

**UNION TOWNSHIP
3904 FINLEYVILLE-ELRAMA ROAD
FINLEYVILLE, PENNSYLVANIA 15332**

Heather Daerr, Chairman
Charles Trax, Vice-Chairman
Paul Chasko, Supervisor
Richard Lawson, Supervisor
Robert Dooley, Supervisor

Nicole Wright, Secretary/Treasurer
Joan Carmen, Asst. Secretary/Treasurer

**UNION TOWNSHIP BOARD OF SUPERVISORS
LEGISLATIVE MEETING**

July 24, 2019

7:00 pm

The Union Township Board of Supervisors meeting was called to order by Chairperson, Heather Daerr at 7:00 pm. The pledge of allegiance was recited. Pastor Ken Barner, from Crossroads Ministries, delivered a moment of prayer.

Board members in attendance by roll call were Heather Daerr, Richard Lawson, Charles Trax and Paul Chasko

Also, in attendance, Gary Sweat-Solicitor, Ken Pulglisi – Road Superintendent, Joan Carmen – Asst. Secretary/Treasurer and James Harshman - Engineer

Public Comment on Agenda Items:

Joe and Larry from the Shire Plan informed the Board of Supervisors that they contacted and scheduled a meeting the DEP to research their documents. Larry continued to explain a lady named Marian from the DEP called him back informing him there is no reason for hm to come down because they have no records regarding the Strom Water Pond. Moving forward Larry explained to the Board that he had some question on an agreement that Solicitor, Gary Sweat drew up indemnifying the township of any responsibility and putting the responsibility for the upkeep of the ponds on the HOE. Larry went over the parts of the agreement he was questioning with Mr. Sweat clarifying Larry's questions.

Heather Dougherty, from 5011 Norman Avenue informed the Board of Supervisors that the Parks and Rec Committee would like to propose a Community Wide Yard Sale for Union Township. Mrs. Dougherty continued to explain that everyone in the township would get a mailing giving them information and they would be encouraged to have a yard sale that day, Saturday, September 14, 2019. Moving forward Mrs. Dougherty stated the yard sales would be at the residences and we would ask that they sign up so that we have a listing that we would post publicly of yard sales. We will invite food trucks in the township placing them at the Veterans Memorial Park in Finleyville, and at the firehall in Elrama. The Township would plan the food trucks, send out flyers to every home in the township inviting them to participate, send letters to businesses inviting them to also have something, and advertise for the event on Facebook and in the Messenger, and other publications. Mrs. Dougherty estimated the mailings to be approximately \$750, printing and folding \$550, advertising to be approximately \$200 with the total cost being around \$1,500.00.

Kevin Daerr from 6187 State Route 88, Finleyville PA, informed the Board of Supervisors that he wanted to discuss an item that was on the agenda tonight under Item G. Mr. Daerr explained that he was appointed as a member of the Zoning Hearing Board back in June of 2018. Mr. Daerr continued to explain he made his attentions know at the Planning Commissions Meeting back in 2018 that he did not want to be compensated for the Zoning Board Member position, however; he neglected to tell this Board that he did not want to be compensated. Mr. Daerr announced that he wanted to make it known formally tonight in front of the Union Township Board of Supervisors that he does not want compensated for the Zoning Board Member position and would like this announcement part of the minutes and the official record.

Motion to approval Minutes dated April 24, 2019, Legislative meeting

Motion by: Heather Daerr

Second by: Paul Chasko

Roll Call: Charles Trax – YES, Heather Daerr – Yes, Paul Chasko – YES, Richard Lawson - Abstain.

Motion Carried

Motion to approve of Minutes dated June 26, 2019, Legislative meeting.

Motion by: Charles Trax

Second by: Richard Lawson

Roll Call: Charles Trax – YES, Heather Daerr – Yes, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Motion to approve Minutes dated July 10, 2019, Non-Legislative meeting

Motion by: Heather Daerr

Second by: Charles Trax

Roll Call: Charles Trax – YES, Heather Daerr – Yes, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Motion to approve Payroll # 14 dated July 12, 2019 in the amount of \$13,366.45

Motion by: Richard Lawson

Second by: Paul Chasko

Roll Call: Charles Trax – YES, Heather Daerr – Yes, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Solicitor's Report Update

Solicitor Gary Sweat informed the Board of Supervisors that he drafted the Resolution that the Board Requested for the Penn Vest Loan. Moving forward Mr. Sweat stated late yesterday afternoon Mr. Sweat received an email from Senate Engineering indicating they completed the 537 study and they submitted a report for the Elrama Sewage issue and Lastly there is a verification that needs to be signed by Charles Trax.

Road Superintendent's Report

Road Superintendent, Ken Puglisi announced that the work on Coal Bluff is completed but he would like to have Rick Lawson inspect it. Moving forward Mr. Puglisi informed the Board that the shelves are in the C-Can and the Road Crew started putting files in it, Mr. Puglisi received a complaint on Union Avenue that he will wait until the next meeting to go over, Mr. Puglisi needs to know what the Township wants to be done with the drain on Ray Lane, Mr. Puglisi is meeting with Jessica next week regarding 6474 McChain Road, Mr. Puglisi talked to Sam Carol and asked him about a leaf vac and if it can be used for the MS4 and Sam stated the township can use a leaf vac, Trax pond is almost complete and lastly Dollar General will have their pond brought up to code this week, the work needed on the DG's pond is very minimal.

Engineer's Report Update

Engineer James. Harshman informed the Board that he has active topic to update the Board of Supervisors on, the first being the Paving Program announcing they are awarding the bid to El Grande. Continuing Mr. Harshman gave updates on the Overlook Sewer financing and Penn Vest, Pleasant View Slides, Mingo Circle Act 537 Plan and concluded with an update on the 537 Plan for Finleyville Road. Engineer, James Harshman informed the Board of Supervisors that there were people in the audience from the Mamie subdivision.

Motion to add the Mamie Subdivision to the top of the agenda.

Motion by: Charles Trax

Second by: Paul Chasko

Roll Call: Charles Trax – YES, Heather Daerr – Yes, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Review of Agenda Items:

Agenda items for discussion included the following:

- A. Approve/Deny Employee Handbook
- B. Approve/Deny Ordinance 02-2019 Formally Vacating Gilmore Road.
- C. Approve/Deny 2019 Paving Project Bid.
 - Morgan Excavating, L.P. in the amount of \$178,793.26
 - El Grande Industries, Inc. in the amount of \$122,949.00
 - Folino Construction, Inc. in the amount of \$182,347.30
- D. Approve/Deny resident request for the modification to the RD Ordinance.
- E. Approve/Deny Resolution 9 of 2019 for the signing of the new PennVest amortization schedule for the Elrama Sewerage Project.
- F. Approve/Deny new policy, procedures and fee schedule for Ringgold Area Youth Soccer Association for use of Veterans Park and concession stand.
- G. Approve/Deny rescinding the January 2, 2019, Reorganization Motion approving setting the Zoning Hearing Board's Pay.
- H. Discuss next steps Senate Engineering.
- I. Discuss Landscaping the Area of the Park that a Truck Damaged

Motion to approve the Mamie Subdivision upon the Engineer's review and comment letter dated July 10, 2019 subject to the Washington County Sewage Module being complete.

Motion by: Heather Daerr

Second by: Charles Trax

Roll Call: Charles Trax – YES, Heather Daerr – Yes, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Motion to approve Employee Handbook subject to the modifications and making certain it addresses spousal exclusions for health care, option for the Supervisors to go on a case by case basis to advertise for any position that is hired at Union Township, the nepotism clause and comp time.

Motion by: Richard Lawson

Second by: Paul Chasko

Roll Call: Charles Trax – YES, Heather Daerr – Yes, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Motion to approve Ordinance 02-2019 Formally Vacating Gilmore Road.

Motion by: Richard Lawson

Second by: Heather Daerr

Roll Call: Charles Trax – YES, Heather Daerr – Yes, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Motion to approve the 2019 Paving Project Bid.to El Grande Industries. in the amount of \$176,283.41

Motion by: Charles Trax

Second by: Richard Lawson

Roll Call: Charles Trax – YES, Heather Daerr – Yes, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Motion to deny resident request for the modification to the RD Ordinance.

Motion by: Charles Trax

Second by: Heather Daerr

Roll Call: Charles Trax – YES, Heather Daerr – Yes, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Motion to approve Resolution 9 of 2019 for the signing of the new PennVest amortization schedule for the Elrama Sewerage Project.

Motion by: Heather Daerr

Second by: Richard Lawson

Roll Call: Charles Trax – YES, Heather Daerr – Yes, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Motion to put in abeyance the Approval/Denial of new policy, procedures and fee schedule for Ringgold Area Youth Soccer Association for use of Veterans Park and concession stand.

Motion by: Heather Daerr

Second by: Charles Trax

Roll Call: Charles Trax – YES, Heather Daerr – Yes, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Motion to approve rescinding the January 2, 2019, Reorganization Motion approving setting the Zoning Hearing Board's Pay.

Motion by: Charles Trax

Second by: Richard Lawson

Roll Call: Charles Trax – YES, Heather Daerr – ABSTAIN, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

There was a discussion on record with Engineer James Harshman and the Supervisors regarding Senate Engineering. Mr. Harshman updated the Board on what areas are being worked on and Mr. Harshman advised the Board that the next step is providing the Engineers thoughts and comments. Mr. Harshman continued stating that lastly Senate Engineering will need the Boards, okay to send it on to the DEP. Senate informed Engineer James Harshman that there will be hard copies delivered to the Township.

There was a conversation on record concerning Landscaping the Area of the Park that a Truck Damaged. A decision was made to have Road Superintendent, Ken Puglisi work with the Road Crew and complete this project. Mr. Puglisi will keep a record of all expenses and the Township will bill the company for the cost of the repair when the repair is completed.

Review of New Business:

New Business on the agenda included the following:

- A. Discuss Park and Rec Request for Community Yard Sale Event
- B. Approve/Deny purchase order 2019-21 in the amount of \$4,500.00 for replacement pipe on Coal Bluff Road in the emergency slide area
- C. Approve/Deny refund to Richard Lawson in the amount of \$327.80 for Brookside Lumber & Supply Co. for materials used on the Lobbs Run Road emergency slide repair.
- D. Approve/Deny refund to Road Superintendent, Ken Puglisi in the amount of \$51.27 for purchase of vents for the c-can container.
- E. Approve/Deny Hufnagel Excavating, Inc. Invoice # 609 in the amount of \$4,400.00 for the Stabilization of Coal Bluff Road.
- F. Approve/Deny Arnold Asphalt's Proposal Dated 7/22/2019, for Coal Bluff Road in the amount of \$17,800.00.
- G. Approve/Deny refund to Secretary/Treasurer, Nicole Wright in the amount of \$224.64 for purchase of Ipad cases.
- H. Approve/Deny refund to Secretary/Treasurer, Nicole Wright in the amount of \$145.50 for certified mailings and postage.
- I. Approve/Deny opening an account in Brentwood Bank, authorizing a debit card, and setting an account balance limit of \$2,000.00. The account is to be used solely for purchases when a credit card is required. All transactions will require prior Board approval.
- J. Approve/Deny DeLattre Corp quote in the amount of \$794.00 for replacement parts for A/C unit in the police sub-station.
- K. Approve/Deny Asst. Secretary/Treasurer attending an instructor-led 2-day training course for QuickBooks on September 3rd & 4th-course cost is \$579.95.
- L. Discuss PEAK PTT radios.
- M. Discuss Building Permits.

- N. Announcement: The Board of Supervisors held two emergency executive sessions on 7/12/19 & 7/19/19.
- O. Approve/Deny Security Systems Quote in the amount of \$2,336.87 for a DVR 32 Channel 8 Hard drive Bay to increase security back-up.
- P. Any additional items.
- Q. Discuss Park and Rec Request for Community Yard Sale Event

Motion to approve purchase order 2019-21 in the amount of \$4,500.00 for replacement pipe on Coal Bluff Road in emergency slide area

Motion by: Heather Daerr

Second by: Paul Chasko

Roll Call: Charles Trax – YES, Heather Daerr – ABSTAIN, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Motion to approve refund to Richard Lawson in the amount of \$327.80 for Brookside Lumber & Supply Co. for materials used on the Lobbs Run Road emergency slide repair.

Motion by: Charles Trax

Second by: Heather Daerr

Roll Call: Charles Trax – YES, Heather Daerr – ABSTAIN, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Motion to approve refund to Road Superintendent, Ken Puglisi in the amount of \$51.27 for purchase of vents for the c-can container.

Motion by: Heather Daerr

Second by: Charles Trax

Roll Call: Charles Trax – YES, Heather Daerr – ABSTAIN, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Motion to approve Hufnagel Excavating, Inc. Invoice # 609 in the amount of \$4,400.00 for the Stabilization of Coal Bluff Road.

Motion by: Charles Trax

Second by: Richard Lawson

Roll Call: Charles Trax – YES, Heather Daerr – ABSTAIN, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Motion to approve Arnold Asphalt's Proposal Dated 7/22/2019, for Coal Bluff Road in the amount of \$17,800.00.

Motion by: Richard Lawson

Second by: Charles Trax

Roll Call: Charles Trax – YES, Heather Daerr – ABSTAIN, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Motion to approve refund to Secretary/Treasurer, Nicole Wright in the amount of \$224.64 for purchase of iPad cases.

Motion by: Heather Daerr

Second by: Charles Trax

Roll Call: Charles Trax – YES, Heather Daerr – ABSTAIN, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Motion to approve refund to Secretary/Treasurer, Nicole Wright in the amount of \$145.50 for certified mailings and postage.

Motion by: Heather Daerr

Second by: Charles Trax

Roll Call: Charles Trax – YES, Heather Daerr – ABSTAIN, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Motion to approve opening an account in Brentwood Bank, authorizing a debit card, and setting an account balance limit of \$2,000.00. The account is to be used solely for purchases when a credit card is required. All transactions will require prior Board approval and the Township will still investigate getting a credit card from PNC.

Motion by: Charles Trax

Second by: Richard Lawson

Roll Call: Charles Trax – YES, Heather Daerr – ABSTAIN, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Motion to approve DeLattre Corp quote in the amount of \$794.00 for replacement parts for A/C unit in the police sub-station.

Motion by: Charles Trax

Second by: Richard Lawson

Roll Call: Charles Trax – YES, Heather Daerr – ABSTAIN, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Motion to approve Asst. Secretary/Treasurer attending an instructor-led 2-day training course for QuickBooks on September 3rd & 4th-course cost is \$579.95.

Motion by: Richard Lawson

Second by: Heather Daerr

Roll Call: Charles Trax – YES, Heather Daerr – ABSTAIN, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

There was a discussion on record with the Supervisors and a decision was made to put this on the agenda for the next meeting PEAK PTT radios.

Announcement: The Board of Supervisors held two emergency executive sessions on 7/12/19 & 7/19/19.

Motion to table the Security Systems Quote in the amount of \$2,336.87 for a DVR 32 Channel 8 Hard drive Bay to increase security back-up.

Motion by: Heather Daerr

Second by: Charles Trax

Roll Call: Charles Trax – YES, Heather Daerr – ABSTAIN, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

Motion to have Mr. Sweats office modify the Building Permit Code and Issuing of the Permit and Grading Ordinance combined to eliminate the residential exemption

Motion by: Richard Lawson

Second by: Paul Chasko

Roll Call: Charles Trax – YES, Heather Daerr – ABSTAIN, Paul Chasko – YES, Richard Lawson - YES.

Motion Carried

There was a discussion on record between the Supervisors and a decision was made to add a Maintenance Contract for Contractors on to the next agenda.

Motion to have Heather Daerr go visit the next Finleyville Borough meeting as a Representative of Union Township Board regarding the Finleyville Borough's Bridge cancelation and discuss with them a possible joint letter to PennDOT sees if the bridge project is completely canceled and to see if they are interested.

Motion by: Heather Daerr

Second by Charles Trax

Roll Call Vote: Richard Lawson-Yes, Paul Chasko-YES, Charles Trax-YES, Heather Daerr-YES.

Motion Carried

Motion to go to executive session for personnel reasons at 8:50 pm.

Motion by Heather Daerr, Second by Charles Trax

Roll Call Vote: Richard Lawson-Yes, Paul Chasko-YES, Charles Trax-YES, Heather Daerr-YES.

Motion Carried

The Union Township Board of Supervisors returned from executive session at 9:34 pm and is now back on the record. The Chairperson, Heather Daerr stated that in executive session the Board discussed personnel matters.

Motion to approve the bill pay list

Motion by Heather Daerr, Second by Paul Chasko

Roll Call Vote: Richard Lawson-Yes, Paul Chasko-YES, Charles Trax-YES, Heather Daerr-YES.


Motion Carried

Motion to adjourn at 9:95 pm.

Motion by Heather Daerr, Second by Charles Trax

Roll Call Vote: Richard Lawson-Yes, Paul Chasko-YES, Charles Trax-YES, Heather Daerr-YES

Motion Carried



Joan Carmen Asst. Secretary/Treasurer