

**Union Township Board of Supervisors
Non-Legislative Meeting
January 8, 2020
5:00 pm**

The Union Township Board of Supervisors meeting was called to order by Chairperson, Heather Daerr at 5:13pm. A moment of prayer was delivered. The pledge of allegiance was recited.

Board members in attendance by roll call were Richard Lawson, Charles Trax, Paul Chasko, and Heather Daerr.

Also, in attendance was Nicole Wright-Secretary, Gary Sweat-Solicitor, Jessica Stiner-Engineer, Ken Puglisi-Road Superintendent, James Donahoe-Project Manager, and Sgt. Ryan Lenzi-City of Monongahela Police.

Public Comment on Agenda Items:

Kevin Daerr: 6187 Route 88, Finleyville PA. Mr. Daerr resubmitted a letter from August of 2019 stating he did not wish to be paid for his service on the Union Township Zoning Hearing Board.

George Powell: 4297 Finleyville-Elrama Road, Finleyville PA. Mr. Powell expressed his opinion regarding rumors of long wall mining possibly occurring in Union Township.

Motion to go to executive session at 5:17pm.

Motion by Heather Daerr, Second by Richard Lawson

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Heather Daerr-YES.

Motion Carried.

The Union Township Board of Supervisors returned from executive session at 6:14pm and was back on record. Chairperson Heather Daerr stated the Board discussed personnel and litigation.

Road Superintendent, Ken Puglisi gave the Board a summary of last year since he had taken the position of Road Superintendent. Mr. Puglisi stated he received twenty road complaints, nineteen have been remediated. The remaining complaint can not be corrected until spring. Next, Mr. Puglisi reported in his time as Road Superintendent the Road Department has used 1,907 ton of stone. The Road Department completed fourteen major jobs within the Township. Since December 23, 2019 and today's date the Township has received ten loads of salt. For the year 2020 the Road Department has ordered 230 ton of stone. Lastly, Mr. Puglisi questioned Supervisor, Richard Lawson regarding the ordering of additional vehicle inspection report books. Supervisor, Richard Lawson questioned Road Superintendent regarding the use of new time slips.

Sargent Ryan Lenzi from the City of Monongahela Police Department reported to the Board of Supervisors regarding the calls for service, accidents, charges, criminal complaints, overdoses, and arrests for the month of December.

Chairman, Heather Daerr reported at the reorganization meeting on January 6, 2020 the Board made the decision to do Zoning/Code Enforcement in house. The Board appointed Linda Roach, from Personnel Staffers. Mrs. Daerr stated Linda will be working regular office hours weekly Tuesday thru Thursday. Next, Chairman Heather Daerr stated at the evening's earlier Planning Department the Board discussed the rezoning and ordinance text change request made by Victor Wetzel Associates for DSC Acquisitions, LLC. and Union Gardens, LP. The Planning Department also discussed the submitted subdivisions for

Highland Village also known as the Dosse property. Supervisor Daerr questioned Solicitor Gary Sweat regarding the rezoning request and ordinance text change request. Discussions amongst the Solicitor, Board and Engineer ensued.

Lenny Baily from Elrama Volunteer Fire Company delivered a report breaking down the calls answered in 2019.

Project Manager James Donahoe reported to the Board on the correspondence received regarding the recommendation for LSA Grant application, cleaning contracts, advertisement for lawn bids, and the safety data sheet program. Mr. Donahoe recognized Rick & Debbie Lawson, Washington Financial, and W.B. Mason for donations for the meetings refreshment table.

Engineer Jessica Stiner reported the MS4 plan was advertised for public comment through the end of December. No public comments were received. At the current time there are no further actions on that plan. The remaining items in Mrs. Stiner's report were agenda items. She reserved the right to speak to those items as discussed.

Solicitor Gary Sweat updated the Board on the active topics of Tuscan Estates and Bruce Klassen, Drusbasky arbitration hearing scheduled for January 28, 2020 at 9:00am, Tom Mellor lawsuit and deposition schedules, Kerry Fox and Senate Engineering's completion of the Act 537 for Finleyville-Elrama Road, Employee handbook changes, and lastly the positions of the Union Township Board of Auditors and their terms.

Motion to add to the agenda Approve/Deny having Sweat Law offices send a letter to the Engineer for DSC Acquisitions and Union Gardens regarding their rezoning request.

Motion by Heather Daerr, Second by Charles Trax

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Heather Daerr-YES.

Motion Carried.

Motion to add to the agenda Approve/Deny sending the ordinance change request from Victor-Wetzel Associates to the Union Township Planning Department for review.

Motion by Heather Daerr, Second by Charles Trax

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Heather Daerr-YES.

Motion Carried.

The following items were on the agenda:

1. Approve/Deny advertising for 2020 Lawn Bids
2. Approve/Deny Resolution 1 of 2020 recognition of Steven H. Glaneman, Eagle Scout, Boy Scout Troop 1452.
3. Approve/Deny Jan Pro cleaning contract.
4. Approve/Deny mileage refund for James Donahoe.
5. Approve/Deny Twisted Metal invoice #2240 in the amount of \$3,122.17.
6. Approve/Deny press release for Elrama Park
7. Approve/Deny press release for LSA Grant
8. Discuss MS4 grants and updates on storm sewers
9. Discuss Rick Kovach and PCSA processes
10. Discuss meeting with Palermo Kissinger & Associates
11. Discuss messenger articles
12. Discuss quotes for replacement computer for Project Manager, James Donahoe.
13. Discuss 3/13/2019 Non-Legislative Meeting Minutes
14. Discuss free MS4 Training on March 19, 2020 in Oakdale from 9-12

15. Discuss refund to Supervisor Richard Lawson in the amount of \$18.61 for Drivers Vehicle Inspection Report books.
16. Discuss next steps Harshman project list
17. Discuss Stormwater & Grading Ordinance amendments
18. Discuss Elrama Park phase I update
19. Discuss HVAC quotes
20. Discuss PennDOT/Meadow Avenue
21. Discuss revised change order #1 for 2019 Paving Project
22. Discuss chicken ordinance
23. Discuss Board Appointments
24. Discuss restroom upgrade plan
25. Any Additional items

Discuss Next Steps on Open Items:

- Stormwater Pond Progress/Policy & Procedures
- Elrama Sewage Property Liens
- Elrama Sewage Uncollected Tap Fees
- Senate Engineering-Act 537 Plan
- Finleyville-Elrama Road Catch Basins
- Sunoco-Patterson Road Paving/Restoration of Road Project
- Veterans Memorial All-Purpose Field-Fence
- Abandoned Homes List
- Meadow Avenue Curb Installation, Catch Basins & Pipe
- Nike Site Electrical Quotes
- Leaf Vac
- Pleasant View Slide Repairs
- Utility Truck Purchase
- Building Permit Modification
- Chicken Ordinance
- PENNVEST Funding for Overlook Sewerage
- CDBG Funds Restroom Project
- Equitrans Pipeline
- Finleyville-Elrama Road Sewerage Malfunctions
- Fee schedule update on PRD review fee.
- McInstosh Compressor Station Blow Off Noise Logs
- Trax Road sight distance
- Mingo Church Road Cross Walks
- Replacement Computers
- Check list for Subdivisions, Land Development, PRD & Township Permits

Motion to approve advertising for 2020 lawn bids but with Rick Lawsons idea to disclude the Nike Site being mowed every week, so I make a motion to approve the advertising.

Motion by Heather Daerr, Second by Charles Trax

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Heather Daerr-YES.

Motion Carried.

Motion to approve Resolution 1 of 2020 recognition of Steven H. Glaneman, Eagle Scout, Boy Scout Troop 1452.

Motion by Heather Daerr, Second by Charles Trax

1-9-2020

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Heather Daerr-YES.
Motion Carried.

Motion to approve JanPro cleaning contract.
Motion by Richard Lawson, Second by Charles Trax
Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Heather Daerr-YES.
Motion Carried.

Motion to approve mileage refund for James Donahoe in the amount of \$42.24 for the per the period 9/1/19 thru 10/1/19.
Motion by Heather Daerr, Second by Paul Chasko
Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Heather Daerr-YES.
Motion Carried.

Motion to approve Twisted Metal invoice #2240 in the amount of \$3,122.17.
Motion by Heather Daerr, Second by Charles Trax
Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Heather Daerr-YES.
Motion Carried.

Motion to approve James Donahoe to make a press release on the potential Elrama Park with the caveat that he runs the release through Sweat Law Office.
Motion by Heather Daerr, Second by Charles Trax
Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Heather Daerr-YES.
Motion Carried.

Motion to approve James Donahoe to make a press release on the LSA Grant with the caveat that he runs the release through Sweat Law Office.
Motion by Heather Daerr, Second by Charles Trax
Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Heather Daerr-YES.
Motion Carried.

- Item 8 retain on Legislative meeting agenda
- Item 9 retain on Legislative meeting agenda
- Item 10 Supervisor Lawson & Chasko agreed to a meeting with Frank Palermo on Friday, January 10, 2020 at 1:00pm
- Item 11 retain on Legislative meeting agenda
- Item 12 retain on Legislative meeting agenda
- Item 13 retain on Legislative meeting agenda
- Item 14 retain on Legislative meeting agenda
- Item 15 retain on Legislative meeting agenda
- Item 16 Supervisor Lawson will give project list to the office to scan and send out to the Board. Add this for discussion at the Non-Legislative meeting in February.
- Item 17 Discussions were had regarding scheduling a possible workshop. Retain on the agenda
- Item 18 James is waiting on a letter from DCNR. Supervisor Daerr asked Mr. Donahoe to keep the Board informed of next steps.
- Item 19 retain on Legislative meeting agenda
- Item 20 retain on Legislative meeting agenda
- Item 21 retain on Legislative meeting agenda
- Item 22 retain on Legislative meeting agenda
- Item 23 retain on Legislative meeting agenda
- Item 24 Engineer Jessica Stiner will provide the Board with requested revisions.

Supervisor Comments:

Supervisor Lawson questioned the Board about revisiting the Nike Site Garage electrical quotes.
Supervisor Lawson questioned the Road Superintendent and Secretary regarding time slips.

Supervisor Daerr requested that administrative employees email her regarding their requests for time off from work. Supervisor Daerr requested all mail be time stamped when opened.

Supervisor Lawson question the Secretary & Road Superintendent regarding B&B invoices and a quote.

Motion as a follow up to the appointments made at the Townships reorganization meeting on January 6, 2020 and in light of the Townships drug policy that all employees union and administration be required to submit to drug testing by the end of the month this is a condition of their appointment and or their existing drug policy of the Township PSATS will do the administration and keep the records.

Motion by Richard Lawson, Second by Charles Trax

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Heather Daerr-YES.

Motion Carried.

Supervisor Daerr stated the new Zoning/Code Official has moved into the office that was for the Treasurer. Mrs. Daerr asked James Donahoe to submit Ms. Roach's time sheets to the Board for signatures via DocuSign. Supervisor Daerr asked the Employee handbook changes to be on the Legislative meeting agenda for approval.

Motion to approve Sweat Law Office to send notification for the MUD overlay request by Union Gardens and DSC Acquisitions.

Motion by Charles Trax, Second by Heather Daerr

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Heather Daerr-YES.

Motion Carried.

Motion to send the requested ordinance change from Victor-Wetzel Associates to the Planning Department for review.

Motion by Charles Trax, Second by Richard Lawson

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Heather Daerr-YES.

Motion Carried.


Solicitor Gary Sweat stated the Board asked him to make an inquiry to North Strabane Twp. to see if their Zoning Building inspection department is willing to take on any assignments from Union Township. Mr. Sweat stated they are, there are two full time Building Inspectors that also do work for Nottingham Twp., a portion of the City of Washington on an independent contract basis. Discussions ensued amongst the Board of Supervisors. Supervisor Heather Daerr instructed James Donahoe to contact Andy Walz at North Strabane Township. Mrs. Daerr asked that the details be added to the Legislative meeting for discussion.

Motion to adjourn at 7:49pm

Motion by Heather Daerr, Second by Charles Trax

Roll Call Vote: Richard Lawson-YES, Paul Chasko-YES, Charles Trax-YES, Heather Daerr-YES.

Motion Carried


SWEAT LAW OFFICES