

Union Township Board of Supervisors
Regular Board Meeting
April 10, 2017

The Board of Supervisors Meeting was called to order by Chairperson Deborah Sargent at 7:00 p.m. The meeting was held at the Union Township Municipal Building, 3904 Finleyville-Elrama Road, Finleyville, PA. The pledge of allegiance was recited.

Board Members in Attendance by roll call were Larry Spahr, Charles Trax, Paul Chasko, Heather Daerr, and Deborah Sargent.

Also in attendance, Mr. Gary Sweat--Solicitor, Mr. James Harshman--Township Engineer, Judy Taylor--Treasurer, Debra Nigon--Secretary, Jarod D'Amico--Code Enforcement Officer and Interim Zoning Officer

Representatives from Sunoco attended the meeting relative to agreements which were on the agenda for approval from Sunoco pertaining (1) to the Mariner East (ME2) Project and (2) their contractor, Strnisha Excavating, for repair to the access road off of Patterson Road which sustained damage at a prior time.

The Sunoco representatives had requested to be moved ahead of departmental reports. It was reported that all the documents needed for the projects to proceed were in the hands of Ms. Taylor. Mr. Harshman recommended approval. Mr. Sweat reviewed the developer's agreement to ensure that changes he requested had been included. It was reported that all fees and escrows have been paid.

Motion to approve the Amended Easement Agreement Executed by Sunoco for Patterson Road for ME2 Pipeline.

Motion by Deborah Sargent, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Sargent-yes, Daerr-yes. Motion carried.

Motion to approve the developer's agreement and all related agreements for Sunoco and Strishna relative to their road repair projects in the Township as follows:

- Developer's Agreement Executed by Sunoco for Sunoco Access Road Repairs Project
- Road Maintenance Agreement Executed by Strnisha for Road Cut of Patterson Road for Sunoco Access Road Repairs Project
- Heavy Hauling Agreement Executed by Strnisha for Patterson Road for Sunoco Access Road Repairs Project
- Road Maintenance Agreement Executed by Sunoco for Road Bore of Patterson Road for ME2 Pipeline
- Heavy Hauling Agreement Executed by Sunoco for Patterson Road for ME2 Pipeline

Motion by Deborah Sargent, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Sargent-yes, Daerr-yes. Motion carried.

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Departmental Reports

Mr. Harshman mentioned that there are attachments to the color version of his written report which he brought with him to the meeting and distributed to the Board members.

Mr. Harshman reviewed his written report relative to the WESA expansion agreement. The average design flow is different in the expansion agreement than in the original agreement. Under the old agreement average design flow was 104,100gpd. The proposed average design flow is 90,000gpd. Under the new agreement industrial clients are permitted; whereas, they were not permitted under the old agreement. Since, the billing structure appears to be significantly different than the current agreement, a thorough discussion is recommended. There is a restriction that anything new in the WESA watershed must go to WESA. This would affect the Mingo Circle sewage project. He advised the Board that, ultimately, he believes their role is to understand the terms of the agreement. Mr. Sweat suggested that Mr. Harshman forward his bulleted list to WESA solicitor, Thomas Barry. Mr. Harshman has asked WESA to hold an informational meeting with the Board, but has not yet heard back although they need to take action soon. Ms. Daerr asked the engineer to be available for all WESA meetings. Ms. Taylor noted that the Township is connected to Jefferson Hills conveyance system and an open question exists as to what percentage of the cost we will be charged for Jefferson Hills construction. Ms. Taylor suggested that Mr. Harshman contact the Jefferson Hills engineer. Mr. Harshman advised the Board to look at the parameters which are being pro-rated to make sure that it is fair. Ed Frye, as WESA representative, has provided Ms. Taylor with Minutes and other materials. Mr. Harshman suggested that a meeting with WESA be held a half an hour prior to the next meeting if it can be arranged.

In regard to the CMA Act 537 Plan Review request, Mr. Harshman reported that PCSA has notified Union Township to anticipate a review of the Clairton Municipal Authority Act 537 plan revisions. PCSA will first review and provide comments to Union Township. Union Township is then requested to also review and provide any comments. Mr. Harshman advised the Board that they can authorize his review and comments now or when the PCSA comments are received.

In terms of the flood mitigation grant he was requested to pursue, Mr. Harshman said that he is still waiting for a response to several calls he has made to the grant coordinator. However, if the grant is a possibility, they should be making preparations. The Township secretary has provided the information she had on file documenting the flooding problems so that the grant request can be substantiated.

Paul Chasko recommended that the conditional approval of the Hufnagel Subdivision II be placed on the legislative meeting agenda along with the Hidden Hollow Subdivision.

Paul Chasko mentioned that something must be done regarding the slide on Gilmore Road. There is a section of guide rail which has fallen all the way down. He and Mr. Mellor viewed the area this week. He suggested a repair in addition to some widening. Mr. Harshman will take a look at the slide.

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In regard to the Mingo Circle malfunctions, Mr. D'Amico said that he attended Washington County Sewage Council's bi-annual meeting, at which time, he asked why there is no movement on the dye testing. Apparently, there is an official form which needs to be completed and turned in to the sewage council. If there is nothing found, the Township will have to reimburse the sewage council at approximately \$130 for each dye test. Mr. Harshman recommended that the Township proceed with the dye tests.

Motion to authorize Jarod D'Amico to complete all Washington County Sewage Council Malfunction Authorization Forms necessary for the dwellings on Mingo Circle where malfunctions are suspected, with Jarod D'Amico and an engineer attending all dye tests.

Motion by Heather Daerr, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Sargent-yes, Daerr-yes. Motion carried.

Jarod D'Amico said that, if an owner refuses a dye test, it is treated as though it were a failed test.

Mr. Harshman informed the Board that an owner of a property on Norman Avenue approached him requesting that he be permitted to repair the landscaping on the right-of-way himself since it was not done correctly. Mr. Mellor said that the repair was done by the water company. The Township can contact the water company. This will be put on the agenda for the legislative meeting.

Authorization to have the engineer evaluate the necessity of placing a stop sign at the intersection of Frye/Boyd will also be placed on the agenda for the legislative meeting.

Keeping the road bond and road video tracking system up-to-date which was set up by Carrie Fundy was discussed in light of all the recent activity. The secretary will show Jarod D'Amico how to get into the system to add the road bonds and videos for the Equitrans project and any others.

Mr. Sweat noted that he reviewed the Equitrans documents which were sent to him by Bryan Lowe. They all appear to be in order. There was discussion regarding the fact that, when an entity intends on running overweight vehicles on weight restricted roads, it must be assumed that there will be damage to the road for which they will be requested to participate in repairing. Mr. Sweat reminded the Board that they can request an entity to stabilize the road before using it for overweight vehicles.

Mr. Harshman asked the Board to reject all the quotes for McChain Road since they decided to go with an alternate plan. As soon as the easement is in place, work by the road superintendent can begin on the wall.

Mr. Harshman announced that the 2017 Paving Project is being advertised. Bids are due noon before the legislative meeting with the bid to be awarded at the meeting. Award of the Paving Project will be added to the legislative meeting agenda.

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Mr. Harshman also said that he needs the Board to approve the "Resolution for Plan Revision" and provide signature on the Planning Module component so that it can be submitted to the PA DEP.

There will be funds remaining on the Nike Site demolition. RACW has an additional \$23,000 in grant funding which can be used for demolition. Mr. Harshman said that they considered a missile silo for possible demolition but the initial measurements seemed to indicate that \$23,000 will not be sufficient. However, he advised that it would be best to get a cost estimate regarding demolition of a silo, so that grant funding could be pursued, since silos are considered probably the highest liability. Roofing for the radar buildings was discussed. A motion to proceed should be on the legislative meeting agenda.

Mr. Harshman said that he is waiting to hear from Kerry Fox at the Redevelopment Authority regarding the LSA Project / Jason and Jack Street Culvert Replacement which may go out for bid next week.

Tomko's submission of plans was reviewed for the March 23 Planning Commission Meeting. However, the application was found to be incomplete again.

Mr. Spahr inquired about the status of the hearing that was supposed to be held per the letter, provided by Mr. LaTorre to Mr. Sweat, which was discussed at the last meeting. Mr. Harshman said that he has not read nor does he have a copy of that letter. Mr. LaTorre asked whether another variance will be needed. Per Mr. Harshman, since the application is incomplete, they can go no further at this point. Mr. Harshman also said that the applicant has been informed that the drawings have to include everything that is in the zoning ordinance. Mr. Breinig informed the Board that the DEP letter referencing a hearing came to him and was mailed to him, but that he and Mr. LaTorre thought the solicitor should have a copy. Mr. Breinig was asked to provide a copy to the engineer. Mr. Breinig said that he did not retain a copy nor the original. Mr. Sweat has filed away his copy. Nonetheless, it was mentioned that no one is aware of what happened to initiate that letter being sent nor what was discussed at the hearing which was supposed to have occurred in February. Mr. D'Amico was given authorization, as code enforcement officer, to request a copy from the DEP.

Motion to reject the bids received March 17, 2017, for the emergency McChain Road slide project.

Motion by Deborah Sargent, Second by Heather Daerr

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Sargent-yes, Daerr-yes. Motion carried. .
Motion carried.

Mr. Chasko added that the "emergency" nature of the sliding on McChain had to do with the Township being able to get in there and take down trees which would be colliding with power lines.

Mr. Spahr asked Mr. Sweat for clarification on the Tomko DEP hearing issue. Mr. Sweat will provide him with a copy of the letter.

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Mr. Sweat delivered the solicitor's report. He has provided a revised draft of the Teamsters Local 205 contract. He said that an addendum was added containing language in regard to management rights and the manner in which vacations are scheduled, with the flexibility to change health care plans. Also it included, since he is not sure of the status of the staff in the road department, language allowing part-time employees to be hired. He said that his intention was to send this language to the Teamsters for incorporation into the contract since they have the editable agreement in Word format. Mr. Sweat asked the Board to markup their copy and send it to him for the legislative meeting. Mr. Sweat also spoke about Albert Banahasky's benefits which are ending under the contract commencing the 13th month which would be this April. He confirmed with the treasurer that Mr. Banahasky has been notified of this fact. Mr. Spahr suggested that further discussion be held in executive session.

Regarding the McChain Slide, the solicitor provided to them at today's meeting a temporary access agreement for their review. If there are no additions or changes, he will send it to Mr. Corace's attorney for his review.

Mr. Sweat also said that the Board needs to decide on special labor counsel since, following the motion to retain special counsel, Mr. Spahr discussed meeting with the recommended attorney, Philip Binotto of Steptoe & Johnson. Mr. Sweat said that Attorney Binotto is under the impression that his appointment is dependent upon the approval of Mr. Spahr and Mr. Chasko who met with him. Mr. Binotto has provided to the Board an engagement letter which would need to be signed by Mr. Sweat so that Mr. Binotto can begin providing services. The rate would be at \$300 per hour. Mr. Spahr suggested they discuss the matter further in executive session.

For the agenda item concerning setting the tax collector rate for real estate collection, the solicitor advised the Board to either make a new motion or modify the Reorganization Meeting motion setting the rate at 3% for current and 5% delinquent for per capita and street light collections to include real estate collections as was intended from the Reorganization Meeting Agenda.

Motion to set the rate for the elected tax collector for real estate tax collection at 3% Current and 5% delinquent for 2017.

Motion by Deborah Sargent, Second by Heather Daerr

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Sargent-yes, Daerr-yes. Motion carried. .
Motion carried.

Mr. Spahr communicated a concern about the delinquent taxes that are owed to the Township. He will check with the Tax Claim Bureau to find out what amount is currently overdue for real estate.

Jarod D'Amico delivered the zoning and code enforcement report. Harshman CE Group was recently interviewed by Mr. Silvestri in relationship to the BCO position. He also mentioned that there will be a workshop on the gas well ordinance at a meeting scheduled for this month. It was also mentioned that only of the 2 junk or nuisance cars identified still remain. Eighteen of the vehicles have been removed. Mr. Spahr requested a list of the vehicles removed.

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Mr. Mellor delivered the Road Report. He said that he provided the Soccer Association inspection on Friday but that some of the goals had not been padded. He also reported that the Soccer Association has been using the fields for practice. He also asked when their lease would be signed. Per an email received on Friday, it came to the Soccer Association's attention that the goals still needed to be padded which they said that they intend on doing. Ms. Sargent said that nothing was signed until the Soccer Association complied with padding the goals. Once that is complete, she will provide a signed copy to the Secretary. It was also noted that, although there are sand bags on the upper goals, the goals on the lower field are not yet secured. In terms of the Pepsi cooler which was on the list of items requiring maintenance at the park, Mr. LaTorre said that, as he recalls, the Soccer Association just needs to contact the Pepsi Company and ask to have it replaced. Ms. Sargent requested Mr. Mellor to provide another inspection.

Mr. Mellor reported that the Township still conducts 911 calls for storm water. However, the storm water system is still owned by the developer of Tuscany Estates. He was instructed, for future one calls, to respond that the owner should mark the lines.

In terms of the summer bids obtained by the Washington County Joint Purchasing Program, Mr. Mellor said that he would like to hold off on awarding the bids for stone only and accept all others. He would like to contact Laurel Aggregates who did not bid for their pricing first.

For the agenda item on a uniform contract, the Board was supplied with information from Model Uniforms and Unifirst. Mr. Mellor estimated that the difference in price appears to be roughly \$20 per month.

Mr. Mellor reported that he held off on installing the stop sign on Coal Bluff since he thought the road might be shut down due to a slide area which has dropped the road about three feet. He advised that the garbage company be contacted and asked not to use the road.

Officer Harris read the statistics. There were 172 calls: 82 calls were reported through 911 and there were 73 traffic contacts with 17 remaining calls reported through other sources. Of the 73 traffic contacts: 17 resulted in citations being issued, 9 resulted in Misdemeanor arrests (DUI and/or Drug arrests). There were 10 accidents during the month of March: 3 non reportable, 7 reportable. There were also 4 requests to check welfare, 8 domestic related calls, 6 reports of suspicious activity, 4 public service reports, 5 Drug overdose calls, 3 drug arrests (Marijuana), and 8 non-traffic citations for small amount/paraphernalia. The magistrate report includes 12 total Criminal Complaints filed, 11 non-traffic citations, 29 traffic citations.

Chief Tempest announced that Monongahela Police Department recently received a buckle-up grant, which will enable the police to enforce seat belts in the Township.

Larry Spahr mentioned speeding in the Township. Chief Tempest said they had 40 or 50 citations this weekend. Mr. Mellor inquired about the usefulness of lighted signs that tells drivers how fast they are going. In the Chief's experience, these signs have not been successful with slowing down traffic.

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Chief Tempest also noted that the biggest battle everywhere is with drug overdoses. When the police are called in on an overdose, the aim is to prevent a death; so, even if there are drugs and paraphernalia present, charges cannot be filed.

A representative from the Recreation Board was not present to provide a report.

For the Supervisor's Report, Ms. Sargent and Ms. Daerr reported that they met with Chief Tempest to see how things are going. It was reported that everything is going well and that the staff has been helpful.

Ms. Daerr mentioned her request at the prior meeting for information on the surveillance cameras in the building and whether or not audio was being recorded. She also noted that the police should be offered use of the cameras. She mentioned that the secretary had provided information on the camera systems by email. Per the secretary's email, although potential for audio did look possible in at least one of the systems, no microphones were installed. Mr. Sweat added that there is no expectation of privacy in a public setting. The secretary stated that she had already shown the camera system to Officer Harris should the police need or want access. At this time, Officer Harris saw no need to move the camera system.

Mr. Spahr's Supervisor's Report was in regard to the potential loss of Community Block Development Grant (CBDG) funding due to potential cuts as cited in a recent article in the Observer-Reporter. Mr. Spahr reported that the Township used to save the annual grants until they had enough to do something productive. He said these CBDG funding cuts could be added to the current or upcoming losses in impact fee funding and local share funding.

Public comment

Mr. George Powell, 4297 Finleyville-Elrama Road, suggested that jersey barriers and stop signs be used as a way to deal with the McChain Slide issues. He also mentioned a hole in the road near the Sunoco that needs repaired by the state.

Hal Breinig, 44 Finley Avenue, thanked the Road Superintendent for pipe which was laid under the yellow brick road in Boyka Plan. He also expressed appreciation to the Chief of Police and commented on the need to address drug problems in the Township. Hal Breinig complained of a precedence being set at Finleyville Airport in terms of the Township going on private property. He also complained about progress and growth saying that the Township has only grown in the past 50 years to include Tomko, Giant Eagle, Subway and a Dollar Store. He also commented on the closing of Route 88 by Bob's Tavern for the bridge replacement. He also mentioned a section of road where he believed guard rail was needed.

Frank LaTorre, 7 Boyka Drive, commented also about the removal of trees at the airport as public money being spent on private property. He also commented about Tomko saying that another variance should be required since the initial variance only covered the building planned at that time. He also complained that Tomko is a stone quarry where they mine and sell stone and where dust is seen every day in his neighborhood. He also complained about the price spent on surveillance cameras, replacing landscaping, replacing the lighting in the

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municipal building and other various projects. He also said politics has hindered the Township. He also expressed the opinion that appointed members should always show at meetings.

John Matola, 21 Maple Street, inquired in terms of the recent bonding of roads by Sunoco as to whether road videos were taken and accepted by both parties as being footage that was agreeable. Ms. Daerr assured Mr. Matola that the engineer will be taking care of those concerns. He also made mention that the missing/damaged guide rail he had commented about at other meetings had been replaced. The Road Superintendent informed Mr. Matola that the state had been getting quotes to replace all missing/damaged guide rail for many locations in many municipalities so that all the guide rail could be ordered at one time at one price. Since the repairs have been made, he is assuming the process is complete.

Kevin Daerr, 6187 Route 88, commented about the accounting question item on the last agenda which he thought was not explained well by Mr. Spahr as to why it was submitted for review. Furthermore, he said he was offended by a comment made by Mr. Spahr which included wording of "2+2=4" during the discussion. He also inquired whether or not Beau Berman will pay his bill. Ms. Taylor reported that he has not paid this bill. Gary Sweat advised that a complaint can be filed at the magistrate level, but that the Board might be spending a couple thousand on principle if they were to pursue the bill which is \$135. He advised Ms. Taylor to send a letter requesting the invoice be paid to the general manager of WTAE-TV.

Motion to go to Executive Session at 9:18 p.m. to discuss personnel.

Motion by Larry Spahr, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Sargent-yes, Daerr-yes. Motion carried.

Motion carried.

The Board returned from Executive Session at 9:25 p.m.

Motion to rescind the previous motion relative to hiring a special labor attorney and in its place to hire Philip Binotto of Steptoe and Johnson as special labor counsel to the Township to conduct an internal investigation at the rate of \$300 per hour and to authorize Gary Sweat as Township solicitor to sign the engagement letter.

Motion by Deborah Sargent, Second by Larry Spahr

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Sargent-yes, Daerr-abstain. Motion carried.

Motion to authorize Mr. Trax to obtain quotes for summer contracting work.

Motion by Chuck Trax, Second by Heather Daerr

Roll call vote: Spahr-yes, Trax-abstain, Chasko-yes, Sargent-yes, Daerr-yes. Motion carried.

Motion to approve general fund bills in the sum of \$109,233.43, as of April 10, 2017, as presented by the Treasurer, subject to being true and correct.

Motion by Heather Daerr, Second by Chuck Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Sargent-yes, Daerr-yes. Motion carried.

Motion carried.

There were some questions about several bills for which the Treasurer provided explanation: 84 Agway - sprayer for around the guard rails, George's - highway mix / cold patch, Sam

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Cohen & Associates - c-fold towels, Tractor Supply - generator pump for crew, Washington County 342 – tax bills, Kubota - riding mower.

Of the next several agenda items, the Board decided to carry over onto the legislative agenda for approval: the Corace easement, the item for evaluation of the Frye Road stop sign, as well as the list of process changes submitted by Harshman CE Group for BCO/Zoning coverage.

The agenda item on accounting was discussed. Ms. Daerr commented that she had not seen the packet before the meeting and that the explanation from Mr. Spahr was lacking. She has also not received a call back from Cypher and Cypher when she contacted them several times to obtain more information. Ms. Taylor said that any issue with Cypher & Cypher and the direction from the Board she is requesting on the packet provided are two separate issues, and that any reference Larry Spahr made to Cypher & Cypher might be relative to the escrow accounting process. In summary, Ms. Taylor said that the accounting process issues had to do with certain journal entries and what year these entries would be recorded against.

Ms. Taylor explained the packet she submitted for review at the last meeting pertained to the accounting she had prepared for the Tomko land development which is complex and involved several applications. She said that when she read the discussion in the meeting minutes of February 24, 2017, in which the escrow reconciliations were discussed, it was unclear as to who is to make the decision as to what is or is not chargeable. She asked the Board whether they want the engineer to be the arbiter or if the Board wants to be the arbiter.

In terms of the escrow reconciliations, she reported that the Township is now caught up with the exception of Tuscany Estates. She explained that the packet of information provided to the Board on the Tomko land development application contains the procedure she uses for every escrow account to determine what expenses can be charged to each escrow. She said for Tomko, certain engineering expenses were being charged against the escrow for the land development. However, some of the engineering invoice charges that were coded under the same job number as land development, were related more to dust, noise, not working on Sunday and other code enforcement type activities which, in her opinion, are not related to the land development and are not, therefore, chargeable. Then, as time went on, Tomko was required to obtain two more permits, and, for all those expenses, the permit fee itself is to cover those engineering expenses whether or not the expenses run over the permit fee amount; so, not all the costs that Mr. Harshman coded as "Tomko land development" are chargeable to that application. She said that her procedure has been to make copies of the charges and to prepare a spreadsheet for the applicant which shows the total escrow amount and a subtraction for each allowable charge, ending in a remaining total which is returned to them or invoiced if charges are owed.

Ms. Daerr's comments were related to the fact that the party who was doing business in the Township was not getting charged for several years, noting that some of the charges in the packet go back to 2015. Mr. Sweat's comments were that an ample opportunity for checks and balances exists. His firm provides a detailed bill. An overview for the property owner can be prepared and shared with everyone since it will not be deducted for 30 to 35 days.

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There was some discussion and confusion relative to a withdrawal form that Ms. Sargent was called to the office to sign related to the Tuscany Estates escrow account for winter maintenance and other escrow charges. These funds will be deposited into the general fund for payment of the escrow since no checking account is on the bank account. Mr. Sweat ensured that a letter was sent to Mr. Danielson regarding the charges. Ms. Taylor confirmed that she emailed the letter and copies of the charges/invoices to everyone earlier in the month.

The Board discussed the BCO/Zoning Analysis provided to them by Mike Silvestri. Ms. Sargent asked whether anyone wanted to meet with the firm being recommended by Mr. Silvestri, Building Inspection Underwriters (BIU). Ms. Sargent will reach out to BIU to schedule a meeting with the board a half hour prior to the next legislative meeting.

Motion to advertise Ordinance 2017-04 for potential adoption establishing the position of Township Manager

Motion by Deborah Sargent, Second by Heather Daerr

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Sargent-yes, Daerr-yes. Motion carried. .

Motion to advertise the job description for the Township Manager.

Motion by Heather Daerr, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Sargent-yes, Daerr-yes. Motion carried.

Motion to approve the revised proposal of Mike Silvestri, dated March 25, 2017, numbered Rev. 4 2-17 for conducting a Township Manager search to be performed by himself and Jodi Noble, at a flat rate of \$2,500 plus expenses related to advertising, mailings, transportation and copies.

Motion by Heather Daerr, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Sargent-yes, Daerr-yes. Motion carried.

Motion to approve the Minutes of February 27, 2017, as presented by the Secretary, subject to being true and correct.

Motion by Heather Daerr, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Sargent-yes, Daerr-yes. Motion carried. .

Deborah Sargent mentioned that Mr. Sweat gave his seal of approval to the Employee Manual provided by Mr. Silvestri. Mr. Sweat will review the Purchasing Manual. Both will be placed on the legislative agenda for approval.

The environmental engineering bids were discussed for the Brownfields to Playfields grant. Ms. Taylor reported that she and Susan Morgan of the Redevelopment Authority reviewed the proposals. Bidders included KU, who did Phase I, CED, and Tetra Tech. A spreadsheet showing the comparison was provided in the board packet. KU was the leader in the comparison. Mr. Sweat suggested that the proposals be sent to the engineer for his review. The award of the bid will be placed on the agenda.

The secretary will keep the codification estimate on the agenda. The Planning Commission will be moving forward on the Oil & Gas Ordinance which was discussed as being important to incorporate into the Township Code as soon as possible.

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The secretary will keep approval of the summer bids for superpave and pipe on the agenda. Mr. Mellor will pursue additional quotes for stone.

Motion to waive the fee for a demolition permit for the contractor performing the Nike Site demolition as part of the CBDG grant funded project.

Motion by Chuck Trax, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Sargent-yes, Daerr-no. Motion carried.

Motion carried.

Going forward, Deborah Sargent asked for the Treasurer to provide an explanation, in one or two words, for each General Fund bill item they will be asked to approve at the legislative meeting.

Ms. Sargent asked the Board to decide whether they wish to request prior approval of overtime for blocks of overtime, such as attendance at the Mike Silvestri Workshop.

Ms. Sargent volunteered to do an email newsletter for the Township which can be requested by residents on-line.

Approval of purchase of a new Toro push mower will be placed on the legislative meeting agenda.

Motion to approve the Resolution and Planning Module Component for the Act 537 Overlook Sewage Project as required by the DEP.

Motion by Deborah Sargent, Second by Chuck Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Sargent-yes, Daerr-yes. Motion carried.

Motion to go to Executive Session at 10:46 p.m.

Motion by Deborah Sargent, Second by Chuck Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Sargent-yes, Daerr-yes. Motion carried.

Motion carried.

The Board returned from Executive Session at 11:25 p.m.

The secretary and treasurer were called independently into Executive Session.

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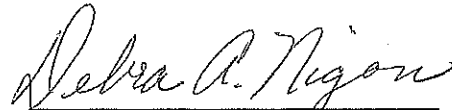
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Motion to adjourn at 11:26 pm.

Motion by Deborah Sargent, Second by Chuck Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Sargent-yes, Daerr-yes. Motion carried. .

Motion carried.


Debra A. Nigon, Secretary