

**Union Township Board of Supervisors
Legislative Meeting
April 22, 2020
5:00 p.m.**

Board of Supervisors went into Executive Session at 4:00 p.m.
Exited Executive Session at 5:00 p.m.

The Union Township Board of Supervisors meeting was called to order by Chairperson, Heather Daerr at 5:00p.m. The pledge of allegiance was recited.

Pledge of Allegiance

Moment of Prayer offered by Pastor Glenn

Attendees at meeting were: Heather Daerr, Chairperson; Charles Trax, Vice Chairperson; Richard Lawson, Supervisor/Treasurer; Frank Massari, Supervisor/Roadmaster; Roberta Singer, Secretary/Ass't. Treasurer; Linda Roach, Code & Zoning Officer; Gary Sweat, Solicitor; Michael Cruny, Solicitor, Jessica Stiner, Harshman CE Group, Engineer.

Public in Attendance:

Maureen Ott Stefanie Paluda (EQT)

Public Comment on Agenda Items:

Public Statement:

Motion for Approval of Minutes from March 2, 2020

Motion: Daerr

Second: Lawson Massari

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Motion for Approval of Minutes from March 11, 2020

Motion: Daerr

Second: Lawson Massari

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Motion for Approval of Minutes from March 25, 2020

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes
Motion Passed

Motion for Approval of Minutes from April 8, 2020

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Motion for Approval of Payroll dated 04/03/2020 in the amount of \$17,724.87 (Admin Staff and tax collector)

Motion: Daerr

Second: Massari

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Motion to Approve of Payroll dated 04/17/2020 in the amount of \$11,983.20 (Admin Staff, Tax Collector, Road Crew and Road Superintendent for 1 week)

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Executive Session:

April 8, 2020; April 10, 2020; 4/16/2020; 4/17/2020

All sessions were to discuss personnel and litigation matter.

Solicitor's Report

Unfinished business to be continued until later date.

Motion to approve additional person to attend ESM training (DGLVT Training) – discussion to table until later date at program has been cancelled until further notice.

Motion: Daerr

Second: Lawson

Roll Call: Daerr-yes Trax – yes Lawson-yes Massari-yes

Motion Tabled

Motion to approve subscription for White Pages Premium for \$30.00 per year with 5 inquiries per month. Used for Code Enforcement concerns

Motion: Daerr

Second: Massari

Roll Call: Daerr-yes Trax – yes Lawson-yes Massari-yes

Motion Passed

Motion to approve JanPro Cleaning Services to use Enviroshield application in all Township vehicles for sanitation purposes.

Motion: Daerr

Second: Massari

Roll Call: Daerr-yes Trax – yes Lawson-yes Massari-yes

Motion Passed

Motion for Elrama Pump Station / System / RFP for sewage billings for 3 years and then year to year thereafter. Must receive 90 days written notice to terminate.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Motion to approve Thomas Bibby d/b/a Wastewater System Services contract for ninety (90) days at \$500.00 per month for maintaining Elrama Pump Station.

Motion: Lawson

Second: Massari

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Motion to approve Criss Productions to install new Union Township Building logo and new covering for lettering on front of building. (Actual Cost per Invoice: \$2,135.00)

Motion: Lawson

Second: Massari

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Motion to approve purchase of ten (10) yards of mulch for Veterans Memorial Park and the Township Building (5 yards each) from Venetia Landscaping for \$375.24.

Motion: Lawson

Second: Massari

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Motion to approve Drnach Environmental Services Proposal of \$4,600.00 for four (4) flow meters / flow analysis testing for Elrama Sewer System.

Motion: Lawson

Second: Massari

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Motion to approve HCEG preparation of manholes for flow meter analysis at a cost of \$260.00 (4 hrs @ \$65.00) per hour.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Discussion regarding RAYSA checks. Both checks for spring and fall season. To be refunded since parks are not open to the public. Maintain system to keep track of payments, security deposits, all paperwork and keys.

Motion to approve two (2) ADA Compliant swings for parks -not to exceed \$1,000 each or \$2,500.00 for two (2).

Motion: Lawson

Second: Daerr

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Discussion regarding No Impact Home Based Businesses request. Conversation ensued.

Discussion regarding Caton / Garvin Road Updates. Stephanie Paluda from EQT spoke regarding update.

Motion to move to May Agenda for discussing \$275,000.00 to Union Township from EQT. Check is to be here by April 25, 2020.

Motion: Massari

Second: Daerr

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Motion to approve purchase of masks through Green Guard First Aid (50 masks for \$65.00).

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Discussion regarding Railroad Street correspondence from resident. To be placed on Agenda for next meeting for discussion.

Discussion regarding Courtney Hill Real Estate Transfer / Septic tank issue. Septic failed dye test; malfunctioning septic; chlorination system. Under Sewage Facilities Act, the Township is responsible for improper flow of sewage.

Motion to have Sweat Law Offices draft formal letter.

Motion: Daerr

Second: Massari

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Motion to have Supervisor Lawson call Kehm Oil and follow up on fuel tank alarm repair and override.

Motion: Daerr

Second: Massari

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Discussion regarding Rankintown Road Complaint. Code / Zoning Officer Roach permitted to send out ordinance and violations and to be pro-active.

Motion to allow for sale of 61 Cardox Road and allowing for real estate transfer. Sweat Law offices to do Easement Agreement.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Discussion regarding flood map appeal. NVR is working through issues and they are working with the state regarding same.

Motion to allow Sweat Law Offices to proceed and gather forms and checklist for FEMA/PEMA Reimbursement. Payroll forms will also be obtained.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Discussion regarding Finleyville-Elrama sewage project. No new developments. Ms. Singer to send Engineer Stiner reminder regarding Senate Engineering. Keep on agenda for next meeting.

Motion to write and forward Messenger article by end of next week for submission.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Discussion of middle school status. Ms. Ott online and gave update via Zoom.

Motion to extend probationary period of Project Manager James Donahoe for sixty (60) days to July 1, 2020.

Motion: Daerr

Second: Massari

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Motion to approve Employment Contract for Roberta Singer and to be executed and filed.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Motion to approve Employment Contract for Linda Roach and to be executed and filed.

Motion: Daerr

Second: Trax

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Motion to approve bill pay list in amount of \$77,979.60 – conditioned upon reviewing prior to signing checks.

Motion: Lawson

Second: Massari

Roll Call: Daerr – abstain Trax – yes Lawson – yes Massari – yes

Motion Passed

Motion to allow Curry property to go on market. Supervisor Trax to work with real estate agent and coordinate sale.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Motion to purchase wood for playground repairs at a cost of \$204.42

Motion: Trax

Second: Daerr

Roll Call: Daerr – yes Trax – yes Lawson – yes Massari – yes

Motion Passed

Motion to Adjourn

Motion – Daerr

Second – Lawson

Roll Call: Daerr – yes; Trax – yes; Lawson – yes; Massari – yes



ROBERTA J. SINGER, Secretary