

**Union Township Board of Supervisors
Legislative Meeting
February 26, 2020**

The Union Township Board of Supervisors meeting was called to order by Chairperson, Heather Daerr at 4:50pm. A moment of prayer was delivered. The pledge of allegiance was recited.

Board members in attendance by roll call were Heather Daerr, Richard Lawson, Ralph Opferman. Also, in attendance was James Donahoe, Project Manager, Roberta Singer, Secretary, Mr. Puglisi, Road Superintendent, and Township Solicitor, Gary Sweat, Esq.

No Public Comments

Heather Daerr welcomed new Secretary/Asst. Treasurer, Ms. Roberta Singer.

Approval of the Zoning Hearing Board payroll for 2019 in the amount of \$292.29 was tabled. Approval of the minutes of the Feb. 17, 2020 special meeting was also tabled.

Mr. Puglisi began the Superintendent's report. Purchase of salt was discussed. McChain paving was also discussed. Mr. Puglisi to write up what is needed for repairs to McChain Road. Supervisor Daerr brought up Boyka plan roads. Mr. Puglisi advised spider cracks in many roads there. Mr. Puglisi to get a list of all roads that need attention. Supervisor Daerr recommended prioritizing. Supervisor Lawson advised that the board needs to decide on the dimensions wanted for Cardox Road repaving. He recommended 22 feet in width. Pleasant View Road was also discussed. The list of roads will be added to next meeting's agenda for approval of repairs. The board discussed clogged catch basins. A private resident that lives at 64 McChain was sent a letter from Jessica Stiner to address the run-off from his property into the outflow pond. Project Manager James Donahoe to get a copy of that letter and was advised to put on the agenda for the next meeting to address further. Solicitor Sweat said that a letter from his office may prompt quicker action from the resident.

Solicitor Sweat provided his Solicitor's report. CSX wanted to invoice the township for engineering work that had already been done. Sweat sent a letter to them advising them since the work was not authorized that the Township was not responsible. He then gave a brief explanation of Scarmazzi's PRD and recommended that a report done by Wooster Engineers, in his opinion, was detailed enough for Union Township to grant T3 Global Strategies a waiver of the requirement that the Hidden Hollow road HOP be resolved at this time. Sweat advised to grant final approval of the PRD with the understanding that before UT will accept Hidden Hollow road until the HOP permit is obtained, or, a written statement from PennDOT that a HOP is not required.

Motion made by Supervisor Daerr to add to the agenda to approve/deny the waiver at the next meeting. Supervisor Lawson seconded. Roll call Supervisor Lawson yes Supervisor Daerr yes Supervisor Opferman yes. Supervisor Trax not at meeting.

Supervisor Lawson requested Mr. Puglisi to put blocks on railroad street.

Supervisor Daerr advised Feb. 6, 2020 is deadline for filling board positions. Mr. Massari gave his thoughts (inaudible, as did not speak into microphone). Supervisor Lawson asked questions as well, but comments were also inaudible. Supervisor Daerr made a motion to add to the agenda to approve/deny holding a special meeting to discuss open board positions. Supervisor Lawson seconded. Roll call Supervisor Lawson yes Supervisor Daerr yes Mr. Opferman yes Mr. Trax not at meeting.

Supervisor Daerr made a motion to approve Harshman Group to secure easements for Overlook sewage project. Discussed the cost of going door to door. No amount was decided on for the cost of this project. Mr. Opferman seconded. Roll call Supervisor Lawson yes Supervisor Daerr yes Mr. Opferman yes Mr. Trax not at meeting

Supervisor Daerr made a motion to approve Mr. Ralph Opferman as road master. Supervisor Lawson seconded. Roll call Supervisor Lawson yes Supervisor Daerr Mr. Opferman abstained. Motion tabled until full board present.

Supervisor Daerr made motion to approve Richard Lawson to purchase new truck up to \$30,000 plus fees. Supervisor Lawson seconded. Roll call Supervisor Lawson yes Supervisor Daerr yes Mr. Opferman yes Mr. Trax yes. Mr. Trax was now at meeting.

Supervisor Daerr made motion to approve an upgrade package for new truck. No generator to be purchased until Mr. Puglisi gets prices. Supervisor Lawson seconded. Roll call Supervisor Lawson yes Supervisor Daerr yes Mr. Opferman yes Mr. Trax yes.

Supervisor Daerr made motion to remove Linda Roach as assistant treasurer. Supervisor Lawson seconded. Roll call Supervisor Lawson yes Supervisor Daerr yes Mr. Opferman yes Mr. Trax yes.

Supervisor Daerr made a motion to approve Ms. Roberta Singer as assistant treasurer. Supervisor Lawson seconded.
Roll call Supervisor Lawson yes Supervisor Daerr yes Mr. Opferman yes Mr. Trax yes

Supervisor Daerr made a motion to add Ms. Roberta Singer as an authorized signer and online administrator to all online bank accounts. Supervisor Lawson seconded. Roll call Supervisor Lawson yes Supervisor Daerr yes Mr. Opferman yes Mr. Trax yes

Supervisor Daerr made a motion to remove Nicole Wright as pension administrator and add Ms. Singer as pension administrator. Mr. Trax seconded. Roll call Supervisor Lawson yes Supervisor Daerr yes Mr. Opferman yes Mr. Trax yes

Supervisor Daerr made a motion to appoint Ms. Singer Union Township's Notary with all costs being paid by the township. Supervisor Lawson seconded. Roll call Supervisor Lawson yes Supervisor Daerr yes Mr. Opferman yes Mr. Trax yes

Supervisor Daerr made a motion to approve Ms. Singer as the Right to Know officer along with Mr. Donahoe as alternate. Supervisor Lawson seconded. Roll Call. Supervisor Daerr yes Mr. Opferman yes Supervisor Lawson yes Mr. Trax yes.

Supervisor Daerr made a motion to approve Chicken Ordinance with R-3 provision. Supervisor Lawson seconded. Roll Call. Supervisor Daerr yes Mr. Opferman yes Supervisor Lawson yes Mr. Trax yes.

Discussion was held regarding new phone system. Solicitor Sweat recommended reviewing the contract from them before going forward. Motion was tabled until all information on the company can be gathered and reviewed for final decision.

Supervisor Daerr made a motion to terminate ADP conditioned upon obtaining all records since inception of their contract. Supervisor Lawson seconded. Roll Call. Supervisor Daerr yes Mr. Opferman yes Supervisor Lawson yes Mr. Trax yes.

Supervisor Daerr made a motion to approve Viscuso/Massari On Lot Sewage System. Supervisor Lawson seconded. Roll Call. Supervisor Daerr yes Mr. Opferman yes Supervisor Lawson yes Mr. Trax yes.

Supervisor Daerr made a motion to approve/deny Pitchman recap quote for 8 tires. Motion tabled for further discussion.

Supervisor Daerr made motion to close Key Bank street light account and move funds to Brentwood Bank. Supervisor Lawson seconded. Roll call Supervisor Daerr yes Supervisor Lawson yes Mr. Opferman yes Mr. Trax yes.

Supervisor Daerr made motion to renew Kim Seccret's contract at \$225 per month for pet control. Supervisor Lawson seconded. Roll call Supervisor Daerr yes Supervisor Lawson yes Mr. Opferman yes Mr. Trax yes.

Supervisor Daerr made a motion to approve the Stop Work order for Paliotta site. Grading permit expired last year. They are in the process of updating the grading permit. Supervisor Lawson seconded. Roll call Supervisor Daerr yes Supervisor Lawson yes Mr. Opferman yes Mr. Trax yes.

Supervisor Daerr made a motion to approve/deny a manual trash basket and hoist for the Elrama Pump Station. After much discussion, the motion was tabled for further discussion.

Supervisor Daerr made a motion to approve Eaton surge protector installation by RAM. Supervisor Lawson seconded. Roll call Supervisor Daerr yes Supervisor Lawson yes Mr. Opferman yes Mr. Trax yes.

Supervisor Daerr made a motion for approval of RAM's Service Agreement for the Elrama Pump Station contract at a cost of \$1975.00 per year. Approved with a condition of maintaining a maintenance log, checklist, and providing training for our personnel. Supervisor Lawson seconded. Roll call Supervisor Daerr yes Supervisor Lawson yes Mr. Opferman yes Mr. Trax yes.

Supervisor Daerr made a motion to approve the Parks and Rec Easter event at a cost of \$200.00 Supervisor Lawson seconded. Roll call Supervisor Daerr yes Supervisor Lawson yes Mr. Opferman yes Mr. Trax yes.

Discussion was had regarding the inspection of the Township Building's sewer lateral and asbestos evaluation in reference to the Township's bathroom remodeling project. Mr. Opferman to bring his camera in and inspect at no cost to the township. Supervisor Daerr made a motion to approve the sewer lateral and asbestos inspection at a maximum cost of \$400. Supervisor Lawson seconded. Roll call Supervisor Daerr yes Supervisor Lawson yes Mr. Opferman yes Mr. Trax yes.

Supervisor Daerr made a motion to approve a meeting with Frank Palermo to review escrows and fee structures with Union Township personnel. Supervisor Lawson seconded. Roll call Supervisor Daerr yes Supervisor Lawson yes Mr. Opferman yes Mr. Trax yes.

Supervisor Daerr made a motion to approve Sweat Law office to provide a legal opinion on Union Township owning sewage lines. Mr. Sweat recommends pursuing this, as would bring income into the Township. Supervisor Lawson seconded. Roll call Supervisor Daerr yes Supervisor Lawson yes Mr. Opferman yes Mr. Trax yes.

Supervisor Daerr made a motion to approve Sweat Law Office to research and possibly update Union Township's Grading Ordinance, using North Strabane's Ordinance as a reference. Atty. Sweat will submit his recommendations to the Planning Department for review. Supervisor Lawson seconded. Roll call Supervisor Daerr yes Supervisor Lawson yes Mr. Opferman yes Mr. Trax yes.

Item 28 was deleted from agenda regarding Paliotta Zoning Application Fee. Supervisor Daerr made the motion. Supervisor Lawson seconded. Roll call Supervisor Daerr yes Supervisor Lawson yes Mr. Opferman yes Mr. Trax yes

Discussion was held on the purchase of stone for the township. Supervisor Lawson made a motion to advertise for bulk stone prices. Mr. Trax seconded. Roll call Supervisor Daerr yes Supervisor Lawson yes Mr. Opferman yes Mr. Trax yes

Discussion was held on the WCCD DGLVR Grant Program. Looking at Coal Bluff and Cardox road. Roads may qualify for grant money. Mr. Donahoe will file for the grant. Two people from the township need to attend a training session to get certified in order to apply for the grant. Mr. Donahoe to put on the agenda for the next meeting.

Discussion was held on the Nike site garage roof. Mr. Opferman expressed his deep concerns over many safety issues. Mr. Opferman recommends all doors and buildings should be identified numerically as to identify them in time of an emergency. Mr. Opferman feels the buildings need electricity, fire extinguishers as well. Supervisor Daerr will speak to Mr. Palermo regarding the budget. This subject tabled for further discussion.

Discussed Elrama Central Park. Mr. Donahoe working with Jessica Stiner. Will update at a later date.

Discuss Finleyville Elrama sewage project. PCSA to accept sewage based upon looking at the system Union Township puts in. Mr. Donahoe to discuss with Jessica to move forward. Update from Harshman and the 537 plans to be put on agenda for next meeting.

Supervisor Daerr made a motion to grant T3 Global Strategies a waiver of the HOP requirements conditioned upon the HOP issued being resolved. Supervisor Lawson seconded. Roll call Supervisor Daerr yes Supervisor Lawson yes Mr. Opferman yes Mr. Trax yes

Supervisor Daerr made a motion to hold a special meeting March 2, 2020 8.00am to appoint open board positions. Supervisor Lawson seconded. Roll call Supervisor Daerr yes Supervisor Lawson yes Mr. Opferman yes Mr. Trax yes

Supervisor Daerr made a motion to approve to pay bills totaling \$5,841.44. Supervisor Lawson seconded. Roll call Supervisor Daerr yes Supervisor Lawson abstained Mr. Opferman yes Mr. Trax yes

Supervisor Daerr made a motion to approve amendment to the employee handbook to require personnel to provide 72 hour written notice of personal time off being requested. Supervisor Lawson seconded. Roll call Supervisor Daerr yes Supervisor Lawson yes Mr. Opferman yes Mr. Trax yes

Supervisor Lawson made a motion to purchase a Leaf Vac Jet not to exceed \$15000.00. Supervisor Daerr seconded. Roll call Supervisor Daerr yes Supervisor Lawson yes Mr. Opferman yes Mr. Trax yes

Discussion was held on soundproofing the conference room. Supervisor Lawson to get quotes.

Executive Session held discussing personnel and litigation.

7:30pm Meeting Adjourned

A handwritten signature in blue ink, consisting of stylized initials and a large loop, positioned above a horizontal line.

SWEAT LAW OFFICES