

Union Township Board of Supervisors
Non-Legislative Meeting
December 9, 2020 @ 5:00 p.m.

The Union Township Board of Supervisors meeting was called to order by Chairperson, Heather Daerr at 5:00p.m.

Pledge of Allegiance

Proof of Publication confirmed

Attendees at meeting were: Heather Daerr, Chairperson; Richard Lawson, Supervisor/Treasurer; Hal D. Breinig, Supervisor/Roadmaster; David A. Esken, Supervisor

Also in attendance were: Roberta Singer, Secretary/Ass't. Treasurer; Karen Brown, Administration; Gary Sweat, Solicitor, Sweat Law Offices; Jessica Stiner, Engineer, Harshman CE Group, Engineer; Sgt. Ryan Lenzi, City of Monongahela Police Department.

PUBLIC COMMENT

Linda Evans Boren – 22 Parkview Drive – regarding surge of COVID 19 and what is the Township doing in the way of mandating. What is the Township's plans to advise the Township regarding the pandemic and helping the community. Mr. Sweat responded about following CDC guidelines and their regulations. Board not wearing masks and she would hope some common sense would happen. Does the Board follow recommendations of CDC and that it is not safe in this building. We need to do Zoom, live stream, Facebook stream, U-tube meetings, etc.

Michalle Dupree – 6178 State Route 88 – May 13 meeting minutes – needs to be looked into. Also about safety and Zoom meetings, etc. Also, how can we attend meetings that are not in person and that public safety is paramount and people would like to attend meetings as people do not feel safe in this buildings.

Executive Sessions:

Wednesday, December 2, 2020 – personnel and litigation

Wednesday, December 9, 2020 – personnel and litigation

Solicitor's Report from Sweat Law Offices was reported on and will comment during meeting on pertinent items appear.

Mr. Sweat wanted to finalize comments regarding PLGIT accounts and statement made by Mr. Larry Spahr, and be made aware of factual accuracies of accounts. Maher Duessel audit and former Secretary Judy Taylor's activities as Treasurer During course of audit, certain decisions were made regarding volumes of funds and accounts being utilized. PLGIT accounts not being FDIC – and while Mr. Sweat was speaking regarding the PLGIT accounts, copies of PLGIT statements and information was shown to the public in attendance.

Engineer's Report, Harshman CE Group and will comment during meeting on pertinent items come up for discussion.

City of Monongahela Police Department Report as ready by Officer Ryan Lenzi.

SEREMS Report.

Animal Control Report.

Building Code Official Report.

Code / Zoning Report.

Mention of Vacant Positions:

- 1 – Board of Auditors

Motion to Approve ratification of phone vote taken on Tuesday, December 1, 2020, approving Change Order #2 for the Foyer Renovations Project for \$600.00 to meet the County Covid grant deadline schedule.

Motion: Daerr

Second: Breinig

Roll Call: Daerr – yes Trax – absent Lawson – yes Breinig – yes Esken - yes

Motion Carried

Motion to Approve ratification of phone vote taken on Tuesday, December 7, 2020, approving emergency repair of light pole in Township Building parking lot at a cost of \$696.25.

Motion: Breinig

Second: Daerr

Roll Call: Daerr – yes Trax – absent Lawson – yes Breinig – yes Esken - yes

Motion Carried

Motion to Approve obtaining quotes and executing hiring an electrician.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – absent Lawson – yes Breinig – yes Esken - yes

Motion Carried

Approve Resolution 11 of 2020 to submit grant application for \$42,219.39 from the Washington County COVID Recovery Municipal Grant Program. As explained by Solicitor Sweat, the funds received from Washington County will be placed into the General Account,.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – absent Lawson – yes Breinig – yes Esken - yes

Motion Carried

Motion to Approve EQT Well Site Driveway Permit request for exception from §236-6.B(12) – Request for driveway slope of 7.4% rather than the 7% required by ordinance. Within powers of the Board to make waivers based upon reasonable request for conditional use approval process.

Motion: Breinig

Second: Lawson

Roll Call: Daerr – yes Trax – absent Lawson – yes Breinig – yes Esken - yes

Motion Carried

Motion to Approve hearing date of Wednesday, January 13, 2021 at 3:15 p.m. advertising of the proposed Oil and Gas Ordinance, recommended by the Planning Department on November 12, 2020.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – absent Lawson – yes Breinig – yes Esken - yes

Motion Carried

Motion to Approve hearing date of Wednesday, January 13, 2021 at 3:00 p.m. and advertising of the proposed SALDO and Zoning application timeline Ordinance, recommended by the Planning Department on 11/12/2020.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – absent Lawson – yes Breinig – yes Esken - yes

Motion Carried

Motion to Approve Popp & Fellabaum Subdivision Plan – Conditional Approval based upon Harshman CE Group December 8, 2020 review letter.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – absent Lawson – yes Breinig – yes Esken - yes

Motion Carried

Motion to Approve transfer of Jeep Grand Cherokee at 10:00 a.m. at Joe Fida's with Supervisor / Roadmaster Rick Lawson and execute documents from EQT regarding transfer of Jeep Grand Cherokee on Tuesday at 10:00 a.m. at Joe Fida's in Washington, PA.

Motion: Breinig

Second: Esken

Roll Call: Daerr – yes Trax – absent Lawson – yes Breinig – yes Esken - yes

Motion Carried

Motion to Approve getting quotes / maintenance check of Jeep Grand Cherokee by Township Staff.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – absent Lawson – yes Breinig – yes Esken - yes

Motion Carried

Motion to Approve getting quotes / outfitting Jeep Grand Cherokee with decals and strobe lighting for Union Township. Amount not to exceed \$1,500.00.

Motion: Breinig

Second: Esken

Roll Call: Daerr – yes Trax – absent Lawson – yes Breinig – yes Esken - yes

Motion Carried

Motion to Approve Sweat Law Office to draft Payment Plan Agreement with Mary Fisher, 6622 Library Road for Overlook Sewer Tap-in Fee.

Motion: Daerr

Second: Breinig

Roll Call: Daerr – yes Trax – absent Lawson – abstain Breinig – yes Esken - yes

Motion Carried

Motion to Approve setting time for Reorganization Meeting which will be held on January 4, 2021. Meeting to be held at 5:00 and will be advertised and placed on website.

Motion: Daerr

Second: Esken

Roll Call: Daerr – yes Trax – absent Lawson – yes Breinig – yes Esken - yes

Motion Carried

Discussion of possibility of selling Nike Site (Maple Street) property. Property sitting vacant and could be valuable if someone would want to develop. Can not do housing development as ground is contaminated. Limited Use Property. Property is 17-18 acres. To be tabled until future date.

Discussion regarding 2 ball parks purchase from Catholic Diocese (both parks on Rt. 88). Real estate agent to be contacted and approach the Diocese about sale of same. No costs to do leg work.

Motion to Approve moving the December 23, 2020 meeting to Tuesday, December 22, 2020 because of closeness to the holiday at 5:00 p.m.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – absent Lawson – yes Breinig – yes Esken - yes

Motion Carried

Motion to approve bill pay list in the amount of \$57,899.05

Motion: Lawson

Second: Esken

Roll Call: Daerr – yes Trax – absent Lawson – yes Breinig – yes Esken - yes

Motion Carried

Veterans Memorial Park – Presentation regarding upgrade as delivered by Engineer Stiner of Harshman CE Group. Presentation available for viewing at Township Building upon request.

Correspondence – None

Public Comment –

Maureen Ott – Ringgold School Board Member. Comments on park renovation / field / bigger field would be the best option.

Mary Ann Garrison – playground equipment for kids. Will this be available for the kids?

George Powell – COVID 19 pandemic, chairs in meeting room, etc. Some people bringing in their own chairs and setting them wherever.

Remarks from Supervisors and/or Staff: respectful comments while other are speaking during comment session, meeting, etc. Always interested in truthful comments.

Foyer project to be started within the next week or so. All in by end of December with the exception of the actual doors. Grant funds were used for foyer.

Hal Breinig – comments on Cardox Road and the current upgrades – it is a good thing.

Motion to Adjourn @ 6:15 p.m.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – absent Lawson – yes Breinig – yes Esken - yes

Motion Carried


ROBERTA J. SINGER, Secretary

11:38 AM

12/02/20

Cash Basis

**Union Township
Balance Sheet
As of December 31, 2016**

	Dec 31, 12	Dec 31, 13	Dec 31, 14	Dec 31, 15	Dec 31, 16
ASSETS					
Current Assets					
Checking/Savings					
100 · CASH IN BANK - UNRESTRICTED					
104.000 · BRENTWOOD BANK CHECKING	0.00	0.00	0.00	0.00	565,794.01
104.001 · BRENTWOOD BANK PAYROLL ACCT	0.00	0.00	0.00	0.00	19,522.03
105.010 · GENERAL FUND CHECKING-CITIZENS	263,948.08	418,619.51	181,861.74	203,121.62	607,237.25
105.030 · Impact Fees Account-PLGIT Class	82,597.65	22,535.20	72,988.94	580.44	558.06
105.031 · Impact Fee Acct PLGIT Reserve	0.00	0.00	0.00	33,048.12	33,503.35
106.010 · CITIZENS BANK PAYROLL ACCOUNT	8,477.57	5,907.02	4,073.17	111,323.36	124,705.48
106.020 · PLGIT Recreation Fund Savings	8,704.81	8,706.87	8,708.37	8,711.10	8,735.72
106.100 · PAYROLL PLGIT DIRECT DEPOSIT	1,000.19	8,684.59	6,876.21	994.53	1,000.32
109.200 · PLGIT General Fund	417,828.75	612,039.38	777,574.67	552,316.81	325,728.05
109.201 · PLGIT I-Share General Fund	350,357.33	350,575.22	640,820.20	1,090,142.50	555,538.69
109.800 · PLGIT/PLUS-Class Oper Reserve	277,683.94	132,457.98	132,487.53	132,566.65	133,086.25
109.900 · PLGIT-Class Oper Reserve	100,215.30	0.28	1,034.27	2,579.02	4,775.23
109.913 · Oper Res CD Bank Leumi USA NYNY	0.00	0.00	0.00	95,000.00	0.00
109.914 · Oper Res CD Ind&Comm Bank China	0.00	0.00	0.00	150,000.00	0.00
109.915 · Oper Res CD Sonabank McLean VA	0.00	0.00	0.00	0.00	95,000.00
109.916 · Oper Res CD Prudentl Bank Phila	0.00	0.00	0.00	0.00	150,000.00
109.920 · PLGIT Patterson Road Project	17,583.09	17,587.23	17,590.27	17,595.82	17,645.59
Total 100 · CASH IN BANK - UNRESTRICTED	1,526,396.71	1,577,113.28	1,843,815.37	2,397,979.97	2,642,830.03
105.020 · Cash--Other--Debit Card	66.30	0.00	0.00	0.00	0.00
109.910 · Oper Res CD Bank of China	0.00	95,000.00	0.00	0.00	0.00
109.911 · Oper Res CD Onewest Bank	0.00	150,000.00	150,000.00	0.00	0.00
109.912 · Oper Res CD Bank of East Asla	0.00	0.00	95,000.00	0.00	0.00
Total Checking/Savings	1,526,463.01	1,822,113.28	2,088,815.37	2,397,979.97	2,642,830.03
Other Current Assets					
130.020 · Due from Street Light Account	0.00	5.58	0.00	0.00	0.00
130.040 · Due from Escrow Fund	0.00	0.00	0.08	0.00	15,680.97
130.050 · Due from Local Share Acct Fund	0.00	0.00	0.00	0.00	20,000.00
130.080 · Due From Elrama Sewer Fund	0.00	0.00	0.00	0.00	226.50
Total Other Current Assets	0.00	5.58	0.08	0.00	35,907.47
Total Current Assets	1,526,463.01	1,822,118.86	2,088,815.45	2,397,979.97	2,678,737.50
TOTAL ASSETS	1,526,463.01	1,822,118.86	2,088,815.45	2,397,979.97	2,678,737.50
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
200.000 · Payables	-2,539.20	-2,539.20	-2,539.20	-2,539.20	-1,630.01
200.100 · Accounts Payable	-698.62	-698.62	-698.62	-698.62	-698.62
Total Accounts Payable	-3,237.82	-3,237.82	-3,237.82	-3,237.82	-2,328.63
Credit Cards					
200.202 · BMO Mastercard	276.11	3,062.00	662.91	1,337.61	1,838.40
Total Credit Cards	276.11	3,062.00	662.91	1,337.61	1,838.40
Other Current Liabilities					
200.400 · AP AUDIT ENTRY	74,669.44	74,669.44	74,669.44	74,669.44	73,736.87
200.500 · Funds held in escrow					
260.310 · Subdivision Escrow Returnable	325.00	200.89	500.89	1,475.89	412.34
Total 200.500 · Funds held in escrow	325.00	200.89	500.89	1,475.89	412.34
210.001 · Payroll Liabilities					
225.001 · Payroll-FICA	2,018.74	0.00	0.00	1,208.86	3,914.48
225.101 · Payroll-FWH	1,871.00	0.00	0.00	942.00	6,870.00
225.401 · Payroll-MCARE	562.90	0.00	0.00	282.72	915.52
225.501 · Payroll-LST	72.00	72.00	64.00	78.00	108.00
225.751 · Payroll-ROADPEN	-314.70	-287.58	1,015.08	1,345.05	1,901.00
225.811 · Payroll-SUIPA	4.78	4.15	37.93	67.17	1.88
225.901 · Payroll-SWHPA	302.08	353.35	252.92	595.04	1,281.41
225.905 · Support Order	0.00	0.00	0.00	0.00	303.78
210.001 · Payroll Liabilities - Other	627.12	658.45	538.09	776.32	991.20
Total 210.001 · Payroll Liabilities	5,143.92	800.37	1,908.02	5,295.16	16,287.27



Investment Holdings

For the Month Ending December 31, 2015

Union Township, Washington County - OPERATING RESERVE FUND - 00005620036

Trade Date	Settlement Date	Security Description	Maturity Date	Rate	Investment Amount	Accrued Interest	Est. Value at Maturity
09/09/15	09/09/15	CD - Bank Leumi Usa, NY	09/08/16	0.80	95,000.00	237.37	95,760.00
12/21/15	12/21/15	CD - Industrial & Commercial Bank Of China Usa, NY	12/20/16	1.15	150,000.00	51.99	151,725.00
Total					\$245,000.00	\$289.36	\$247,485.00



PFM Asset Management LLC



For the Month Ending December 31, 2016

Account Statement

Union Township, Washington County OPERATING RESERVE FUND - 00005620036

Trade Date	Settlement Date	Transaction Description	Month of December	Fiscal YTD January-December	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
		Closing Balance		132,566.65		133,086.25	
		Purchases	143.96	519.60		132,951.58	
		Redemptions (Excl. Checks)	0.00	0.00		0.46%	
		Check Disbursements	0.00	0.00			
		Closing Balance		133,086.25			133,086.25
		Cash Dividends and Income	143.96	519.60			

Trade Date	Settlement Date	Transaction Description	Maturity Date	Rate	Dollar Amount of Transaction
12/05/16	12/05/16	BOUGHT - CD - Sonabank, VA (365 basis); Exp. Inc 1,140.00; Days to Maturity 365; Adv. BP 15.00	12/05/17	1.2000	95,000.00
12/20/16	12/20/16	MATURED - CD - Industrial & Commercial Bank Of China Usa, NY Original Quantity 150,000.00	12/20/16	1.1500	(151,725.00)
12/22/16	12/22/16	BOUGHT - CD - Prudential Savings Bank, PA (365 basis); Exp. Inc 1,800.00; Days to Maturity 365; Adv. BP 15.00	12/22/17	1.2000	150,000.00



PFM Asset Management LLC

PLGIT - The Pennsylvania Local Government Investment Trust

Information Statement

August 3, 2020

*A series of professionally managed investment portfolios designed exclusively for Pennsylvania
Boroughs, Cities, Counties, Municipal Authorities, School Districts, Townships of the First Class,
Townships of the Second Class, and other governmental type entities.*



Existing Solely for Your Success

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Portfolio Summaries

PLGIT Portfolio *PLGIT-Class, PLGIT/Reserve-Class*

Investment Objective

To earn the highest income consistent with preserving principal and maintaining liquidity, and to maintain a stable \$1.00 net asset value ("NAV").

Principal Investment Strategies

The PLGIT Portfolio (the "Portfolio") invests exclusively in the following high-quality money market instruments:

- U.S. Government and Federal agency obligations
- Bank deposits or accounts that are insured by the Federal Deposit Insurance Corporation (FDIC) or National Credit Union Administration (NCUA) or are covered by approved collateral
- Obligations of the Commonwealth of Pennsylvania or of any of its agencies, instrumentalities, or political subdivisions; these obligations must either be backed by the full faith and credit of their issuer or must otherwise be legally authorized investments for Pennsylvania municipal entities
- Shares of money market mutual funds whose investment criteria are at least as restrictive as the Portfolio's
- Repurchase agreements involving U.S. Government and Federal agency obligations, participations or other instruments of, or guaranteed by, the United States or any Federal agency, instrumentality or United States government-sponsored enterprise.

The Investment Adviser may adjust exposure to interest rate risk, typically seeking to protect against possible rises in interest rates and to preserve yield when interest rates appear likely to fall.

The Portfolio is designed to maintain a dollar-weighted average maturity of no more than 60 days and a dollar-weighted average life (final maturity, adjusted for demand features but not interest rate adjustments) of no more than 120 days. In addition, it only buys investments that have

either a final or effective maturity (or, for repurchase agreements, a remaining term) of 397 days or less.

Main Risks

As with any similar pooled investment, there are several factors that could hurt the Portfolio's performance, cause you to lose money, or cause the Portfolio's performance to be less than that of other investments.

- **Interest rate risk** When short-term interest rates fall, the Portfolio's yield is likely to fall. When interest rates rise, especially if the rise is sharp or unexpected, the Portfolio's share price could fall.
- **Credit risk** The issuer of a security could fail to pay interest or principal in a timely manner. The credit quality of the Portfolio's holdings could change rapidly in certain markets, and the default or decline in credit quality of even a single investment could cause the Portfolio's share price to fall.
- **Liquidity risk** The Portfolio's share price could fall during times when there are abnormal levels of redemption requests or markets are illiquid.
- **Management risk** Performance could be hurt by decisions made by the Investment Adviser, such as choice of investments or timing of buy/sell decisions.

An investment in the Portfolio is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the Portfolio seeks to preserve the value of your investment at \$1.00 per share, it is possible to lose money by investing in the Portfolio.