

**Union Township Board of Supervisors
Reorganization Meeting
January 4, 2021
5:00 p.m.**

The Union Township Board of Supervisors legislative meeting was called to order by Chairperson, Heather Daerr at 5:00p.m.

Pledge of Allegiance

Proof of Publication confirmed

Attendees at meeting were: Heather Daerr, Chairperson; Charles Trax, Supervisor/Roadmaster; Richard Lawson, Supervisor/ Treasurer; Hal D. Breinig, Supervisor/Roadmaster; David A. Esken, Supervisor

Also in attendance were: Roberta Singer, Secretary/Ass't. Treasurer; Karen Brown, Administration; Officer - City of Monongahela Police Department.

Public Comment - None

Motion to nominate Heather Daerr as Chairperson.

Motion: Trax

Second: Breinig

Roll Call: Daerr – abstain Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to nominate Chuck Trax as Vice Chairman.

Motion: Lawson

Second: Breinig

Roll Call: Daerr – yes Trax – abstain Lawson – yes Breinig – yes
Esken – yes

Motion Carried

Motion to appoint Gary Sweat / Sweat Law Offices as Solicitor for Union Township.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Steven Taczak / Taczak Law Offices as special counsel for the Zoning Hearing Board.

Motion: Lawson

Second: Trax

Roll Call: Daerr – abstain Trax – yes Lawson – yes Breinig – yes Esken – yes

Ms. Daerr abstained due to the fact that Kevin Daerr, my husband, is on the Zoning Hearing Board.

Motion Carried

Motion to appoint James Harshman / Harshman CE Group as Engineer for Union Township.

Motion: Daerr

Second: Breinig

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Roberta Singer as Secretary / Assistant Treasurer for Union Township.

Motion: Daerr

Second: Breinig

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Jarrod D'Amico / Harshman CE Group as Zoning / Code Enforcement Officer for Union Township.

Motion: Lawson

Second: Trax

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Kathy Houston / Houston & Associates for the auditor for the 2020 DCED Audit.

Motion: Daerr

Second: Trax

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Keystone Collections for Earned Income Tax Collector for Union Township.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Keystone Collections for Local Services Tax Collector for Union Township.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to table appointing Sewage Enforcement Officer.

Motion: Lawson

Second: Trax

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Richard Lawson as the Union Township Representative for Washington County Sewage Council.

Motion: Breinig

Second: Trax

Roll Call: Daerr – yes Trax – yes Lawson – abstain Breinig – yes Esken – yes

Motion Carried

Motion to appoint Kym Secreet / Animal Control Services as the Animal Control Officer for Union Township.

Motion: Daerr

Second: Trax

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Roberta Singer as the Voting Delegate to the State Convention.

Motion: Daerr

Second: Trax

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Harold D. Breinig as the Alternate Voting Delegate to the State Convention.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – abstain Esken – yes

Motion Carried

Motion to appoint Brentwood Bank, Key Bank, Washington Financial, PLGIT and PNC for all depositories for Union Township funds.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Harshman CE Group as the inspection agency for Union Township.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Roberta Singer as the Plan Administrator for all Township Pension Funds for Union Township.

Motion: Lawson

Second: Breinig

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Lenny Bailey as the Emergency Management Coordinator for Union Township.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint the Observer-Reporter as the designated paper for legal advertisements.

Motion: Lawson

Second: Breinig

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Paul Calderone as the Chairman of the Vacancy Board for Union Township.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Roberta Singer as the Union Township Representative for SEREMS.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Charles Trax as Roadmaster for Union Township.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – abstain Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Richard Lawson as Roadmaster for Union Township.

Motion: Trax

Second: Breinig

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Harold Breinig as Roadmaster for Union Township.

Motion: Lawson

Second: Trax

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – abstain Esken – yes

Motion Carried

Motion to appoint David Esken as Roadmaster for Union Township.

Motion: Daerr

Second: Breinig

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – abstain

Motion Carried

Motion to authorize extension of Teamsters Local 205 Contract and Wage Rate – No action necessary as Contract is good until 2023.

Motion to appoint all Supervisors (Heather Daerr, Charles Trax, Richard Lawson, Harold Breinig and David Esken) as authorized signors on Union Township checks as well as Secretary/Ass't. Treasurer, Roberta Singer.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to approve schedule of monthly meetings dates and times for Board of Supervisors monthly meetings as being the 2nd and 4th Wednesday of each month starting at 5:00 p.m.

Motion: Daerr

Second: Breinig

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to approve schedule of monthly meetings dates and times for the Planning Department monthly meetings as being the 2nd Wednesday of each month starting at 4:00 p.m.

Motion: Breinig

Second: Trax

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to approve bond amount for Secretary / Assistant Treasurer Roberta Singer at \$500,000.00.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to approve Rate and Wage for Elected Tax Collector which is currently 3% and 5% for delinquent taxes for real estate, streetlights and per capita.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to approve bond amount for elected Tax Collector at 30% of tax duplicate.

Motion: Lawson

Second: Trax

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to approve bond amount for Tax Collector at \$36,000.00 for per capita and street light tax collection.

Motion: Daerr

Second: Breinig

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to approve mileage reimbursement rate for use of personal vehicles at \$.56 per mile according to IRS guidelines.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to approve fee schedule for Solicitor as attached.

Motion: Lawson

Second: Daerr

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to approve fee schedule for Engineer as attached.

Motion: Lawson

Second: Trax

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to approve fee schedule for Animal Control Services / Kym Seccret as attached. Fees are \$225.00 per month.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to table Auditor Fee Schedule.

Motion: Daerr

Second: Trax

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Tabled

Motion to set wage for Zoning Hearing Board Members at \$45.00 per hearing.
Statement given by Supervisor Lawson that Kevin Daerr has not and will not accept any payment for this position on the Zoning Hearing Board. He has accepted zero dollars and will continue to accept zero dollars.

Motion: Trax

Second: Breinig

Roll Call: Daerr – abstain Trax – yes Lawson – yes Breinig – yes Esken – yes

Ms. Daerr abstained due to the fact that Kevin Daerr, my husband, is on the Zoning Hearing Board.

Motion Carried

Motion to authorize attendance to PSATS Convention.

Motion: Daerr

Second: Trax

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Chuck Trax as Chairman of the Planning Department Advisory Board of Union Township for the year 2021.

Motion: Daerr

Second: Lawson

Roll Call: Daerr – yes Trax – abstain Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Heather Daerr as Vice-Chairperson (2nd position) of the Planning Department of Union Township for the year 2021.

Motion: Trax

Second: Lawson

Roll Call: Daerr – abstain Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to appoint Heather Dougherty as a member of the Planning Department of Union Township for the year 2021.

Motion: Daerr

Second: Trax

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Planning Department – 3 positions – no vacancies

Zoning Hearing Board – 3 positions – no vacancies

Board of Auditors – 2 positions and 1 vacancy. Vacancy will be advertised on website.

Parks & Recreation Board – 5 positions and 1 vacancy

Motion to table Parks & Recreation Board vacancy.

Motion: Daerr

Second: Trax

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Tabled

Motion to approve Sweat Law Offices to act as Union Township Human relations Council for 2021.

Motion: Trax

Second: Lawson

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to approve bill pay list in the amount of \$159,035.39.

Motion: Daerr

Second: Trax

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried

Motion to rescind Motion naming Richard Lawson as Roadmaster.

Motion: Trax

Second: Daerr

Roll Call: Daerr – yes Trax – yes Lawson – abstain Breinig – yes Esken – yes

Motion Carried

Motion to appoint Richard Lawson as Roadmaster for 2021.

Motion: Daerr

Second: Breinig

Roll Call: Daerr – yes Trax – yes Lawson – abstain Breinig – yes Esken – yes

Motion Carried

Public Comment –

Michalle Dupree requested clarification on the Washington County Sewage Council Motion and representative of same. The vote on sewage council tabled but the representative would go wherever and with whomever we decide to go with.

Ms. Dupree also questioned naming Jarrod D'Amico as part of the Zoning / Code Enforcement and her concerns as to if he quits or is fired, but she was assured that Harshman CE Group is in charge of Zoning & Code Enforcement and Jarrod is the contact person at this point. If situation changes, we would address at that point.

Remarks from Supervisors – None

Executive Session from 5:30 p.m. to 6:15 p.m. Discussion was regarding personnel and litigation

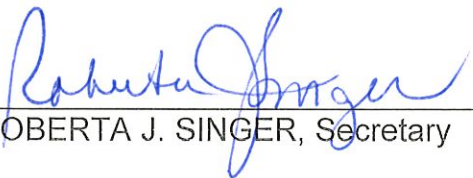
Motion to Adjourn @ 6:30 p.m.

Motion: Trax

Second: Daerr

Roll Call: Daerr – yes Trax – yes Lawson – yes Breinig – yes Esken – yes

Motion Carried



ROBERTA J. SINGER, Secretary