8, 2021. Terri Gladus, Township Administrator, provided an update on the PulsePoint County Commissioners meeting, attended by herself, Ms. Sarah Scott, and Mr. Tanner Smida.

Discuss Budget Workshop. The Board discussed the Budget Workshop held by Frank Palermo on October 6, 2021. Chairperson Daerr opened discussion on road projects for the upcoming year. Mr. O'Dell added that he has plans to present the Board with list of road projects that need to be addressed and estimated costs soon. Mr. Breinig added that there is some equipment that needs minor attention and should be budgeted for and more Road Crew members should be seriously considered. Mr. Lawson added that the Board should budget for lighting for the park. Chairperson Daerr added that she would like to budget for a Township Manager and other payroll staff.

Harshman CE Group to discuss Jack Street Bridge. Engineer O'Dell discussed status of the Jack Street Bridge after the Hurricane Ida. He outlined the damaged and recommended that the work does not to be immediately addressed but should be budgeted for in the future. Mr. O'Dell asked the board, considering the manufacturers quote is below the bid threshold, if this topic should be put on the next agenda or a discussion for next year's budget. Chairperson Daerr suggested budgeting for this project in the new year and it be placed on the agenda for the next meeting.

**Bill Pay List Approvals:**

Motion to approve payroll dated October 1, 2021, in the amount of \$12,034.58 for 1 Township Secretary, 1 Township Administrator, 2 Road Crew and 1 Roadmaster. This also includes Supervisor 3rd Quarter pay.

Motion: Daerr

Second: Trax

Roll Call: Daerr- yes Trax- yes Lawson-yes Breinig-abstain Esken-yes

Motion Carried

Motion to Approve bill pay list for the Brentwood Bank General Fund in the amount of \$200,427.27.

Motion: Daerr

Second: Breinig

Roll Call: Daerr- yes Trax- yes Lawson-yes Breinig-yes Esken-yes

Motion Carried

Motion to approve bill pay list for the Brentwood Bank Elrama Sewage Account in the amount of \$6,879.58

Motion: Esken

Second: Lawson

Roll Call: Daerr- yes Trax- yes Lawson-yes Breinig-yes Esken-yes

Motion Carried

Motion to approve bill pay list for the Brentwood Bank Overlook Fund Account in the amount of \$86.45.

Motion: Lawson

Second: Breinig

Roll Call: Daerr- yes Trax- yes Lawson-yes Breinig-yes Esken-yes

Motion Carried

**Correspondence:** None

**Public Comment:**

Janet Hollingsworth - 69 Hobbit Lane – Inquired as to if the idea of changing the meeting times was still going to be discussed. Suggested a dog park at the conceptual Maple Heights Park.

**Staff Comment:**

Ms. Roberta Singer, Secretary/Ass't. Treasurer – Commented on filling Right to Know requests.



**Public Comment:**

Lori Kenavey - Brownsville Rd Ext. – Question on bill pay list for Elrama & Finleyville Volunteer FireDepartment annual payments because they already on the list of the \$15,750.00 paid yesterday, but they were approved at the meeting today. Ms. Singer responded they were not sent out yesterday but were put on the agenda in that order so they could receive signatures this evening if they were approved so they could be sent out immediately.

Motion to go in Executive Session to discuss personnel and possible litigation at 7:03 p.m.

Motion: Daerr

Second: Esken

Roll Call:

Daerr- yes                      Trax- yes              Lawson-yes                      Breinig-yes                      Esken-yes

Motion Carried

The Union Township Board of Supervisors returned from Executive Session at 7:25p.m.

Motion to Adjourn at 7:27 p.m.

Motion: Daerr

Second: Trax

Roll Call:

Daerr- yes                      Trax- yes                      Lawson-yes                      Breinig-yes                      Esken-yes

Motion Carried

  
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ROBERTA J. SINGER, Secretary