

Board Approved: January 23, 2017

Union Township Board of Supervisors  
Reorganization Meeting  
January 3, 2017

The Board of Supervisors Meeting was called to order by Chairperson Deborah Sargent at 7:00 p.m. The meeting was held at the Union Township Municipal Building, 3904 Finleyville-Elrama Road, Finleyville, PA. The pledge of allegiance was recited.

Board Members in Attendance by roll call were Larry Spahr, Charles Trax, Paul Chasko Heather Daerr, and Deborah Sargent. Also in attendance, Judy Taylor–Treasurer, Debra Nigon–Secretary.

Peter Grieb attended on behalf of Municipal Consulting Services.

Public Comment

There was no public comment.

**Motion** to appoint Deborah Sargent Chairperson for Year 2017.

Motion by Charles Trax, Second by Heather Daerr

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-abstain. Motion carried.

**Motion** to appoint Chuck Trax as Vice Chairperson for Year 2017.

Motion by Heather Daerr, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-abstain, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to appoint Debra Nigon as Secretary/Assistant Treasurer for 2017.

Motion by Deborah Sargent, Second by Charles Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to set the bond for the Secretary/Assistant Treasurer at \$1,000,000 for 2017.

Motion by Heather Daerr, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to appoint Judith Taylor as Treasurer / Assistant Secretary for 2017.

Motion by Deborah Sargent, Second by Heather Daerr

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to set the bond for the Treasurer/Assistant Secretary at \$1,000,000 for 2017.

Motion by Heather Daerr, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to appoint Tom Mellor as Road Superintendent.

Motion by Deborah Sargent, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

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**Motion** to authorize extension of Teamsters Local 205 Contract and Continuation of 2014 Wage Rates

Motion by Charles Trax, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to set rate for the Tax Collector for Street Light and Per Capita collections at 3% Current and 5% Delinquent for 2017.

Motion by Deborah Sargent, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to keep the bond for Tax Collector at 30% of the Tax Duplicate for 2017.

Motion by Heather Daerr, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to set the bond for elected Tax Collector at \$36,000 for Street Light and Per Capita for 2017.

Motion by Deborah Sargent, Second by Heather Daerr

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Shirley Fetchko from Finleyville Borough was appointed Deputy Tax Collector in 2015. There are no changes nor need to re-appoint or approve another Deputy per the Board's understanding of the current law.

The wages for the Secretary, Treasurer and Road Superintendent were discussed in that the current solicitor could find no reason for the wages/salaries for the non-union staff to be put on hold due to Teamsters negotiations which are still underway, nor did any of the Board understand the reasoning used in the past. That being the case, the Board set cost of living increases for the secretary, treasurer and road superintendent for 2017.

**Motion** to increase the wages by 2% for cost of living starting 1/1/17 for secretary, treasurer, and road superintendent with no retroactivity for years 2015 and 2016.

Motion by Deborah Sargent, Second by Heather Daerr

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried

**Motion** to set the hourly rate at \$45 per hour for the Zoning Hearing Board members, and to set the rate at \$50 per hour for the Zoning Hearing Board secretary, reflecting no increase for 2017.

Motion by Deborah Sargent, Second by Heather Daerr

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to appoint Gary Sweat of Sweat Law Associates, as Township Solicitor for year 2017 per the Schedule of Fees submitted by the solicitor, the same as last year with no change.

Motion by Deborah Sargent, Second by Charles Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

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**Motion** to appoint James Harshman, Harshman CE Group, as Township Engineer per the contract which renewed on 12-31-16 and the new Exhibit 1 / Standard Attachment A supplied on 01-03-17, which reflects no rate changes for 2017.

Motion by Heather Daerr, Second by Charles Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to appoint Municipal Consulting Services, as Zoning Officer and BCO per their contract price of 2017, and as Code Enforcement Officer on month-to-month basis pending a renegotiation of their contract.

Motion by Heather Daerr, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to re-appoint Mr. Robert Clarke, as Zoning Hearing Board Solicitor for year 2017 at an increase to \$125 per hour.

Motion by Paul Chasko, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to appoint Charles Trax as Representative and Frank LaTorre as Alternate to the the Washington County Tax Collection Committee for year 2017.

Motion by Deborah Sargent, Second by Heather Daerr

Roll call vote: Spahr-yes, Trax-abstain, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to appoint Heather Daerr as Township Representative and Hal Brienig as Alternate to the Washington County Sewage Council for year 2017.

Motion by Deborah Sargent, Second by Charles Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-abstain, Sargent-yes. Motion carried.

The Board decided to wait on the appointment of an Emergency Management Coordinator to ascertain interest and willingness of any new potential appointees or Mr. Leonard Bailey who has held the position in the past.

Mr. Spahr pointed out that Mr. LaTorre has been appointed to many positions and thought someone else might be given an opportunity to serve. Mr. LaTorre's preference was to remain on Vacancy Board and ZHB. He was willing to step down from Tax Collection Committee.

**Motion** to appoint Frank LaTorre as Chairman of the Vacancy Board for year 2017.

Motion by Heather Daerr, Second by Charles Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion failed.

**Motion** to rescind the appointment of Chuck Trax as representative and Frank LaTorre as Alternate of the Washington County Tax Collection Committee for year 2017.

Motion by Charles Trax, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion failed.

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**Motion** to appoint Chuck Trax as representative and Mary Parish as Alternate to the Washington County Tax Collection Committee for year 2017.

Motion by Larry Spahr, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-abstain, Chasko-yes, Daerr-yes, Sargent-yes. Motion failed.

**Motion** to designate depositories of Township Funds as PNC Bank, Huntingdon Bank, Charleroi Federal, PLGIT, KeyBank, Brentwood Bank, and Citizen's Bank for year 2017.

Motion by Heather Daerr, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to designate signatories for checks as either the Treasurer/Assistant Secretary or the Secretary/Assistant Treasurer and two Board members for year 2017, with the exception of payroll which is direct deposited.

Motion by Heather Daerr, Second by Charles Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to approve payment of bills which come due in between meetings for year 2017 subject to bills being true and correct.

Motion by Heather Daerr, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to designate the Observer-Reporter for legal advertising for year 2017.

Motion by Deborah Sargent, Second by Paul Chasko

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to appoint Larry Spahr as Roadmaster for year 2017.

Motion by Deborah Sargent, Second by Heather Daerr

Roll call vote: Spahr-abstain, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to appoint Paul Chasko as Roadmaster for year 2017.

Motion by Heather Daerr, Second by Deborah Sargent

Roll call vote: Daerr-yes, Spahr-yes, Trax-yes, Chasko-abstain, Sargent-yes. Motion carried.

**Motion** to appoint Deborah Sargent as Roadmaster for year 2017.

Motion by Heather Daerr, Second by Charles Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-abstain. Motion carried.

**Motion** to appoint Heather Daerr as Roadmaster for year 2017.

Motion by Deborah Sargent, Second by Charles Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-abstain, Sargent-yes. Motion carried.

**Motion** to appoint Charles Trax as Roadmaster for year 2017.

Motion by Deborah Sargent, Second by Heather Daerr

Roll call vote: Spahr-yes, Trax-abstain, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

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**Motion** to authorize for year 2017 any permitted Township officials to attend the State and County Convention to be held April 23-26, 2017, in Hershey, PA, with the Township to pay expenses as necessary, with the voting delegate for the State Convention designated as Ms. Judith Taylor.

Motion by Heather Daerr, Second by Deborah Sargent

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to set mileage reimbursement at the prevailing IRS rate, currently 0.535, plus tolls for year 2017.

Motion by Deborah Sargent, Second by Heather Daerr

Roll call vote: Spahr-yes, Trax-yes Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

The Board will try to recruit members for Recreation Board.

**Motion** to reappoint Jason Jaki to the Recreation Board in 2017 for a five-year term, from January 1, 2017 through January 1, 2022.

Motion by Deborah Sargent, Second by Charles Trax

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

**Motion** to reappoint Ed Frye, Sr., as Community Representative to Jefferson Hills Ambulance for 2017.

Motion by Deborah Sargent, Second by Heather Daerr

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

#### Public Comment

Hal Breinig, 44 Finley Avenue, commented about the change to Monongahela Police and a recent conversation he had with Chief Tempest. He mentioned that Monongahela is putting in a Comcast connection at their own expense. He learned that they also perform code enforcement in addition to their other services with traffic and law enforcement. Mr. Breinig suggested using the police for code enforcement. He also mentioned a place where it freezes at the end of Boyka Drive.

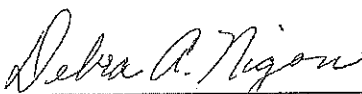
Frank LaTorre, 7 Boyka Drive, also commented about Rankintown Road which is a state road. He suggested someone contact the state about a portion where there are drainage and ice issues.

**Motion** to adjourn the meeting at 7:55 p.m.

Motion by Deborah Sargent, Second by Heather Daerr

Roll call vote: Spahr-yes, Trax-yes, Chasko-yes, Daerr-yes, Sargent-yes. Motion carried.

Minutes not certified by the 2018  
Union Twp. Board of Supervisors  
or staff members.  
Refer to Resolution 2018-7  
for details.

  
Debra A. Nigon, Secretary