

Union Township Board of Supervisors
Legislative Meeting
January 23, 2019
7:00 pm

The Union Township Board of Supervisors Legislative meeting was called to order at 6:30 pm by Chairperson, Heather Daerr. The Pledge of allegiance was recited. Pastor Glenn McClelland, from Mingo Creek Presbyterian Church, delivered a moment of prayer.

Board members in attendance by roll call were Richard Lawson, Paul Chasko, Charles Trax and Heather Daerr.

Also, in attendance Michael Cruny-Attorney, Joan Carmen – Asst. Secretary/Treasurer and James Harshman-Engineer.

Public Comment on Agenda Items:

Kevin Daerr Expressed his interest in the Supervisors Position

Motion to approve minutes for December 19, 2018, Legislative Meeting

Motion by Heather Daerr, Second by Charles Trax

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES.

Motion Carried.

Motion to approve minutes for January 7, 2019, Reorganization Meeting

Motion by Richard Lawson, Second by Heather Daerr

Roll Call Vote: Richard Lawson – YES, Paul Chasko -ABSTAIN, Charles Trax - YES, Heather Daerr - YES.

Motion Carried.

Motion to approve minutes for January 9, 2019, Non-Legislative Meeting

Motion by Heather Daerr, Second by Charles Trax

Roll Call Vote: Richard Lawson – YES, Paul Chasko -ABSTAIN, Charles Trax - YES, Heather Daerr – YES

Motion Carried.

Motion to approve payroll #26 Dated December 28, 2018, in the amount of \$14,736.85 presented by the Asst. Secretary/Treasurer subject to be true and correct.

Motioned by Richard Lawson, Second by Charles Trax

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES.

Motion Carried.

Motion to approve payroll # 1 Dated January 11, 2019, in the amount of \$13,357.85 presented by the Asst. Secretary/Treasurer subject to be true and correct.

Motioned by Richard Lawson, Second by Heather Daerr

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES.

Motion Carried.

Unfinished Business:

Agenda items under unfinished business included the following:

- A. Approve/Deny Tuscany Estates Use of Meeting Room & 2019 Meeting Schedule.
- B. Approve/Deny Sending Letter Intent to File Lien Notification for Parcel ID 640-009-03-00-0068-00 (Quaker Engineering Property)
- C. Approve/Deny Frank Palermo Quotes.
- D. Discuss Records Retention Ordinance.
- E. Discuss WESA Taskforce Update.
- F. Approve/Deny Professional Service Bill Submission Due 30 Days Before Due Date for Supervisors Review.

G. Approve/Deny Professional Services Report Deadline One Week Before Non-Legislative Meeting.

H. Discuss EQT Conditional Use Decision.

I. Discuss Appointments to the Following:

- * Union Township Board of Supervisors
- * Planning Department (Chairmen, Vice Chairmen, Supervisor Alternate)
- * Zoning Hearing Board (Alternate Seat)
- * Vacancy Board Chairmen
- * UCC Appeals Board
- * Union Township Board of Auditors
- * WESA Board

Motion to approve Tuscany Estates Use of the Meeting Room & 2019 Meeting Schedule.

Motion by Heather Daerr, Second by Charles Trax

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES.

Motion Carried.

Motion to approve Sending Letter Intent to File Lien Notification for Parcel ID 640-009-03-00-0068-00 (Quaker Engineering Property)

Motion by Heather Daerr, Second by Charles Trax

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES.

Motion Carried.

Motion to approve Approve/Deny Frank Palermo Quotes.

Motion by Richard Lawson, Second by Heather Daerr

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES.

Motion Carried

There was a discussion on record between the Supervisors and Attorney, Michael Cruny is regarding the need to create an ordinance or to adopt a convenient for disposing of the Township records.

Supervisor, Heather Daerr informed the Board that both Richard Lawson and herself formed a task force to review the history of our relationship with WESA.

Motion to have Sweats office to research the liens.

Motion by Richard Lawson, Second by Heather Daerr

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES.

Motion Carried

Motion approved to schedule an informal information meeting with WESA, Joan, Nicole, and Frank Palmer and request Frank to accepts the same hourly rate provided he provided to us in Agenda Item C.

Motion by Heather Daerr, Second by Charles Trax

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES.

Motion Carried

Motion approve/Deny Professional Service Bill Submission Due 30 Days Before Due Date for Supervisors Review

Motion by Heather Daerr, Second by Charles Trax

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES.

Motion Carried

Motion approve Professional Services Report Deadline One Week Before Non-Legislative Meeting.

Motion by Richard Lawson, Second by Charles Trax

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES.

Motion Carried

Supervisor, Heather Daerr read on the record an email from Blaine Lucas sent Friday, January 18, 2019, at 11:51 where EQT Production Company agrees to an extension of the date by which Union Township is required to render a written decision on the Garvin conditional use application until February 28, 2019.

Discuss Appointments to the Following:

- * Union Township Board of Supervisors
- * Planning Department (Chairmen, Vice Chairmen, Supervisor Alternate)
- * Zoning Hearing Board (Alternate Seat)
- * Vacancy Board Chairmen
- * UCC Appeals Board
- * Union Township Board of Auditors
- * WESA Board

Motion to advertise another public meeting to discuss a potential appointment to the Board of Supervisors, Tuesday, February 5th at 6 pm.

Motion by Heather Daerr, Second by Richard Lawson

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES.

Motion Carried

Motion to nominate Chuck Trax for Planning Department Chair, Appointment Ending 12/31/2019

Motion by Heather Daerr, Second by Richard Lawson

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - ABSTAIN, Heather Daerr - YES.

Motion Carried

Motion to nominate Heather Daerr for Planning Department Vice Chair, Appointment Ending 12/31/2019

Motion by Richard Lawson, Second by Chuck Trax

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - ABSTAIN

Motion Carried

Motion to nominate Robert Dooly, to the Vacancy Board Position

Motion by Heather Daerr Second by Paul Chasko

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES

Motion Carried

New Business:

Agenda items under new business included the following:

- A. Discuss Does PCSA's Policies Supersede Union Townships Ordinances.
- B. Approve/Deny Closing Brentwood Bank Memorial Fund Account and Deposit Remaining \$320.69 into Brentwood Bank General Fund for Memorial Lighting Project.
- C. Approve/Deny Closing Tuscany Heights Key Bank Account and Deposit Remaining \$1,512.08 into Brentwood Bank Escrow Fund.
- D. Approve/Deny RAYSA Spring Soccer Schedule.
- E. Discuss Historical Plugged Drain Problem on Finleyville-Elrama Road.
- F. Discuss Boyka Drive Drainage.
- G. Discuss PCSA Board Appointment Terms.
- H. Discuss GPS in Trucks.
- I. Discuss Biometric Time Clock.
- J. Discuss Camera System.
- K. Any Additional Items.

Attorney, Michael Cruny stated he needs to see the Articles of Incorporation and the By-laws to answer this question.

Motion that Michael Cruny review The Articles of Incorporation from Peters Creek Sanitary Authority along with Rick to determine if PCSA policies supersede Union Township Ordances

Motion by Heather Daerr Second by Rick Lawson

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES

Motion Carried

Motion to Close Brentwood Bank Memorial Funds Account

Motion by Rick Lawson Second by Heather Daerr

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES

Motion Carried

Motion to Approve Closing Tuscany Heights Key Bank Account and Deposit Remaining \$1,512.08 into Brentwood Bank Escrow Fund.

Motion by Rick Lawson Second by Heather Daerr

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES

Motion Carried

Motion to put the soccer schedule in abeyance until the next meeting.

Motioned by Heather Daerr Second by Rick Lawson

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES

Motion Carried

Motion to have Road Superintendent, Tom Kelley and the roadcrew excavate an area that drains the water away from laying on the low spot of Finleyville-Elrama Road.

Motion by Rick Lawson Second by Heather Daerr

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES

Motion Carried

Motion to reappoint Rick Lawson to the Peters Creek Sanitary Authority for a four-year term ending in December 31, 2022

Motion by Heather Daerr Second by Chuck Trax

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES

Motion Carried

Motion to buy the GPS in trucks and have them installed.

Motion by Paul Chasko Second by Rick Lawson

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES

Motion Carried

Motion to for Kevin Emrick owner of Security Systems to install a 16 arm camera system for the amount of \$2,969.55.

Motion by Heather Daerr Second by Chuck Trax

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES

Motion Carried

Motion to for Kevin Emrick owner of Security Systems to clean up the office room with the server and the wires lying on the ground and centralize them in a central place and secure them for an amount not to exceed \$1,300.00

Motion by Heather Daerr Second by Rick Lawson

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES

Motion Carried

Motion to Appoint Ron Hollinsworth to our Board of Auditors

Motion by Heather Daerr Second by Paul Chasko

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES

Motion Carried

Motion to readvertise the Board of Auditor meeting for their reorganization

Motion by Heather Daerr Second by Rick Lawson

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES
Motion Carried

Motion to approve the Bill Pay List in the amount of 25.848.83

Motion by Heather Daerr Second by Chuck Trax

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES

Motion Carried

Public Comments:

George questioned if our township crew was called out to salt a road due to a fire call does the township turn in a bill to the person's insurance company for the overtime paid to the road crew?

Kevin Daerr wanted to acknowledge Leonard Bailey, who expressed an interest in the Supervisors position but later retracted his interest, for his service to the community as an Emergency Coordinator.

Motion to approve the Bill Pay List in the amount of 25.848.83

Motion by Heather Daerr Second by Chuck Trax

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES

Motion Carried

Motion to Adjourn at 10:37 pm

Motion by Heather Daerr Second by Paul Chasko

Roll Call Vote: Richard Lawson – YES, Paul Chasko -YES, Charles Trax - YES, Heather Daerr - YES

Motion Carried



Joan F. Carmen
Asst. Secretary/ Treasurer